

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

Date/Time: **Wednesday, September 14, 2016, 6:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Conference Room 203**
333 Civic Center Plaza

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from Regular Meeting on August 10, 2016
5. Correspondence
6. Old Business
 - a. Receive a subcommittee report regarding YAC's Annual Retreat and approve the proposed date of September 26, 2016
 - b. Discuss the status of the 2016 Make a Difference Day project
7. New Business
8. Items from Staff
 - a. Calendar
 1. Park Clean Up – September 17, 8:30am-12:30pm
9. Items from the Commission
10. Items from the Audience
11. Adjournment to next Regular Meeting on October 12, 2016

POSTED: September 8, 2016

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION
REGULAR MEETING MINUTES
August 10, 2016**

1. **CALL TO ORDER:** The meeting was called to order by Commissioner Cho at 6:03 p.m.
2. **ROLL CALL:**
 - a. **Present:** Cho, Dhillon, Gill, Hagler, Ramirez, Razi, Siddiqui, Taneja
 - b. **Absent:** None
 - c. **Tardy:** None
 - d. **Adult Commissioners Present:** Arriola
 - e. **Staff Present:** Justin Geibig, Recreation Coordinator I
 - f. **Recorded by:** Justin Geibig, Recreation Coordinator I
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM Special Meeting on July 13, 2016**
 - a. **Motion to Approve:** Cho
 - b. **Second:** Taneja
 - c. **Abstain:** None
 - d. **Vote:** Approved by majority vote
5. **CORRESPONDENCE:** None
6. **Introduction of new Youth Commissioners/Election of Chair and Vice Chair**

Staff Geibig introduced the new YAC Commissioners and asked the Commission to introduce themselves and share information about each other. By a majority of the vote from the Youth Advisory Commissioners, Commissioner Cho was elected Chair and Commissioner Taneja elected Vice-Chair.
7. **OLD BUSINESS:** None
8. **NEW BUSINESS:**
 - a. **Discuss the purpose of the YAC annual retreat and establish a subcommittee to plan the retreat**

Commissioner Cho surveyed the Commission to formulate a subcommittee to plan the annual retreat, and Commissioners Taneja, Razi and Gill volunteered. Staff Geibig provided information and history about the annual retreat. He asked the Commission to begin brainstorming new potential goals or ideas to present at the annual retreat. The subcommittee is scheduled to meet Monday, August 29.
 - b. **Discuss and approve the Youth Advisory Commission's participation in a Make a Difference Day Project on October 22, 2016 and propose projects that will benefit the Tracy Community**

Commissioner Cho suggested to host Downtown Tracy Clean-Ups or host a drive to collect goods for families in need. Commissioners Taneja and Gill mentioned to open the project to other schools and clubs. Commissioner Dhillon suggested to host a movie night or host an anti-bullying poster contest. Commissioner Cho surveyed the Commission to formulate a subcommittee to brainstorm projects for a Make a Difference Day and Commissioners Cho, Dhillon, Ramirez and Hagler volunteered. The subcommittee is scheduled to meet Wednesday, August 24.
 - c. **Appoint a subcommittee to begin drafting the 2016/2017 YAC annual report that will be presented to the Parks and Community Services Commission and the Tracy City Council**

Commissioner Cho discussed the YAC annual report and surveyed the Commission to formulate a subcommittee to begin drafting YAC's annual report. Commissioners Cho, Dhillon, Ramirez, and Siddiqui volunteered. The subcommittee is scheduled to meet Wednesday, September 7.

9. ITEMS FROM STAFF:

Staff Geibig reviewed YAC's bylaws with the Commission. Staff Geibig reminded the Commission that the new YAC Commissioners will receive their certificates at the City Council meeting on August 16, 2016 at 7pm and encouraged the Commission to attend for support. Staff Geibig mentioned the Senior Center will be hosting an ice cream social event on Monday, September 12 from 1:30pm-3pm and asked the Commission to volunteer with the event. Staff Geibig also mentioned the next Park Clean-Up event is scheduled for Saturday, September 17 and the location will be determined after following up with Public Works.

10. ITEMS FROM THE COMMISSION:

Commissioner Siddiqui mentioned to get more high school students involved with park clean-up events. Adult Commissioner Arriola mentioned there are upcoming events such as the downtown Art Walk event on Friday, August 12 and the Block Party on Friday, August 19, and mentioned both events are free. Commissioner Razi asked if previous events YAC was planning can be transferred to YAC's new goals.

11. ITEMS FROM THE AUDIENCE: None

11. ADJOURNMENT: Next meeting on **September 14, 2016 at 6:00pm**

- a. **Motion to Adjourn:** Razi
- b. **Second:** Ramirez
- c. **Vote:** Approved by majority vote
- d. **Time:** 6:52pm

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
September 14, 2016**

AGENDA ITEM 6.a.

REQUEST

**RECEIVE A SUBCOMMITTEE REPORT REGARDING YAC'S ANNUAL RETREAT
AND APPROVE THE PROPOSED DATE OF SEPTEMBER 26, 2016**

DISCUSSION

As discussed at the August 10, 2016 meeting, each year the Youth Advisory Commission presents their goals and objectives to both the Parks Commission and the City Council for the upcoming fiscal year. These presentations are scheduled to take place in December and January. The purpose of the retreat is to measure the Youth Advisory Commission's progress, prepare and plan for upcoming activities, and provide team building and leadership opportunities between the Commissioners.

A subcommittee consisting of Commissioners Gill, Razi and Taneja met with staff to create the agenda, plan activities and propose to host the retreat at the Grand Theatre Center for the Arts on September 26, 2016 at 5pm. The subcommittee will share their ideas with the Commission and seek input regarding the timeline of the Annual Retreat.

RECOMMENDATION

That the Commission receives a subcommittee report regarding YAC's Annual Retreat and approve the proposed date of September 26, 2016.

Prepared by: Justin Geibig, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
September 14, 2016**

AGENDA ITEM 6.b.

REQUEST

**DISCUSS THE STATUS OF THE 2016 MAKE A DIFFERENCE DAY PROJECT AND
APPROVE A PROJECT**

DISCUSSION

At the Youth Advisory Commission meeting held on August 10, 2016 Commissioners voted to approve YAC's participation in the upcoming Make a Difference Day. This year, National Make a Difference Day will be held on Saturday, October 22, 2016.

A subcommittee consisting of Commissioners Cho, Dhillon, Hagler and Ramirez met with staff to provide the Commission with potential projects for the Commission to host that would benefit the Tracy Community. The subcommittee will share their ideas and receive feedback from the Commission to select their project for Make a Difference Day.

RECOMMENDATION

That the Commission discuss the status of the 2016 Make a Difference Day and approve a project.

Prepared by: Justin Geibig, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II