

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Wednesday, July 13, 2016, 6:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **City Hall Conference Room 203**  
**333 Civic Center Plaza**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from Regular Meeting on June 8, 2016
5. Correspondence
6. Old Business
  - a. Review and discuss the status of the Youth Advisory Commission's 2016 goals, objectives and work plan
7. New Business
8. Items from Staff
  - a. Calendar:
    1. Senior Center: Intergenerational 1<sup>st</sup> Monday of each month
    2. Movies on the Plaza – July 22, August 5
    3. Senior Gardening Series – August 5
  - b. Camp Schedule
    1. Siblings Watching Siblings – July 11-14, 9am-12pm
    2. So You Think You Can Cook – July 11-14, 1pm-4pm
    3. DIY Camp – July 18-21, 9am-12pm
    4. Ready, Set, Bake Camp – July 18-21, 1pm-4pm
9. Items from the Commission
10. Items from the Audience
11. Adjournment to next Regular Meeting on August 10, 2016

**POSTED: July 1, 2016**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
June 8, 2016**

1. **CALL TO ORDER:** The meeting was called to order by Commissioner Mizuno at 6:09 p.m.
2. **ROLL CALL:**
  - a. **Present:** Adapa, Bhatia, Chan, Cho, Mizuno, Ramirez, Razi, Taneja
  - b. **Absent:** Adapa, Garewal, Geiss
  - c. **Tardy:** none
  - d. **Adult Commissioners Present:** Arriola, Huffman
  - e. **Staff Present:** Justin Geibig, Recreation Coordinator I
  - f. **Recorded by:** Justin Geibig, Recreation Coordinator I
3. **ITEMS FROM THE AUDIENCE: None**
4. **APPROVAL OF MINUTES FROM Special Meeting on June 8, 2016**
  - a. **Motion to Approve:** Chan
  - b. **Second:** Taneja
  - c. **Abstain:** None
  - d. **Vote:** Approved by majority vote
5. **CORRESPONDENCE: None**
6. **OLD BUSINESS:**
  - a. **Review and discuss the status of the Youth Advisory Commission's 2016 goals, objectives and work plan**

Commissioner Mizuno provided an update on behalf of the subcommittee to participate with the Recreation Division to implement at least two new summer camps and reminded the Commission if they knew what camps they volunteered for. Commissioner Chan mentioned that she was unavailable June 13 for the Girl Talk camp but will attend the camp on June 14 and 15. Commissioner Razi mentioned that his availability changed for June and will switch to the July camps. Commissioner Sales volunteered for the Siblings Watching Siblings Camp in June and the Cooking Camp in July since he was absent for the May meeting. Commissioner Mizuno provided an update on behalf of the subcommittee to host an SAT/ACT Prep Course and she mentioned that the class will be offered in September and will be placed in the Fall Activity Guide. Commissioner Bhatia provided an update on behalf of the subcommittee to update the College and Vocational Resource Guide and mentioned that the subcommittee will need to meet to finalize the resource guide to have a draft by the next meeting. The subcommittee is scheduled to meet June 14. Staff Geibig provided an update on behalf of the subcommittee to implement a new community service project and mentioned that he has been unsuccessful to get in contact with someone from the organization Case for Kids. Commissioner Mizuno mentioned she will follow up with her contact for Case for Kids and Adult Commissioner Arriola mentioned that Lori Souza a representative for Case for Kids recently graduated from grad school and has been out of office. Staff Geibig provided an update on the Park Clean Up event and reminded the Commission that the next Park Clean Up event is scheduled for Saturday, June 18 and the location will be at the Tracy Airport. Staff Geibig encouraged the Commission to invite their friends and mentioned that there will be breakfast treats and water provided.
7. **NEW BUSINESS:**
  - a. **Consider canceling the regular Commission meeting scheduled for July 13, 2016 due to the potential lack of a quorum**

Commissioner Mizuno surveyed the Commission to see who will not be available to attend the July 13, 2016 Youth Advisory Commission meeting. Commissioners Taneja and Chan mentioned they will not be available. Commissioner Mizuno stated that the July meeting will not be canceled after further discussion by the Commission.

**8. ITEMS FROM STAFF:**

Staff Geibig provided an update on the YAC interviews and mentioned that interviews were conducted on May 23, 2016 and there were 10 applicants that applied. Staff Geibig also mentioned that the first Movies on the Plaza event is scheduled for June 24 from 5pm-10pm and is asking for YAC volunteers to help with the event. Commissioners Cho, Sales and Tenja mentioned they are available to help with the Movies on the Plaza event for June and Commissioner Razi and Mizuno volunteered for the July Movies on the Plaza event.

**9. ITEMS FROM THE COMMISSION:**

Commissioner Cho provided an update on a project that her school club will be painting murals at the Boys and Girls Club at Monte Vista and the McHenry House and asked the Commission if they would like to stop by and place their hand prints on the murals on June 16, 2016 from 2pm to 4pm. Adult Commissioner Huffman stated that Commissioner Cho was the only person that asked for the money from the sponsor that was willing to donate \$500 to fund a project. Adult Commissioner Arriola mentioned that the primary elections started yesterday and this is a good opportunity to learn about local government, and suggests the Commission get involved by possibly shadowing candidates running for City Council.

**10. ITEMS FROM THE AUDIENCE: None**

**11. ADJOURNMENT:** Next meeting on **July 13, 2016 at 6:00pm**

- a. **Motion to Adjourn:** Bhatia
- b. **Second:** Chan
- c. **Vote:** Approved by majority vote
- d. **Time:** 6:38pm

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
July 13, 2016**

**AGENDA ITEM 6.a.**

REQUEST

**REVIEW AND DISCUSS THE STATUS OF THE YOUTH ADVISORY COMMISSION'S  
2016 GOALS, OBJECTIVES AND WORK PLAN**

DISCUSSION

The Youth Advisory Commission determined their top three priority goals for the 2016 fiscal year at their annual retreat held Monday, October 5, 2015. It is necessary for the Commission to discuss their objectives in more detail with City staff and plan accordingly.

RECOMMENDATION

That the Commission review and discuss the Youth Advisory Commission's 2016 goals, objectives and work plan.

Prepared by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II

Attachment: Attachment "A" – Youth Advisory Commission Goals 2016



## Attachment - A

### Tracy Recreation Division

# YOUTH ADVISORY COMMISSION GOALS - 2016

GOAL					
OBJECTIVE	ACTION STEPS	Completion Date	STATUS UPDATE (ASSIGNMENT)		
<p style="text-align: center;"><b>1</b></p> <p style="text-align: center;"><b>CREATE NEW PROGRAMS TO INCORPORATE NEW TRENDS AND ISSUES FACING TEENS TODAY</b></p> <p style="text-align: center;">-----</p> <p>Develop programs to incorporate today's trends and create a safer community for teens</p>	<p><b>1.A. Participate with the Recreation Division to implement at least two new summer camps</b></p>	1.A.1. Work with Recreation Division Staff to develop ideas for proposed Summer Camps	Feb 2016	Subcommittee: Commissioners Geiss, Sales & Chan	
		1.A.2. Work with staff to select camps and develop timelines	Mar 2016		
		1.A.3. Promote the Summer Camp with different marketing strategies	May 2016		
		1.A.4. Host at least 2 Summer Camps with the Recreation Division	July 2016	Commissioners volunteered for summer camps at May YAC meeting	
	<p><b>1.B. Partner with the Recreation Division to host a Teen Music event at the Grand Theatre to focus on teen issues and trends</b></p>	1.B.1. Work with Recreation Division Staff to create a music event at the Grand Theatre specifically designed for teens	Mar 2016	Subcommittee: Commissioners Bhatia, Ramirez, Chan, Adappa, Yash	
		1.B.2. Promote new programs using social and print media	April 2016	Subcommittee proposing to host event in September 2016 based on Grand availability	
		1.B.3. Host music event	December 2016		

City Council Strategic Priority: Quality of Life Goal 1, Objective 3: Align recreation and cultural arts services & programs to match demographics, evaluation feedback and trends



## Attachment - A

### Tracy Recreation Division

## YOUTH ADVISORY COMMISSION GOALS - 2016

GOAL	OBJECTIVE	ACTION STEPS	Completion Date	STATUS UPDATE (ASSIGNMENT)	
2	<b>ENCOURAGE AWARENESS FOR HEALTHIER OPPORTUNITIES</b> ----- Host events that would encourage teens to participate in healthy opportunities and stay active	<b>2.A. Plan and host an SAT/ACT Prep Course</b>	2.A.1. Recruit an SAT/ACT Prep Course and Instructor	May 2016	Subcommittee: Commissioners Mizuno, Geiss and Bhatia
		2.A.2. Promote course to local high school students	Aug 2016	SAT/ACT Prep Course to be hosted in Fall 2016 to align with the activity guide publication	
		2.A.3. Host the course	Oct 2016		
		<b>2.B. Plan and host an event or tournament for teens to participate</b>	2.B.1. Formulate a list of possible projects that would encourage teen participation. Select at least one new event	Mar 2016	Subcommittee: Commissioners Garewal, Razi, Cho, Yash & Ramirez
		2.B.2. Work with Recreation Staff to develop a timeline to complete project	April 2016	Propose timeline for teen swim event & chose possible dates and brainstorm other possible ideas	
		2.B.3. Host event	Dec 2016		
		<b>2.C. Continue to update and promote the College and Vocational Resource Guide</b>	2.C.1. Work with staff to research new information, dates and deadlines to update the Resource Guide	Feb 2016, Ongoing	Subcommittee: Commissioners Chan, Bhatia, & Adult Commissioner Arriola
		2.C.2. Develop a timeline to complete project	April 2016	A draft of the Resource Guide will be presented at the July YAC meeting	
		2.C.3. Distribute the College and Vocational Resource Guide	Aug 2016		

City Council Strategic Priority: Economic Development Goal 3, Objective 2: Identify potential higher education partners and begin marketing and outreach efforts to encourage the development of programming in Tracy.



## Attachment - A

### Tracy Recreation Division

## YOUTH ADVISORY COMMISSION GOALS - 2016

GOAL	OBJECTIVE	ACTION STEPS	Completion Date	STATUS UPDATE (ASSIGNMENT)	
3	<b>PARTICIPATE WITH LOCAL ORGANIZATIONS TO HOST VARIOUS SERVICE PROJECTS</b> ----- Collaborate with local organizations and service clubs to increase teen participation throughout the community	<b>3.A. Implement new community service projects</b>	3.A.1. Formulate a list of possible projects and local organizations to partner with. Select at least one new community service project	Mar 2016	Subcommittee: Commissioners Garewal, Cho, Mizuno, Adapa & Adult Commissioner Arriola
			3.A.2. Develop a timeline to complete project	April 2016	Staff is reaching out to Case For Kids for a Make a Difference Day Project
			3.A.3. Implement project and work with Recreation Staff	Dec 2016	
		<b>3.B. Host three park clean up events at the Dry Climate Park at Hoyt park</b>	3.B.1. Establish a timeframe to hold at least 3 park clean ups for the Dry Climate Park throughout the 2016 year	Feb 2016	Subcommittee: Commissioners Garewal, Razi & Geiss
			3.B.2. Plan strategies to outreach to local teens for future participation	Mar 2016	Held a Park Clean Up Event at the Tracy Airport on June 18, 2016
			3.B.3. Implement park clean ups	3/26/16, 6/18/16, & 9/17/16	Next Park Clean Up Event Scheduled for September 17, 2016
		<b>3.C. Sponsor Don't Text and Drive activity and outreach to at least 500 teens</b>	3.C.1. Each Commissioner will work with their respective high school to lead an activity	Feb 2016	Subcommittee: Commissioners Bhatia, Ramirez, Cho & Sales
			3.C.2. Host an activity at each high school, after determining dates with schools' activities director	April 2016	Events scheduled for Millennium on 4/13, Kimball 4/14, West 4/20 & Tracy 2/21
			3.C.3. Each Commissioner will report to the Commission on the activity that was held at their respective high school	May 2016	

City Council Strategic Priority: Public Safety Goal 4, Objective 3 Increase community volunteer opportunities to maximize engagement.