

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Wednesday, January 14, 2015, 6:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **City Hall Conference Room 203**  
**333 Civic Center Plaza, Tracy**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from Regular Meeting on December 10, 2014
5. Correspondence
6. Old Business
  - a. Review and discuss the 2014 YAC Annual Report that was presented to the Tracy City Council
  - b. Discuss the status of the 2015 Youth Advisory Commission's goals, objectives and work plan, and subcommittees provide updates
7. New Business
  - a. Review and discuss ideas, programs and events for the Don't Text and Drive Campaign
8. Items from Staff
9. Items from the Commission
10. Items from the Audience
11. Adjournment to next Regular Meeting on February 11, 2015

## **POSTED: January 7, 2015**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
December 10, 2014**

1. **CALL TO ORDER:** The meeting was called to order by Commissioner Elmore at 6:01 p.m.
2. **ROLL CALL:**
  - a. **Present:** Cho, Yang, B. Hall, Oliveri, Elmore, Adappa, Razi, Garewal, Geiss, Razi
  - b. **Absent:** Gonzaleaz
  - c. **Tardy:** None
  - d. **Adult Commissioners Present:** Huffman
  - e. **Staff Present:** Justin Geibig, Recreation Coordinator I
  - f. **Recorded by:** Justin Geibig, Recreation Coordinator I
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM REGULAR MEETING ON October 8, 2014**
  - a. **Motion to Approve:** Oliveri
  - b. **Second:** Cho
  - c. **Abstain:** None
  - d. **Vote:** Approved by majority vote
5. **CORRESPONDENCE:** None
6. **OLD BUSINESS:**
  - a. **Review and discuss the 2015 Youth Advisory Commission's goals, objectives and work plan and subcommittees provide updates**

Commissioner Elmore reviewed the 2015 Youth Advisory Commissions goals, objectives and work plan and each subcommittee provided the Commission with updates. Commissioner Oliveri provided an update for the subcommittee assigned to work with Recreation Staff to implement ideas for a proposed summer camp and suggested that the Commission keep the DIY Camps, Girl Talk, and possibly add a beach day field trip for participants, and the subcommittee is scheduled to meet again on January 6<sup>th</sup>. Commissioner Elmore provided an update on behalf of the subcommittee to develop and implement at least 3 new programs and mentioned to host a ping pong tournament, a photo contest for the City of Tracy Activity Guide, and a chess tournament. The Commission agreed with the subcommittees' ideas and Staff Geibig mentioned he will provide more feedback at the next scheduled subcommittee meeting on December 17<sup>th</sup>. Commissioner Adapa provided an update for the SAT Prep Course and presented a flyer to the Commission. Commissioner Cho mentioned she is working on a marketing timeline and anticipates on having flyers distributed at each high school by mid-January. Adult Commissioner Huffman suggests submitting a TUSD flyer distribution form soon. The SAT Prep course subcommittee agreed to set a date to meet after the winter break. Commissioner Yang gave an update for the college applications and scholarships subcommittee and presented an idea of creating an informational brochure that would include application deadlines, scholarship links, and financial aid resources to be distributed. The Commission had no feedback and strongly agrees with the brochure. The college applications and scholarships subcommittee is scheduled to meet January 14<sup>th</sup>. Commissioner Cho provided an update from the Don't Text and Drive subcommittee and mentioned Dr. Franco came up with the idea to host stations during the event. The first station would be a bean bag toss while texting, the second station possibly have a speaker from an insurance agency or police officer talk about the risks and consequences

of texting, and the final station have the students participate in some sort of pledge. Commissioner Cho mentioned the subcommittee will be working on a marketing and event timeline and will provide giveaway examples at the next meeting. The Don't Text and Drive subcommittee is scheduled to meet December 29<sup>th</sup>. Commissioner Garewal provided an update from the subcommittee to implement new community service projects and mentioned to partner with the Teen Empowerment Group to host an event, a park clean up, and possibly doing the Teens Helping Seniors program. The Commission liked the subcommittees' ideas and Staff Geibig mentioned he will provide more feedback at the next scheduled meeting that will be determined after the winter break.

**7. NEW BUSINESS: None**

**8. ITEMS FROM STAFF**

Staff Geibig mentioned the Senior Black White Ball will be held on December 15<sup>th</sup> from 4pm-7pm at the Lolly Hanson Senior Center and asked for the Youth Advisory Commission to participate with the event. Staff Geibig mentioned this is a formal event and for the Commission to dress in black and white. Staff Geibig also mentioned that Commissioners Elmore and Geiss will be presenting the YAC Annual Report to City Council on December 16<sup>th</sup> at 7pm and for all Commissioners to attend to show support. Staff Geibig provided the Commission with a copy of the 2015 Winter/Spring Recreation Activity Guide to keep in their binders.

**9. ITEMS FROM THE COMMISSION**

Adult Commissioner Huffman mentioned how he enjoys participating with the Senior Black and White Ball and it is a lot of fun.

**10. ITEMS FROM THE AUDIENCE: None**

**11. ADJOURNMENT:** Next meeting on **January 14<sup>th</sup> at 6:00pm**

- a. **Motion to Adjourn:** Hall
- b. **Second:** Oliveri
- c. **Vote:** Approved by majority vote
- d. **Time:** 6:52pm

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
January 14, 2015**

**AGENDA ITEM 6.a.**

**REQUEST**

**REVIEW AND DISCUSS THE 2014 YAC ANNUAL REPORT THAT WAS PRESENTED TO THE TRACY CITY COUNCIL**

**DISCUSSION**

The Commission presented the 2014 YAC Annual Report to City Council on December 16, 2014. The subcommittee consisting of Commissioners Elmore, Yang, Razi and Geiss will provide an update regarding their presentations. Additionally, the subcommittee would like to receive feedback from the Commission on their presentations.

**RECOMMENDATION**

That the Commission review and discuss the 2014/2015 YAC Annual Report.

Prepared by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
January 14, 2015**

**AGENDA ITEM 6.b.**

REQUEST

**DISCUSS THE STATUS OF THE 2015 YOUTH ADVISORY COMMISSION'S GOALS,  
OBJECTIVES AND WORK PLAN, AND SUBCOMMITTEES PROVIDE UPDATES**

DISCUSSION

The Youth Advisory Commission determined their top three priority goals for the 2015 fiscal year at their annual retreat held Wednesday, September 24<sup>th</sup>. It is necessary for the Commission to discuss their objectives in more detail with City staff and plan accordingly.

Subcommittees are scheduled to meet on a monthly basis and report on the status of their assignments and provide the Commission with updates at the Commission meetings.

RECOMMENDATION

That the Commission discuss the status of the 2015 goals, objectives and work plan, and subcommittees provide updates.

Prepared by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II

Attachment: Attachment "A" – Youth Advisory Commission Goals 2015



## Attachment - A

Tracy Recreation Division

### YOUTH ADVISORY COMMISSION GOALS - 2015

GOAL					
GOAL	OBJECTIVE	ACTION STEPS	Completion Date	Status (ASSIGNMENT)	
1	<b>INTEGRATE OPPORTUNITIES FOR HEALTH AND WELLNESS</b> ----- Develop programs for teens to stay active and make healthy choices	<b>1.A. Participate with the Recreation Division</b>	1.A.1. Work with Recreation Division Staff to Implement ideas for a proposed Summer Camp.	Feb 2015	Subcommittee: Hall (chair), Oliveri
			1.A.2. Promote the Summer Camp with different marketing strategies.	Apr 1, 2015	
			1.A.3. Host a Summer Camp with the Recreation Division.	Aug 15, 2015	
		<b>1.B. Develop and implement at least 3 new programs throughout the 2015 year</b>	1.B.1. Work with Recreation Staff to develop 3 programs for the 2015 year.	Feb 2015	Subcommittee: Garewal (chair), Elmore, Huffman
			1.B.2. Promote new programs using social and print media.	Sep 2015	
			1.B.3. Implement programs.	Dec 2015	
City Council Strategic Priority: Economic Development Goal 2, Objective 2: Increasing entertainment and recreational opportunities and events that draw people into Tracy.					



## Attachment - A

Tracy Recreation Division

### YOUTH ADVISORY COMMISSION GOALS - 2015

GOAL	OBJECTIVE	ACTION STEPS	Completion Date	Status (ASSIGNMENT)	
2	<b>INCREASE AWARENESS FOR HIGHER EDUCATION PREPARATION</b> ----- Host opportunities that would raise teen awareness for higher education opportunities and potential scholarships	<b>2.A. Plan and host an SAT/ACT Prep Course</b>	2.A.1. Recruit an SAT/ACT Prep Course and Instructor	Jan 15, 2015	Subcommittee: Cho (chair), Adappa
			2.A.2. Promote course to local high school students	Feb 2015	
			2.A.3. Host the course on 2/28/15	Feb 28, 2015	
		<b>2.B. Research college or vocational school applications and scholarships</b>	2.B.1. Provide resources for college or vocational school applications and scholarships	Jul 1, 2015	Subcommittee: Oliveri (chair), Hall, Yang
			2.B.2. Determine how the information will be shared to local high school students.	Sep 1, 2015	

City Council Strategic Priority: Quality of Life Goal 1, Objective 2 Interpret city and school district demographic shifts and recommend service improvements accordingly.



## Attachment - A

Tracy Recreation Division

### YOUTH ADVISORY COMMISSION GOALS - 2015

GOAL					
OBJECTIVE	ACTION STEPS	Completion Date	Status (ASSIGNMENT)		
<b>3</b>  <b>PARTICIPATE AND CREATE NEW SERVICE PROJECTS</b> ----- Increase teen involvement throughout the community	<b>3.A. Sponsor Don't Text and Drive activity</b>	3.A.1. Each Commissioner will work with their respective high school to lead an activity	Mar 1, 2015	Subcommittee: Geiss (chair), Cho, Dr. Franco	
		3.A.2. Host an activity at each high school, after determining date with schools' activities director	Apr 30, 2015		
		3.A.3. Each Commissioner will report to the Commission on the activity that was held at their respective high school	May 2015		
	<b>3.B. Implement new community service projects</b>	3.B.1. Formulate a list of possible projects and marketing ideas. Select at least one new community service project	Oct 2015	Subcommittee: Elmore (chair), Razi, Garewal, Huffman	
		3.B.2. Develop a timeline to complete project	Sep 2015		
		3.B.3. Implement project and work with Recreation Staff	Oct 2015		

City Council Strategic Priority: Public Safety Goal 4, Objective 1 Conduct presentations to all local high schools regarding distracted driving and texting while driving



**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
January 14, 2015**

**AGENDA ITEM 7.a.**

REQUEST

**REVIEW AND DISCUSS IDEAS, PROGRAMS AND EVENTS FOR THE DON'T TEXT  
AND DRIVE CAMPAIGN**

DISCUSSION

In order to benefit the Tracy Community through community service projects hosted by the Youth Advisory Commissioner and to meet Goal #3.A., the Youth Advisory Commission is asked to discuss and review campaign ideas, programs and events for the Don't Text and Drive campaign during the spring 2015 semester.

The subcommittee will need to establish a timeline to begin marketing the event and working with each high school. The Subcommittee consisting of Commissioners Geiss and Cho, and volunteer Dr. Franco will provide the Commission with monthly updates at the Commission meetings.

RECOMMENDATION

That the Youth Advisory Commission discuss and review ideas, programs and events for the Don't Text and Drive Campaign, and the subcommittee provides updates.

Prepared by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II