

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Wednesday, June 8, 2016, 6:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **City Hall Conference Room 203**  
**333 Civic Center Plaza**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from Regular Meeting on May 11, 2016
5. Correspondence
6. Old Business
  - a. Review and discuss the status of the Youth Advisory Commission's 2016 goals, objectives and work plan
7. New Business
  - a. Consider canceling the regular Commission meeting scheduled for July 13, 2016 due to the potential lack of quorum
8. Items from Staff
  - a. YAC Interviews Update
  - b. Calendar:
    1. Movies on the Plaza: June 24, July 22, August 5
9. Items from the Commission
10. Items from the Audience
11. Adjournment to next Regular Meeting on July 13, 2016

**POSTED: June 2, 2016**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
May 11, 2016**

1. **CALL TO ORDER:** The meeting was called to order by Commissioner Adapa at 6 p.m.
2. **ROLL CALL:**
  - a. **Present:** Adapa, Bhatia, Chan, Cho, Garewal, Giess, Mizuno, Ramirez, Razi, Taneja
  - b. **Absent:** Sales
  - c. **Tardy:** Cho, Razi, Taneja
  - d. **Adult Commissioners Present:** Arriola, Huffman
  - e. **Staff Present:** Justin Geibig, Recreation Coordinator I
  - f. **Recorded by:** Justin Geibig, Recreation Coordinator I
3. **ITEMS FROM THE AUDIENCE: None**
4. **APPROVAL OF MINUTES FROM Special Meeting on March 16, 2016**
  - a. **Motion to Approve:** Chan
  - b. **Second:** Bhatia
  - c. **Abstain:** None
  - d. **Vote:** Approved by majority vote
5. **AQUATICS CENTER PRESENTATION**

Andre Pichly, Parks and Recreation Department Director and Ed Lovell, Mangement Analyst II gave a presentation for a new aquatics center and hosted an activity to receive feed back from the Commission and other members of the community.
6. **CORRESPONDENCE: None**
7. **OLD BUSINESS:**
  - a. **Review and discuss the status of the Youth Advisory Commission's 2016 goals, objectives and work plan**

Commissioner Adapa moved the summer camp subcommittee update to agenda item 7.b. Commissioner Adapa provided an update on behalf of the subcommittee to host a Teen Music Event and mentioned the subcommittee is working on an event timeline and will look at dates to host the event at the Grand Theatre Center for the Arts in possibly September for back to school. Commissioner Adapa provided an update on behalf of the subcommittee to host an SAT/ACT Prep Course and she mentioned that an online class will be offered in the fall. Staff Geibig mentioned that he is working with the company Excel to possibly offer a class in July as well. Commissioner Bhatia provided an update on behalf of the subcommittee to update the College and Vocational Resource Guide and mentioned that the subcommittee is uploading information to a Google Docs drive which is accessible for the subcommittee to input information into the guide. Staff Geibig stated that a draft will be available for the Commission to review at the June YAC meeting. Commissioner Garewal provided an update on behalf of the subcommittee to implement a new community service project and mentioned the subcommittee is looking at working with the organization Case for Kids for a Make a Difference Project which takes place in the month of October. Staff Geibig asked Commissioner Mizuno for the contact person Tracy High School's Interact Club spoke too for past projects. Commissioner Adapa provided an update on the Don't Text and Drive Campaign and surveyed the Commission for input from the event. Commissioner Chan stated that the event went well but for next year to possibly work with leadership to have them host other lunch time activities. Commissioner Ramirez believed the students only wanted the free giveaways and for next year to have students earn them a different way. Adult Commissioner Arriola mentioned to have other activities

leading up to the Don't Text and Drive events so students will be more aware of the upcoming event.

**b. Discuss the Status of the Summer Teen Camp Programs**

Commissioner Adapa provided an update on the summer teen camps and stated that each Commissioner will need to volunteer for at least one summer camp in June and July. Commissioners Cho and Chan volunteered for the Girl Talk Camp in June. Commissioners Bhatia, Chan, Razi and Taneja volunteered for the Cooking Camp in June and Commissioners Cho and Ramirez volunteered for the July camp. Commissioner Mizuno volunteered for the Siblings Watching Siblings Camp in June and Commissioner Geiss volunteered for the camp in July. Commissioners Ramirez and Taneja volunteered for the Baking Camp in June and Commissioners Adapa, Bhatia and Razi volunteered for camp in July. Commissioners Giess and Mizuno volunteered for the Dream It, Create It, Pin It Camp in June and Commissioner Adapa volunteered for the July camp. Staff Geibig mentioned City Staff will also be working each camp and a new contractor will be teaching the Baking and Cooking Camps.

**8. NEW BUSINESS: None**

**9. ITEMS FROM STAFF:**

Staff Geibig mentioned that the June YAC meeting will be a potluck and that the drinks, paper goods, utensils and cups will already be provided. Staff Geibig provided an update on YAC interviews and that interviews will be conducted on Monday, May 23, 2016. Staff Geibig mentioned the Intergenerational Senior Center Program takes place on the first Monday of each month from 2pm to 4pm and that the Commission is highly encouraged to attend now that school is out of session. Staff Geibig provided an update for the next Park Clean Up Event scheduled for June 18, 2016 from 8:30am to 12:30pm at the Dry Climate Park at Hoyt Park until further notice.

**10. ITEMS FROM THE COMMISSION: None**

**11. ITEMS FROM THE AUDIENCE: None**

**11. ADJOURNMENT:** Next meeting on ***June 8, 2016 at 6:00pm***

- a. **Motion to Adjourn:** Cho
- b. **Second:** Garewal
- c. **Vote:** Approved by majority vote
- d. **Time:** 7:02pm

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
June 8, 2016**

**AGENDA ITEM 6.a.**

REQUEST

**REVIEW AND DISCUSS THE STATUS OF THE YOUTH ADVISORY COMMISSION'S  
2016 GOALS, OBJECTIVES AND WORK PLAN**

DISCUSSION

The Youth Advisory Commission determined their top three priority goals for the 2016 fiscal year at their annual retreat held Monday, October 5, 2015. It is necessary for the Commission to discuss their objectives in more detail with City staff and plan accordingly.

RECOMMENDATION

That the Commission review and discuss the Youth Advisory Commission's 2016 goals, objectives and work plan.

Prepared by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II

Attachment: Attachment "A" – Youth Advisory Commission Goals 2016



## Attachment - A

### Tracy Recreation Division

## YOUTH ADVISORY COMMISSION GOALS - 2016

GOAL					
OBJECTIVE	ACTION STEPS	Completion Date	STATUS UPDATE (ASSIGNMENT)		
<p style="text-align: center;"><b>1</b></p> <p style="text-align: center;"><b>CREATE NEW PROGRAMS TO INCORPORATE NEW TRENDS AND ISSUES FACING TEENS TODAY</b></p> <p>-----</p> <p>Develop programs to incorporate today's trends and create a safer community for teens</p>	<p><b>1.A. Participate with the Recreation Division to implement at least two new summer camps</b></p>	1.A.1. Work with Recreation Division Staff to develop ideas for proposed Summer Camps	Feb 2016	Subcommittee: Commissioners Geiss, Sales & Chan	
		1.A.2. Work with staff to select camps and develop timelines	Mar 2016		
		1.A.3. Promote the Summer Camp with different marketing strategies	May 2016		
		1.A.4. Host at least 2 Summer Camps with the Recreation Division	July 2016	Commissioners volunteered for summer camps at May YAC meeting	
	<p><b>1.B. Partner with the Recreation Division to host a Teen Music event at the Grand Theatre to focus on teen issues and trends</b></p>	1.B.1. Work with Recreation Division Staff to create a music event at the Grand Theatre specifically designed for teens	Mar 2016	Subcommittee: Commissioners Bhatia, Ramirez, Chan, Adappa, Yash	
		1.B.2. Promote new programs using social and print media	April 2016	Meeting on 5/16/16 to create event timeline and pick dates to host the event	
		1.B.3. Host music event	December 2016		

City Council Strategic Priority: Quality of Life Goal 1, Objective 3: Align recreation and cultural arts services & programs to match demographics, evaluation feedback and trends



## Attachment - A

### Tracy Recreation Division

## YOUTH ADVISORY COMMISSION GOALS - 2016

GOAL	OBJECTIVE	ACTION STEPS	Completion Date	STATUS UPDATE (ASSIGNMENT)
<b>2</b> <b>ENCOURAGE AWARENESS FOR HEALTHIER OPPORTUNITIES</b> ----- Host events that would encourage teens to participate in healthy opportunities and stay active	<b>2.A. Plan and host an SAT/ACT Prep Course</b>	2.A.1. Recruit an SAT/ACT Prep Course and Instructor	May 2016	Subcommittee: Commissioners Mizuno, Geiss and Bhatia
		2.A.2. Promote course to local high school students	Aug 2016	SAT/ACT Prep Course to be hosted in Fall 2016 to align with the activity guide publication
		2.A.3. Host the course	Oct 2016	
	<b>2.B. Plan and host an event or tournament for teens to participate</b>	2.B.1. Formulate a list of possible projects that would encourage teen participation. Select at least one new event	Mar 2016	Subcommittee: Commissioners Garewal, Razi, Cho, Yash & Ramirez
		2.B.2. Work with Recreation Staff to develop a timeline to complete project	April 2016	Meeting 5/16/16 to develop a timeline for teen swim event & chose possible dates
		2.B.3. Host event	Dec 2016	
	<b>2.C. Continue to update and promote the College and Vocational Resource Guide</b>	2.C.1. Work with staff to research new information, dates and deadlines to update the Resource Guide	Feb 2016, Ongoing	Subcommittee: Commissioners Chan, Bhatia, & Adult Commissioner Arriola
		2.C.2. Develop a timeline to complete project	April 2016	A draft of the Resource Guide will be presented at the June YAC meeting
		2.C.3. Distribute the College and Vocational Resource Guide	Aug 2016	

City Council Strategic Priority: Economic Development Goal 3, Objective 2: Identify potential higher education partners and begin marketing and outreach efforts to encourage the development of programming in Tracy.



## Attachment - A

### Tracy Recreation Division

## YOUTH ADVISORY COMMISSION GOALS - 2016

GOAL	OBJECTIVE	ACTION STEPS	Completion Date	STATUS UPDATE (ASSIGNMENT)	
3	<p style="text-align: center;"><b>PARTICIPATE WITH LOCAL ORGANIZATIONS TO HOST VARIOUS SERVICE PROJECTS</b></p> <p style="text-align: center;">-----</p> <p>Collaborate with local organizations and service clubs to increase teen participation throughout the community</p>	<b>3.A. Implement new community service projects</b>	3.A.1. Formulate a list of possible projects and local organizations to partner with. Select at least one new community service project	Mar 2016	Subcommittee: Commissioners Garewal, Cho, Mizuno, Adapa & Adult Commissioner Arriola
			3.A.2. Develop a timeline to complete project	April 2016	Staff is reaching out to Case For Kids for a Make a Difference Day Project
			3.A.3. Implement project and work with Recreation Staff	Dec 2016	
		<b>3.B. Host three park clean up events at the Dry Climate Park at Hoyt park</b>	3.B.1. Establish a timeframe to hold at least 3 park clean ups for the Dry Climate Park throughout the 2016 year	Feb 2016	Subcommittee: Commissioners Garewal, Razi & Geiss
			3.B.2. Plan strategies to outreach to local teens for future participation	Mar 2016	Held a Park Clean Up Event at the Tracy Ball Park on March 26, 2016
			3.B.3. Implement park clean ups	3/26/16, 6/18/16, & 9/17/16	Next Park Clean Up Event Scheduled for June 18, 2016
		<b>3.C. Sponsor Don't Text and Drive activity and outreach to at least 500 teens</b>	3.C.1. Each Commissioner will work with their respective high school to lead an activity	Feb 2016	Subcommittee: Commissioners Bhatia, Ramirez, Cho & Sales
			3.C.2. Host an activity at each high school, after determining dates with schools' activities director	April 2016	Events scheduled for Millennium on 4/13, Kimball 4/14, West 4/20 & Tracy 2/21
			3.C.3. Each Commissioner will report to the Commission on the activity that was held at their respective high school	May 2016	

City Council Strategic Priority: Public Safety Goal 4, Objective 3 Increase community volunteer opportunities to maximize engagement.

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
June 8, 2016**

**AGENDA ITEM 7.a.**

REQUEST

**CONSIDER CANCELING THE REGULAR COMMISSION MEETING SCHEDULED FOR  
JULY 13, 2016, DUE TO THE POTENTIAL LACK OF A QUORUM**

DISCUSSION

The next regular meeting of the Youth Advisory Commission is scheduled for Wednesday, July 13, 2016, at 6:00 p.m. Due to Commissioner's vacation schedules during the month of July, staff is seeking endorsement from the Commission to cancel the regular July meeting. Should any business arise that would require the Commission's immediate action, the Chair and Staff could work to schedule a Special Meeting later in the month of July or place the items on the agenda for discussion at the August 10, 2016, regular meeting.

RECOMMENDATION

That the Commission endorse cancellation of the July 13, 2016 meeting.

Prepared by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II