

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Wednesday, November 9, 2016, 6:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **City Hall Conference Room 203**  
**333 Civic Center Plaza**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from Regular Meeting on October 12, 2016
5. Correspondence
6. Old Business
  - a. Discuss the 2016 Make a Difference Day project that was held on October 22, 2016
  - b. Review and Discuss the 2016 YAC Annual Report
7. New Business
  - a. Review, Discuss and Approve the 2017 Youth Advisory Commission Goals
8. Items from Staff
  - a. Calendar
    1. Senior Thanksgiving Dinner - 11/21, 4pm-7pm
    2. Senior Tinsel 'N Treats - 12/7, 4pm-6:30pm
    3. Senior Black & White Ball - 12/12, 4pm-7pm
9. Items from the Commission
10. Items from the Audience
11. Adjournment to next Regular Meeting on December 14, 2016

**POSTED: November 3, 2016**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
October 12, 2016**

1. **CALL TO ORDER:** The meeting was called to order by Commissioner Cho at 6:09 p.m.
2. **ROLL CALL:**
  - a. **Present:** Cho, Dhillon, Gill, Hagler, Ramirez, Razi, Siddiqui, Taneja
  - b. **Absent:** None
  - c. **Tardy:** None
  - d. **Adult Commissioners Present:** Arriola, Huffman
  - e. **Staff Present:** Justin Geibig, Recreation Coordinator I
  - f. **Recorded by:** Justin Geibig, Recreation Coordinator I
3. **ITEMS FROM THE AUDIENCE: None**
4. **APPROVAL OF MINUTES FROM Regular Meeting on October 12, 2016**
  - a. **Motion to Approve:** Taneja
  - b. **Second:** Ramirez
  - c. **Abstain:** None
  - d. **Vote:** Approved by majority vote
5. **CORRESPONDENCE: None**
6. **OLD BUSINESS:**
  - a. **Discuss the Youth Advisory Commission Annual Retreat that was held on September 26, 2016**

Commissioner Gill believed the retreat was successful with good ideas shared to reach our goals. Commissioner Yash stated the retreat helped to get to know the other Commissioner's on a personal level.
  - b. **Disucss the status of YAC's participation in Make a Difference Day on Saturday, October 22, 2016**

Commissioner Cho surveyed the Commission and by a majority vote the Commission will participate with the Tracy Tree Foundation tree planning project on Saturday, October 22, 2016. Staff Geibig stated that he will provide the Commission with more information about the tree planting project after attending a Make a Difference Day meeting on Thursday, October 13, 2016. Commissioner Gill provided an update on the Make a Difference Day drive and mentioned that he made announcements to the school clubs about the drive. Commissioner Siddiqui stated that Millennium has collected a lot of items and that the younger grades are also collecting toiletry items.
  - c. **Review, Discuss and Approve the 2016/2017 YAC Annual Report that will be presented to the Parks and Community Services Commission and Tracy City Council**

Commissioner Cho provided the Commission with a draft of the PowerPoint presentation to review. Commissioner Cho surveyed the Commission and by a majority vote the Commission approved the Annual Report PowerPoint presentation.
7. **NEW BUSINESS: None**
8. **ITEMS FROM STAFF:**

Staff Geibig reminded the Commission that the YAC application deadline is Friday, October 21, 2016. Staff Geibig stated that he has hosted lunch time activities at Kimball and West High School to recruit teens and dropped off applications to all the high school's career centers. Staff Geibig mentioned the Senior Halloween Bash that will take place on Monday, October 31, 2016 and encouraged the Commission to volunteer with the event.

**9. ITEMS FROM THE COMMISSION:**

Adult Commissioner Huffman mentioned to the Commission if anyone is looking to host a project and needs funding to contact him. He also mentioned that the Tracy Museum will be hosting an event on Saturday, October 15, 2016 from 10am-2pm with war reenactments and a performance from a civil war band. Lastly, Commissioner Huffman also stated that it is great idea the Commission will participate with the tree planting project on Make a Difference Day.

**10. ITEMS FROM THE AUDIENCE: None**

**11. ADJOURNMENT:** Next meeting on **November 9, 2016 at 6:00pm**

- a. **Motion to Adjourn:** Gill
- b. **Second:** Taneja
- c. **Vote:** Approved by majority vote
- d. **Time:** 7:09pm

The above agenda was posted at the Tracy City Hall *In accordance with In accordance with Procedures for Preparation, Posting, and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052. These are the summary and action minutes.*  
*Attest:*

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*Justin Geibig, Staff Liason*

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
November 9, 2016**

**AGENDA ITEM 6.a.**

REQUEST

**DISCUSS THE 2016 MAKE A DIFFERENCE DAY PROJECT THAT WAS HELD ON  
OCTOBER 22, 2016**

DISCUSSION

At the Youth Advisory Commission meeting held on September 14, 2016 Commissioners voted to approve YAC's participation at Make A Difference Day and host a drive to collect toiletry items to benefit local organizations. This year, National Make A Difference Day was held on Saturday, October 22, 2016.

The Commission chose to host a drive where the Interact Clubs at Tracy and West High and the California Scholarship Federation Clubs (CSF) at Millennium and Kimball High competed to see which school club could collect the most toiletry items for the month of October. The Commission also participated with the Tracy Tree Foundation tree planting project on Saturday, October 22, 2016. The subcommittee is requesting that the Commission discuss the two events and offer any suggestions for future events.

RECOMMENDATION

That the Commission discuss the Make a Difference Day project.

Prepared by: Justin Geibig, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
November 9, 2016**

**AGENDA ITEM 6.b.**

REQUEST

**REVIEW AND DISCUSS THE 2016 YAC ANNUAL REPORT**

DISCUSSION

With the end of the 2016 fiscal year, it is necessary to report to the City Council the accomplishments, goals and any information pertinent regarding YAC. A year-end report is appropriate and should include an update and status on the following: YAC goals and accomplishments for last year's period covering January 1, 2016 to December 31, 2016 and proposed goals for the 2017 calendar year.

The Commission will present to the Parks and Community Services Commission on December 1, 2016 and will present to City Council on January 17, 2017. It's recommended that all Commissioners attend all presentations. The subcommittee consisting of Commissioners Cho, Dhillon, Ramirez, and Siddiqui will provide an update regarding their presentations.

RECOMMENDATION

That the Commission review and discuss the 2016 YAC Annual Report.

Prepared by: Justin Geibig, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
November 9, 2016**

**AGENDA ITEM 7.a.**

REQUEST

**REVIEW, DISCUSS AND APPROVE THE 2017 YOUTH ADVISORY COMMISSION GOALS**

DISCUSSION

The Youth Advisory Commission determined their top three priority goals for the 2017 fiscal year at their annual retreat held Monday, September 26, 2016. The Commission will present their goals, objectives and work plan to the Parks and Community Services Commission on December 1 and will present to City Council on January 17, 2017.

In order to accomplish their goals for 2017, Commissioners will need to approve the goals and be assigned to each goal. Commissioners will report on the status of their assignments at each regularly scheduled Commission meeting. The Commission will discuss the 2017 goals and provide feedback.

RECOMMENDATION

That the Commission review, discuss and approve the 2017 Youth Advisory Commission goals

Prepared by: Justin Geibig, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II