

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Wednesday, June 10, 2015, 6:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **LOCATION CHANGE**  
**City Hall Conference Room 109**  
**333 Civic Center Plaza, Tracy**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from Regular Meeting on May 13, 2015
5. Correspondence
6. Old Business
  - a. Review and discuss the status of the Youth Advisory Commission's 2015 goals, objectives and work plan
  - b. Discuss and determine dates to host three park clean up events at the Dry Climate Park at Hoyt Park and strategies to outreach to teens for participation
  - c. Discuss the status of the summer teen camp programs
7. New Business
  - a. Consider canceling the regular Commission meeting scheduled for July 8<sup>th</sup>, 2015 due to the potential lack of quorum.
8. Items from Staff
  - a. YAC Interviews Update
  - b. Don't Text and Drive Pledge counts
  - c. Calendar:
    1. Movies on the Plaza: June 26, July 24, August 7
  - d. Camp Schedules:
    1. Girl Talk: June 8-10
    2. So You Think You Can Cook: June 15-18 & July 13-16
    3. DIY Camp: June 22-25 & July 20-23
    4. Siblings Watching Siblings: June 29-July 2
9. Items from the Commission
10. Items from the Audience
11. Adjournment to next Regular Meeting on July 8, 2015

**POSTED: June 5, 2015**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
May 13, 2015**

1. **CALL TO ORDER:** The meeting was called to order by Commissioner Elmore at 6:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Cho, Geiss, K. Hall, Oliveri, Elmore, Adapa, Razi, Garewal
  - b. **Absent:** Yang
  - c. **Tardy:** Adapa
  - d. **Adult Commissioners Present:** Huffman
  - e. **Staff Present:** Justin Geibig, Recreation Coordinator I
  - f. **Recorded by:** Justin Geibig, Recreation Coordinator I
3. **ITEMS FROM THE AUDIENCE: None**
4. **APPROVAL OF MINUTES FROM REGULAR MEETING ON May 13, 2015**
  - a. **Motion to Approve:** Oliveri
  - b. **Second:** Cho
  - c. **Abstain:** None
  - d. **Vote:** Approved by majority vote
5. **CORRESPONDENCE: None**
6. **OLD BUSINESS:**
  - a. **Discuss the status of the 2015 Youth Advisory Commission goals and work plan**

Commissioner Elmore noted that the Summer Camp Subcommittee will wait to provide an update during agenda item 6.b. Commissioner Elmore also noted to wait until 7.a. to discuss a new program for the Youth Advisory Commission. Commissioner Oliveri provided an update for the College Resource Guide Subcommittee and provided the Commission a copy of a rough draft of the brochure to receive feedback from the Commission. Commissioner Cho suggested to add the website [collegeweeklive.com](http://collegeweeklive.com) as a useful link to research college scholarships. Staff Geibig mentioned he will add the appropriate city branding to the brochure for the next meeting. The College Resource Guide Subcommittee suggested having the brochure completed by July to be printed and available to distribute for Back to School in August. Commissioner Cho provided an update on the Don't Text and Drive event that was held at Millennium High School on April 25 and mentioned many students stopped by the booth to take the pledge. Commissioner Oliveri mentioned it was helpful that Menchi's Yogurt was there the day of the event near the Don't Text and Drive booth to get students involved. Commissioner Geiss mentioned the event went well at Kimball held on April 30 and the students really liked the lanyards. Staff Geibig mentioned that West High's Don't Text and Drive event held on April 29 was also successful because the booth was located right next to the student store and cafeteria where there was plenty of student traffic recommended by West High School's Activities Director. Commissioner Hall mentioned it was nice having State Farm Insurance at the events but mentioned they could've had more resources to pass out. Commissioner Elmore provided an update from the Park Clean-Up event and mentioned that it was a lot of fun and it was nice that a church group was also there that day to help with the event. Staff Geibig mentioned to the Commission that there were only 2 Commissioners present at the event and that was disappointing, other than Commissioners Hall, Oliveri, Adapa and Geiss that mentioned they had other obligations at the March YAC meeting, Commissioners are required to attend all YAC events. Staff Geibig also mentioned that 9

students from Kimball High School's California Scholarship Federation club attended and Millennium had 8 student volunteers participate with the event.

**b. Discuss the status of the summer teen camp programs and marketing strategy**

Commissioner Elmore reconfirmed with each Commissioner who volunteered to participate with at least one summer camp at the March meeting to attend. Commissioners Cho and Geiss volunteered to work with the Girl Talk Camp in June. Commissioners Cho and Razi volunteered for the June So You Think You Can Cook Camp and Commissioner Garewal volunteered to work the camp when it is offered in July. Commissioners Cho and Adapa volunteered to work the DIY Camp in June and Commissioners Oliveri and Hall volunteered to work the second camp when it is offered in July. Commissioner Elmore volunteered to work the Siblings Watching Siblings Camp in June. Staff Geibig gave an update on the proposed summer camps. Staff Geibig mentioned that the Commissioners responsibilities will be to host the camps by coordinating and leading activities with Staff. Staff Geibig discussed the locations of each camp and where each Commissioner is to report, and will send an email to all the Commissioners with reminders of the upcoming camps.

**7. NEW BUSINESS:**

**c. Discuss and approve YAC adopting the Dry Climate Park at Hoyt Park**

Staff Geibig provided history on the Dry Climate Park at Hoyt Park to the Commission and mentioned YAC has hosted park clean up events at this particular park since 2011. Commissioner Elmore surveyed each Commissioner for their thoughts and feedback. Commissioner Adapa believes it would be a great idea and Interact Club at Tracy High School would be interested in assisting with these events. Commissioner Elmore also agrees to adopt the Dry Climate Park at Hoyt Park and would meet one of YAC's goals. The Youth Advisory Commission agreed to adopt the Dry Climate Park at Hoyt Park. Staff Geibig mentioned at the next meeting the Commission will establish a time frame to hold at least 3 park clean up events throughout the year and establish strategies to outreach to other teens for participation.

**8. ITEMS FROM STAFF:**

Staff Geibig notified the Youth Advisory Commissioners that they are expected to attend all YAC events and must notify Staff of their absence. Staff Geibig also mentioned to the Commission to discuss canceling the July meeting due to summer vacation schedules.

**9. ITEMS FROM THE COMMISSION: None**

**10. ITEMS FROM THE AUDIENCE: None**

**11. ADJOURNMENT:** Next meeting on *May 13 at 6:00pm*

- a. **Motion to Adjourn:** Garewal
- b. **Second:** Cho
- c. **Vote:** Approved by majority vote
- d. **Time:** 6:48pm

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
June 10, 2015**

**AGENDA ITEM 6.a.**

REQUEST

**REVIEW AND DISCUSS THE STATUS OF THE YOUTH ADVISORY COMMISSION'S  
2015 GOALS, OBJECTIVES AND WORK PLAN**

DISCUSSION

The Youth Advisory Commission determined their top three priority goals for the 2015 fiscal year at their annual retreat held Wednesday, September 24<sup>th</sup>. It is necessary for the Commission to discuss their objectives in more detail with City staff and plan accordingly. Commissioners who are assigned to tasks will need to report monthly on the action steps results. The status will be updated following the results reporting.

RECOMMENDATION

That the Commission review and discuss the Youth Advisory Commission's 2015 goals, objectives and work plan.

Prepared by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II

Attachment: Attachment "A" – Youth Advisory Commission Goals 2015



## Attachment - A

### Tracy Recreation Division

## YOUTH ADVISORY COMMISSION GOALS - 2015

GOAL	OBJECTIVE	ACTION STEPS	Completion Date	Status (ASSIGNMENT)
1	<b>INTEGRATE OPPORTUNITIES FOR HEALTH AND WELLNESS</b> ----- Develop programs for teens to stay active and make healthy choices	1.A.1. Work with Recreation Division Staff to Implement ideas for a proposed Summer Camp.	Mar 2015	Subcommittee: Hall (chair), Oliveri  Status: Flyers have been distributed.
		1.A.2. Promote the Summer Camp with different marketing strategies.	May 21, 2015	Distribute summer camp flyers.
		1.A.3. Host a Summer Camp with the Recreation Division.	June 2015	Commissioners have been assigned to work at least 1 summer camp.
		1.B.1. Work with Recreation Staff to develop 3 programs for the 2015 year.	Apr 2015	Subcommittee: Garewal (chair), Elmore, Huffman  Status: Commission agreed to adopt Dry Climate Park at Hoyt Park and will determine dates to host 3 times a year. Commission will continue to research other programs.
		1.B.2. Promote new programs using social and print media.	Sep 2015	
		1.B.3. Implement programs.	Dec 2015	

City Council Strategic Priority: Economic Development Goal 2, Objective 2: Increasing entertainment and recreational opportunities and events that draw people into Tracy.



## Attachment - A

Tracy Recreation Division

### YOUTH ADVISORY COMMISSION GOALS - 2015

GOAL	OBJECTIVE	ACTION STEPS	Completion Date	Status (ASSIGNMENT)	
2	<b>INCREASE AWARENESS FOR HIGHER EDUCATION PREPARATION</b> ----- Host opportunities that would raise teen awareness for higher education opportunities and potential scholarships	<b>2.A. Plan and host an SAT/ACT Prep Course</b>	2.A.1. Recruit an SAT/ACT Prep Course and Instructor	Jan 15, 2015	Subcommittee: Cho (chair), Adappa
			2.A.2. Promote course to local high school students	Feb 2015	Status: Only 3 participants registered.
			2.A.3. Host the course on 2/28/15	Feb 28, 2015	Class was canceled. Students offered to take webinar March 7.
		<b>2.B. Research college or vocational school applications and scholarships</b>	2.B.1. Provide resources for college or vocational school applications and scholarships	Jul 1, 2015	Subcommittee: Oliveri (chair), Hall, Yang
			2.B.2. Determine how the information will be shared to local high school students.	Sep 1, 2015	Status: Commissioners reviewed draft of the brochure and subcommittee received feedback. The subcommittee will have a final draft to present at the June meeting.

City Council Strategic Priority: Quality of Life Goal 1, Objective 2 Interpret city and school district demographic shifts and recommend service improvements accordingly.



## Attachment - A

Tracy Recreation Division

### YOUTH ADVISORY COMMISSION GOALS - 2015

GOAL					
OBJECTIVE	ACTION STEPS	Completion Date	Status (ASSIGNMENT)		
<b>3</b>  <b>PARTICIPATE AND CREATE NEW SERVICE PROJECTS</b> ----- Increase teen involvement throughout the community	<b>3.A. Sponsor Don't Text and Drive activity</b>	3.A.1. Each Commissioner will work with their respective high school to lead an activity	Mar 2015	Subcommittee: Geiss (chair), Cho, Dr. Franco  Status: Subcommittee has all items prepared to host a Don't Text & Drive.	
		3.A.2. Host an activity at each high school, after determining date with schools' activities director	Apr 30, 2015	Status: Event scheduled April 24-30. Millennium Friday 4/24, West Wednesday 4/49, Kimball Thursday 4/30.	
		3.A.3. Each Commissioner will report to the Commission on the activity that was held at their respective high school	May 2015	Commissioners reported the results of the events at the May meeting.	
	<b>3.B. Implement new community service projects</b>	3.B.1. Formulate a list of possible projects and marketing ideas. Select at least one new community service project	Sept 2015	Subcommittee: Elmore (chair), Razi, Garewal, Huffman  Status: Subcommittee reported on the Park Clean-Up event held on April 25. Subcommittee researching new potential projects.	
		3.B.2. Develop a timeline to complete project	Oct 2015		
		3.B.3. Implement project and work with Recreation Staff	Nov 2015		

City Council Strategic Priority: Public Safety Goal 4, Objective 1 Conduct presentations to all local high schools regarding distracted driving and texting while driving



**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
June 10, 2015**

**AGENDA ITEM 6.b.**

REQUEST

**DISCUSS AND DETERMINE DATES TO HOST THREE PARK CLEAN UP EVENTS  
AT THE DRY CLIMATE PARK AT HOYT PARK AND STRATEGIES TO OUTREACH  
TO TEENS FOR PARTICIPATION**

DISCUSSION

To meet Goal #1.B. "Develop and implement at least 3 new programs throughout the 2015 year" of the Youth Advisory Commission Goals for 2015, the Youth Advisory Commission voted to adopt the Dry Climate Park at Hoyt Park as one of their new programs. This particular park has been a community project for YAC in the past years. The subcommittee will continue to research 2 new programs to present to the Commission.

Staff is recommending the Commission plan strategies to outreach to local teens for future participation and establish a timeframe to hold at least 3 park clean ups for the Dry Climate Park throughout the year. Staff will work with Public Works for supplies and resources.

RECOMMENDATION

That the Commission discuss and determine dates to host 3 park clean up events at the Dry Climate Park at Hoyt Park and strategies to outreach to teens for participation

Prepared by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
June 10, 2015**

**AGENDA ITEM 6.c.**

REQUEST

**DISCUSS THE STATUS OF THE SUMMER TEEN CAMP PROGRAMS**

DISCUSSION

In order to increase participation in teen programs hosted by the Recreation Division and to assist the Youth Advisory Commission in meeting Goal #1.A., the Youth Advisory Commission was asked to create new and fun summer day camps.

Commissioners will report to the Commission and provide an update on their participation with the summer teen camps. Each camp is supervised and guided by City Staff and all activities are led by YAC volunteers.

Girl Talk: Tracy Community Center Main Hall

- Date: June 8-10
- Time: 10am-1pm
- Commissioners to Work: Cho and Geiss

So You Think You Can Cook: Tracy Community Center Kitchen

- Date: June 15-18 & July 13-16
- Time: June 15-18, 10am-1pm & July 13-16, 1pm-4pm
- Commissioners to Work: June – Cho and Razi, July– Garewal and Yang

DIY Camp: Tracy Community Center Main Hall

- Date: June 22-25 & July 20-23
- Time: June 22-25, 9am-12pm & July 20-23, 1pm-4pm
- Commissioners to Work: June – Cho and Adapa, July – Oliveri and Hall

Siblings Watching Siblings: Tracy Community Center Main Hall

- Date: June 29-July 2
- Time: 9am-12pm
- Commissioners to Work: Elmore

RECOMMENDATION

That the Commission discuss the status of the summer teen camp programs.

Prepared by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
June 10, 2015**

**AGENDA ITEM 7.a.**

REQUEST

**CONSIDER CANCELING THE REGULAR COMMISSION MEETING SCHEDULED FOR  
JULY 8, 2015, DUE TO THE POTENTIAL LACK OF A QUORUM**

DISCUSSION

The next regular meeting of the Youth Advisory Commission is scheduled for Wednesday, July 8, 2015, at 6:00 p.m. Due to Commissioner's vacation schedules during the month of July, staff is seeking endorsement from the Commission to cancel the regular July meeting. Should any business arise that would require the Commission's immediate action, the Chair and Staff could work to schedule a Special Meeting later in the month of July or place the items on the agenda for discussion at the August 12, 2015, regular meeting.

RECOMMENDATION

That the Commission endorse cancellation of the July 8, 2015 meeting.

Prepared by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II