

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

Date/Time: **Wednesday, February 8, 2017, 6:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Conference Room 203**
333 Civic Center Plaza

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from Regular Meeting on January 11, 2017
5. Correspondence
6. Introduction of new Youth Commissioners
7. Old Business
 - a. Discuss the status of the 2017 Youth Advisory Commission's goals and work plan
8. New Business
 - a. Discuss ideas to host an activity at the local high schools focusing on teen trends or issues
9. Items from Staff
 - a. Review Bylaws
10. Items from the Commission
11. Items from the Audience
12. Adjournment to next Regular Meeting on March 8, 2017

POSTED: February 2, 2017

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION
REGULAR MEETING MINUTES
January 11, 2017**

1. **CALL TO ORDER:** The meeting was called to order by Commissioner Cho at 6:02 p.m.
2. **ROLL CALL:**
 - a. **Present:** Cho, Dhillon, Hagler, Razi, Siddiqui, Taneja
 - b. **Absent:** Ramirez, Huffman, Arriola
 - c. **Tardy:** Gill
 - d. **Adult Commissioners Present:** None
 - e. **Staff Present:** Justin Geibig, Recreation Coordinator I
 - f. **Recorded by:** Andrew Gambalie, Recreation Leader III
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM Regular Meeting on December 14, 2016**
 - a. **Motion to Approve:** Taneja
 - b. **Second:** Dhillon
 - c. **Abstain:** None
 - d. **Vote:** Approved by majority vote
5. **CORRESPONDENCE:** None
6. **OLD BUSINESS:**
 - a. **Discuss the status of the 2017 Youth Advisory Commission's goals, objectives and work plan, and receive subcommittee updates**

Commissioner Cho provided an update on the 2017 Youth Advisory Commission Goals and Objectives. Commissioner Dhillon provided an update for the subcommittee to propose new summer camp ideas and mentioned that two Girl Talk Camps will be offered: one in June and July and a Siblings Watching Siblings Camp in June. Commissioner Razi suggested an ultimate frisbee camp. Commissioner Siddiqui also suggested to possibly host a Filipino dance camp, there are students at Millennium High School who do performances during lunch. Parks & Recreation Director, Andre Pichly proposed watching movies on the mount, the hill located at Dr. Powers Park. Commissioner Cho provided an update for the subcommittee to participate with programming and events at the Lolly Hansen Senior Center and mentioned the subcommittee reviewed the Senior Center activity guide pages and was interested in participating with the Intergenerational Program on Mondays. Staff Geibig surveyed the Commission to see what types of activities they would like to participate with seniors and Commissioner Razi stated ping pong. Commissioner Siddiqui suggested arts and crafts and an ice cream social. Staff Pichly suggested the senior center's Facebook 101 class and gave an example from the City of West Sacramento where seniors teach a class to other seniors on how to use Facebook. Commissioner Gill provided an update on the College and Vocational Resource Guide and mentioned that the subcommittee is researching new and updated information to add to the Resource Guide and will share the information at the next meeting. Commissioner Taneja provided an update to host three park clean up events at the Dry Climate Park at Hoyt Park and mentioned the Commission could focus on hosting the first park clean up event in April during volunteer week, April 23-29. Commissioner Cho stated high school proms usually conclude by the end of April. Staff Geibig mentioned the subcommittee will research the high school prom dates and he will work with Public Works to schedule a park clean up event. Commissioner Cho provided an update to sponsor an activity focusing on teen trends or issues and stated the subcommittee formulated a list of topics such as going green, recycling, water conservation, self-confidence and anxiety. Commissioner Taneja

mentioned that the leadership class at Tracy High hosts lunch time events and competitions on some Friday's and YAC could partner with leadership. Commissioner Razi suggested to include food to get teen participation and Commissioner Siddiqui mentioned to host a Don't Text and Drive event. Millennium students enjoyed the photobooth and lanyards.

7. NEW BUSINESS: None

8. ITEMS FROM STAFF:

Staff Geibig provided an update on the YAC recruitment and mentioned there will be 4 new Commissioners, 2 from Kimball High School, 1 from West High School and 1 from Tracy High School will be appointed at the City Council meeting on January 17.

9. ITEMS FROM THE COMMISSION:

Commissioner Razi stated that the Muslim Student Association at Tracy High School and other Muslim Student Association groups will be hosting a food drive beginning January 23, to collect non-perishable goods to donate to Tracy Interfaith to feed the homeless. Food bins are located at each high school.

10. ITEMS FROM THE AUDIENCE: None

11. ADJOURNMENT: Next meeting on ***February 8, 2017, at 6:00pm***

- a. Motion to Adjourn:** Razi
- b. Second:** Dhillon
- c. Vote:** Approved by majority vote
- d. Time:** 7:05pm

The above agenda was posted at the Tracy City Hall on January 5, 2017. The above are summary and action minutes.

Justin Geibig, Staff Liason

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
February 8, 2017**

AGENDA ITEM 7.a.

REQUEST

**DISCUSS THE STATUS OF THE 2017 YOUTH ADVISORY COMMISSION'S GOALS
AND WORK PLAN**

DISCUSSION

The Youth Advisory Commission determined their top three priority goals for the 2017 fiscal year at their annual retreat held Monday, September 26, 2016. It is necessary for the Commission to discuss their objectives in more detail with City staff and plan accordingly.

Subcommittees are scheduled to meet on a monthly basis and report on the status of their assignments and projects at the monthly Youth Advisory Commission meetings. Each subcommittee will report on their completion dates for each project, receive feedback from Commissioners, and the Commission will make recommendations to adjust dates if needed.

RECOMMENDATION

That the Commission discuss the status of the 2017 Youth Advisory Commission goals and work plan.

Prepared by: Justin Geibig, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II

Attachment: Attachment "A" – Youth Advisory Commission Goals 2017



Attachment - A

Tracy Parks & Recreation Department

YOUTH ADVISORY COMMISSION GOALS - 2017

GOAL	OBJECTIVE	ACTION STEPS	Completion Date	Status (ASSIGNMENT)
1 INTEGRATE OPPORTUNITIES TO CONNECT TEENS WITH YOUTH AND SENIORS IN THE COMMUNITY ----- Participate and propose new programs or events for teens to interact with youth and seniors in the community	1.A. Participate with the Parks & Recreation Department and propose new summer camp ideas	1.A.1. Work with Staff to develop ideas for proposed Summer Camps.		Subcommittee: Commissioners Dhillon, Ramirez & Taneja
		1.A.2. Work with Staff to select camps and develop timelines.		Meeting held on 1/18/17 to discuss new ideas
		1.A.3. Promote the Summer Camp with different marketing strategies.		
		1.A.4. Volunteer at a minimum of 2 Summer Camps with the Parks & Recreation Department.		
	1.B. Partner with the Parks & Recreation Department to host a Teen Music event at the Grand Theatre	1.B.1. Work with Staff to create a music event at the Grand Theatre specifically designed for teens.		Subcommittee: Commissioners Hagler, Ramirez & Razi
		1.B.2. Promote new programs using social and print media.		Meeting held on 1/23/17 to discuss event details
		1.B.3. Work with Staff to host music event.		
	1.C. Participate with programming and events at the Lolly Hansen Senior Center	1.C.1. Work with Staff to formulate a calendar of events for YAC to attend.		Subcommittee: Commissioners Cho, Gill, Razi & Taneja
		1.C.2. Plan strategies to outreach to teens for future participation.		Meeting held on 2/6/17 to draft a calendar of events & discuss intergenerational projects
		1.C.3. Participate with senior events and programming.		

City Council Strategic Priority: Quality of Life Goal 1, Objective 3: Align recreation and cultural arts services & programs to match demographics, evaluation feedback and trends



Attachment - A

Tracy Parks & Recreation Department

YOUTH ADVISORY COMMISSION GOALS - 2017

GOAL	OBJECTIVE	ACTION STEPS	Completion Date	Status (ASSIGNMENT)	
2	SUPPORT AWARENESS FOR ACADEMIC, COLLEGE AND CAREER GOALS ----- Work with Staff to develop opportunities to raise teen's awareness for higher education and future success	2.A. Plan and host an SAT/ACT Prep Course	2.A.1. Recruit an SAT/ACT Prep Course and Instructor.		Subcommittee: Commissioners Dhillon & Gill
			2.A.2. Promote course to local high school Students.		Meeting on 1/18/17 to discuss possible contractors to host an SAT/ACT prep course
			2.A.3. Host the course.		
		2.B. Work with Staff to Plan an event or workshop focusing on career and future goals for teens	2.B.1. Formulate a list of possible projects that would encourage teen participation. Select at least one new event.		Subcommittee: Commissioners Hagler & Cho
			2.B.2. Work with Staff to develop a timeline to complete project.		Meeting held on 1/17/17 to create list of possible projects
			2.B.3. Work with Staff to host event.		
		2.C. Continue to update and promote the College and Vocational Resource Guide	2.C.1. Assist Staff by researching new information, dates and deadlines to update the Resource Guide.		Subcommittee: Commissioners Cho, Gill & Ramirez
			2.C.2. Develop a timeline to complete project.		Meeting held on 1/25/17 & discussed information researched
			2.C.3. Distribute the College and Vocational Resource Guide.		

City Council Strategic Priority: Economic Development Goal 3, Objective 2: Identify potential higher education partners and begin marketing and outreach efforts to encourage the development of programming in Tracy.



Attachment - A

Tracy Parks & Recreation Department

YOUTH ADVISORY COMMISSION GOALS - 2017

GOAL	OBJECTIVE	ACTION STEPS	Completion Date	Status (ASSIGNMENT)	
3	<p>INCREASE YAC'S VISIBILITY IN THE COMMUNITY THROUGH SERVICE PROJECTS</p> <p>-----</p> <p>Participate with local organizations and service clubs throughout the community and outreach to teens for participation</p>	<p>3.A. Implement new community service projects</p>	3.A.1. Formulate a list of possible projects and local organizations to partner with. Select at least one new community service project.		Subcommittee: Commissioners Dhillon & Razi
			3.A.2. Develop a timeline to complete project.		Meeting held on 1/25/17 to brainstorm ideas
			3.A.3. Implement project and work with Recreation Staff.		
		<p>3.B. Host three park clean up events at the Dry Climate Park at Hoyt park three times a year</p>	3.B.1. Establish a timeline to hold at least 3 park clean ups for the Dry Climate Park throughout the 2017 year.		Subcommittee: Commissioners Ramirez & Taneja
			3.B.2. Plan strategies to outreach to local teens for future participation.		Meeting held on 1/30/17 to discuss possible dates
			3.B.3. Implement park clean ups.		
		<p>3.C. Sponsor an activity focusing on teen trends or issues and outreach to at least 500 teens</p>	3.C.1. Research current trends/issues and develop a list.		Subcommittee: Commissioners Cho, Dhillon, Gill & Razi
			3.C.2. Each Commissioner will work with their respective high school to lead an activity.		Meeting held on 1/23/17 to brainstorm ideas
			3.C.3. Work with Staff to host an activity at each high school, after determining dates with schools' activities director.		
			3.C.4. Each Commissioner will report to the Commission on the activity that was held at their respective high school.		

City Council Strategic Priority: Public Safety Goal 1, Objective 3 Increase community volunteer opportunities to maximize engagement.

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
February 8, 2017**

AGENDA ITEM 8.a.

REQUEST

**DISCUSS IDEAS TO HOST AN ACTIVITY AT THE LOCAL HIGH SCHOOLS
FOCUSING ON TEEN TRENDS OR ISSUES**

DISCUSSION

In order to benefit the Tracy Community through service projects hosted by the Youth Advisory Commission and to meet Goal #3.C., the Commission is being asked to discuss ideas to host an activity at the local high schools focusing on teen trends or issues. The goal is to outreach to at least 500 teens during the 2017 spring semester.

Once an idea or event has been selected, the subcommittee will need to establish a timeline to begin marketing the event and working with each high school. The subcommittee consisting of Commissioners Cho, Dhillon, Gill and Razi will provide the Commission with monthly updates at the Commission meetings.

RECOMMENDATION

That the Youth Advisory Commission discuss ideas to host an activity at the local high schools focusing on teen trends or issues

Prepared by: Justin Geibig, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II