

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular Meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

Date/Time: **Wednesday, May 11, 2016, 6:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Conference Room 203**
333 Civic Center Plaza

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from Regular Meeting on April 13, 2016
5. Aquatics Center Presentation
6. Correspondence
7. Old Business
 - a. Review and discuss the status of the Youth Advisory Commission's 2016 goals, objectives and work plan
 - b. Discuss the status of the summer teen camp programs
8. New Business
9. Items from Staff
 - a. Potluck for June 8, 2016 Meeting
 - b. YAC Interviews
 - c. Intergenerational Senior Center Program
 - d. Park Clean Up – June 18, 2016
10. Items from the Commission
11. Items from the Audience
12. Adjournment to next Regular Meeting on June 8, 2016

POSTED: May 4, 2016

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION
REGULAR MEETING MINUTES
April 13, 2016**

1. **CALL TO ORDER:** The meeting was called to order by Commissioner Adapa at 6:22 p.m.
2. **ROLL CALL:**
 - a. **Present:** Bhatia, Cho, Garewal, Ramirez, Razi, Taneja
 - b. **Absent:** Adappa, Chan, Geiss, Mizuno, Sales, Adult Commissioner Huffman
 - c. **Tardy:** Cho
 - d. **Adult Commissioners Present:** Arriola
 - e. **Staff Present:** Justin Geibig, Recreation Coordinator I
 - f. **Recorded by:** Justin Geibig, Recreation Coordinator I
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM Special Meeting on March 16, 2016**
 - a. **Motion to Approve:** Bhatia
 - b. **Second:** Taneja
 - c. **Abstain:** None
 - d. **Vote:** Approved by majority vote
5. **CORRESPONDENCE:** None
6. **OLD BUSINESS:**
 - a. **Review and discuss the status of the Youth Advisory Commission's 2016 goals, objectives and work plan**

Commissioner Garewal moved the summer camp subcommittee update to agenda item 6.b. Staff Geibig provided an update on behalf of the subcommittee to host a Teen Music Event and mentioned the subcommittee is looking at hosting an open mic night similar to the Grand Theatre Center for the Arts, Jazz Night. Commissioner Bhatia provided an update on behalf of the subcommittee to host an SAT/ACT Prep Course and she mentioned that the company named Excel submitted another proposal to offer a 4-week online class to run August through September for \$399. Staff Geibig mentioned that Excel originally submitted a proposal to host an online SAT/ACT prep course for 4 months for \$699. Commissioner Cho stated that the prices seem fair and Commissioner Bhatia stated to offer both classes as an option for teens. Commissioner Bhatia provided an update on behalf of the subcommittee to update the College and Vocational Resource Guide and mentioned that the subcommittee has researched information to update the guide. Staff Geibig provided an update on behalf of the subcommittee to implement a new community service project and mentioned the subcommittee is looking at working with the organization Case for Kids for a Make a Difference Project. Commissioner Garewal moved the Don't Text and Drive Campaign subcommittee update to agenda items 6.C.
 - b. **Provide an update on the teen camp programs and marketing strategy**

Commissioner Garewal provided an update on the summer teen camps and stated that at the next meeting each Commissioner will need to volunteer for at least one summer camp. Staff Geibig mentioned if Commissioners would like to volunteer for more than one camp it is highly encouraged. Commissioner Bhatia mentioned to add the summer camps to the school news letters if possible and Staff Geibig mentioned the City has 4 afterschool program sites to market as well.
 - c. **Discuss and provide an update on the Don't Text and Drive Campaign**

Commissioner Garewal provided an update on behalf of the Don't Text and Drive Campaign and mentioned that Millennium High School hosted an event today and asked each Commissioner from Millennium to provide an update. Commissioner Ramirez stated the event went really good and Commissioner Bhatia stated that she thought the event went really well and the students liked the giveaways. Staff Geibig mentioned that Kimball High School's event will be tomorrow, April 14, 2016, West High will be on April 20, 2016 and Tracy High will be on April 21, 2016.

d. Discuss the Park Clean Up event that was held on March 26, 2016

Commissioner Garewal provided an update on the Park Clean Up event that was held on March 26, 2016. Staff Geibig mentioned he was a little disappointed with the few Commissioners that attended and that the Commission set that date and was aware months in advance that the Park Clean Up event was scheduled over Spring Break. Adult Commissioner Arriola stated that the event went really well with the volunteers that attended and that it had been a while since he had done yard work. Staff Geibig mentioned that the next Park Clean Up event is scheduled for June 18, 2016.

7. NEW BUSINESS: None

8. ITEMS FROM STAFF:

Staff Geibig mentioned that the YAC application deadline is April 20, 2016 and for the Commission to remind their friends or any students at school. The Don't Text and Drive event booths at Kimball and West High will have applications available.

9. ITEMS FROM THE COMMISSION:

Commissioner Taneja stated that the Tracy High School Jazz Band would be interested in performing for the Teen Music Event. Adult Commissioner Arriola mentioned he was going to attend the next school board meeting and if the Commission was still interested in presenting to the school board. Staff Geibig mentioned that after following up, YAC will not present to the school board at this time. Adult Commissioner Arriola also stated that the Commission should take advantage when community members come to speak to the Commission and to ask them questions.

10. ITEMS FROM THE AUDIENCE: None

11. ADJOURNMENT: Next meeting on *May 11, 2016 at 6:00pm*

- a. Motion to Adjourn:** Bhatia
- b. Second:** Razi
- c. Vote:** Approved by majority vote
- d. Time:** 7:01pm

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
May 11, 2016**

AGENDA ITEM 6.a.

REQUEST

**REVIEW AND DISCUSS THE STATUS OF THE YOUTH ADVISORY COMMISSION'S
2016 GOALS, OBJECTIVES AND WORK PLAN**

DISCUSSION

The Youth Advisory Commission determined their top three priority goals for the 2016 fiscal year at their annual retreat held Monday, October 5, 2015. It is necessary for the Commission to discuss their objectives in more detail with City staff and plan accordingly.

RECOMMENDATION

That the Commission review and discuss the Youth Advisory Commission's 2016 goals, objectives and work plan.

Prepared by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II

Attachment: Attachment "A" – Youth Advisory Commission Goals 2016



Attachment - A

Tracy Recreation Division

YOUTH ADVISORY COMMISSION GOALS - 2016

	GOAL	OBJECTIVE	ACTION STEPS	Completion Date	STATUS UPDATE (ASSIGNMENT)
1	<p>CREATE NEW PROGRAMS TO INCORPORATE NEW TRENDS AND ISSUES FACING TEENS TODAY</p> <p>-----</p> <p>Develop programs to incorporate today's trends and create a safer community for teens</p>	<p>1.A. Participate with the Recreation Division to implement at least two new summer camps</p>	1.A.1. Work with Recreation Division Staff to develop ideas for proposed Summer Camps	Feb 2016	Subcommittee: Commissioners Geiss, Sales & Chan
			1.A.2. Work with staff to select camps and develop timelines	Mar 2016	
			1.A.3. Promote the Summer Camp with different marketing strategies	May 2016	Commissioners pick camps to volunteer at May 11 meeting
			1.A.4. Host at least 2 Summer Camps with the Recreation Division	July 2016	
		<p>1.B. Partner with the Recreation Division to host a Teen Music event at the Grand Theatre to focus on teen issues and trends</p>	1.B.1. Work with Recreation Division Staff to create a music event at the Grand Theatre specifically designed for teens	Mar 2016	Subcommittee: Commissioners Bhatia, Ramirez, Chan, Adappa, Yash
			1.B.2. Promote new programs using social and print media	April 2016	Meeting on 5/3/16 to establish an event timeline
			1.B.3. Host music event	December 2016	

City Council Strategic Priority: Quality of Life Goal 1, Objective 3: Align recreation and cultural arts services & programs to match demographics, evaluation feedback and trends



Attachment - A

Tracy Recreation Division

YOUTH ADVISORY COMMISSION GOALS - 2016

GOAL	OBJECTIVE	ACTION STEPS	Completion Date	STATUS UPDATE (ASSIGNMENT)	
2	ENCOURAGE AWARENESS FOR HEALTHIER OPPORTUNITIES ----- Host events that would encourage teens to participate in healthy opportunities and stay active	2.A. Plan and host an SAT/ACT Prep Course	2.A.1. Recruit an SAT/ACT Prep Course and Instructor	May 2016	Subcommittee: Commissioners Mizuno, Geiss and Bhatia
		2.A.2. Promote course to local high school students	Aug 2016	Staff & Subcommittee working with contractor to host courses Fall 2016	
		2.A.3. Host the course	Oct 2016		
		2.B. Plan and host an event or tournament for teens to participate	2.B.1. Formulate a list of possible projects that would encourage teen participation. Select at least one new event	Mar 2016	Subcommittee: Commissioners Garewal, Razi, Cho, Yash & Ramirez
		2.B.2. Work with Recreation Staff to develop a timeline to complete project	April 2016	Meeting 4/20/16 to develop a timeline for teen swim event & other possible events	
		2.B.3. Host event	Dec 2016		
		2.C. Continue to update and promote the College and Vocational Resource Guide	2.C.1. Work with staff to research new information, dates and deadlines to update the Resource Guide	Feb 2016, Ongoing	Subcommittee: Commissioners Chan, Bhatia, & Adult Commissioner Arriola
		2.C.2. Develop a timeline to complete project	April 2016	Meeting 4/27/16 to gather information researched and input into the Resource Guide	
		2.C.3. Distribute the College and Vocational Resource Guide	Aug 2016		

City Council Strategic Priority: Economic Development Goal 3, Objective 2: Identify potential higher education partners and begin marketing and outreach efforts to encourage the development of programming in Tracy.



Attachment - A

Tracy Recreation Division

YOUTH ADVISORY COMMISSION GOALS - 2016

GOAL	OBJECTIVE	ACTION STEPS	Completion Date	STATUS UPDATE (ASSIGNMENT)	
3	<p style="text-align: center;">PARTICIPATE WITH LOCAL ORGANIZATIONS TO HOST VARIOUS SERVICE PROJECTS</p> <p style="text-align: center;">-----</p> <p>Collaborate with local organizations and service clubs to increase teen participation throughout the community</p>	3.A. Implement new community service projects	3.A.1. Formulate a list of possible projects and local organizations to partner with. Select at least one new community service project	Mar 2016	Subcommittee: Commissioners Garewal, Cho, Mizuno, Adapa & Adult Commissioner Arriola
			3.A.2. Develop a timeline to complete project	April 2016	Meeting 5/4/16 to plan a project for Make a Difference Day
			3.A.3. Implement project and work with Recreation Staff	Dec2016	
		3.B. Host three park clean up events at the Dry Climate Park at Hoyt park	3.B.1. Establish a timeframe to hold at least 3 park clean ups for the Dry Climate Park throughout the 2016 year	Feb2016	Subcommittee: Commissioners Garewal, Razi & Geiss
			3.B.2. Plan strategies to outreach to local teens for future participation	Mar 2016	Held a Park Clean Up Event at the Tracy Ball Park on March 26, 2016
			3.B.3. Implement park clean ups	3/26/16, 6/18/16, & 9/17/16	Next Park Clean Up Event Scheduled for June 18, 2016
		3.C. Sponsor Don't Text and Drive activity and outreach to at least 500 teens	3.C.1. Each Commissioner will work with their respective high school to lead an activity	Feb2016	Subcommittee: Commissioners Bhatia, Ramirez, Cho & Sales
			3.C.2. Host an activity at each high school, after determining dates with schools' activities director	April 2016	Events scheduled for Millennium on 4/13, Kimball 4/14, West 4/20 & Tracy 2/21
			3.C.3. Each Commissioner will report to the Commission on the activity that was held at their respective high school	May 2016	

City Council Strategic Priority: Public Safety Goal 4, Objective 3 Increase community volunteer opportunities to maximize engagement.

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
May 11, 2016**

AGENDA ITEM 6.b.

REQUEST

DISCUSS THE STATUS OF THE SUMMER TEEN CAMP PROGRAMS

DISCUSSION

In order to increase participation in teen programs hosted by the Parks and Community Services Department and to assist the Youth Advisory Commission in meeting Goal #1.A., the Youth Advisory Commission was asked to create new and fun summer day camps.

Commissioners will volunteer to work at least one of the camps below. All of the camps will be supervised by City staff and all activities will be led by staff and YAC volunteers.

Girl Talk: June 13-15, 10am-1pm, Community Center

- Learn how to shop and accessorize on a budget
- Develop confidence and build self-esteem

So You Think You Can Cook: June 20-23 & July 11-14, 1pm-4pm, Community Center Kitchen

- Healthy food options
- Baking

Siblings Watching Siblings: June 20-23, July 11-14, 9am-12pm, Community Center

- Quick snacks/meals to prepare
- First aid/CPR and Emergency Plan

Ready, Set, Bake: June 27-30 & July 18-21, 1pm-4pm, Community Center Kitchen

- Bake variety of deserts such as: cookies, cakes and cupcakes
- Daily cooking challenges

Dream It, Create It, Pin It!: June 27-30 & July 18-21, 9am-12pm, Community Center

- Creating sculptures/wood working
- Crayola canvas art

RECOMMENDATION

That the Commission discusses the status of the summer teen camp programs

Prepared by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II