

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

Date/Time: **Wednesday, March 8, 2017, 6:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Conference Room 203**
333 Civic Center Plaza

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from Regular Meeting on February 8, 2017
5. Correspondence
6. Introduction of new Youth Commissioners
7. Old Business
 - a. Discuss the status of the 2017 Youth Advisory Commission's goals and work plan
8. New Business
 - a. Discuss and propose dates to host Park Clean Up Events at the Dry Climate Park at Hoyt Park and determine marketing strategies to recruit teen participation
 - b. Discuss and approve YAC's participation with the summer teen camp program and discuss marketing strategies
 - c. Discuss and approve YAC's participation to host an activity at the local high schools focusing on teen trends or issues
9. Items from Staff
 - a. Volunteer Recognition Event – April 24, 2017
 - b. YAC Applications
10. Items from the Commission
11. Items from the Audience
12. Adjournment to next Regular Meeting on April 12, 2017

POSTED: March 2, 2017

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION
REGULAR MEETING MINUTES
February 8, 2017**

1. **CALL TO ORDER:** The meeting was called to order by Commissioner Cho at 6:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Cho, J. Dhillon, R. Dhillon, Gadamsetti, Hagler, Razi, Ramirez, Siddiqui, Taneja
 - b. **Absent:** Collins, Fubanks, Siddiqui
 - c. **Tardy:** Gill
 - d. **Adult Commissioners Present:** Huffman, Arriola
 - e. **Staff Present:** Justin Geibig, Recreation Coordinator I
 - f. **Recorded by:** Andrew Gambalie, Recreation Leader III
3. **ITEMS FROM THE AUDIENCE: None**
4. **APPROVAL OF MINUTES FROM Regular Meeting on January 11, 2017**
 - a. **Motion to Approve:** Taneja
 - b. **Second:** J. Dhillon
 - c. **Abstain:** None
 - d. **Vote:** Approved by majority vote
5. **CORRESPONDENCE: None**
6. **Introduction of new Youth Commissioners**

Staff Geibig introduced two new Youth Commissioners, R. Dhillon and Gadamsetti. Each Commissioner introduced themselves and shared what high school they attend, grade and any extra-curricular activities they're involved in.
7. **OLD BUSINESS:**
 - a. **Discuss the status of the 2017 Youth Advisory Commission's goals and work plan**

Commissioner Cho provided an update on the 2017 Youth Advisory Commission Goals and Objectives. Commissioner Gill provided an update for the subcommittee to propose new summer camp ideas and mentioned to possibly host a type of sports camp focusing on different sports. Commissioner Razi provided an update for the subcommittee to participate with programming and events at the Lolly Hansen Senior Center and mentioned the Intergenerational Program that was held on Monday, February 6 was a lot of fun and the seniors are really good at ping pong. Commissioner Cho also stated that she met a senior named Sherri and played games of checkers and chess with her. Staff Geibig thanked the Commissioners that attended the Intergenerational Program and reminded the Commission that this event will take place on the first Monday of each month and Commissioners are encouraged to attend. Commissioner Cho provided an update on the College and Vocational Resource Guide and mentioned the subcommittee will be adding new and updated information to the Resource Guide at the next subcommittee meeting.
8. **NEW BUSINESS:**
 - a. **Discuss ideas to host an activity at the local high schools focusing on teen trends or issues**

Commissioner Razi mentioned to host an event focusing on self-confidence or a type of humanitarian event for teens to bond. Commissioner J. Dhillon stated Tracy High School recently hosted a Point Break presentation which focused on topics such as bullying and different challenges teens are faced with. Commissioner Gill mentioned an activity from the Point Break presentation where students write compliments on a piece of paper taped to a student's back and it was nice to see what people wrote. Commissioner Cho also

mentioned the idea of hosting an activity with self-confidence or possibly an activity to promote going green.

9. ITEMS FROM STAFF:

Staff Geibig reviewed the YAC bylaws with the Commission. Staff Geibig also reminded the Commission that Commissioners Ramirez and Siddiqui will be presenting the YAC Annual Report at the Tracy City Council meeting on February 21 at 7pm and all Commissioners are encouraged to attend to show support.

10. ITEMS FROM THE COMMISSION:

Commissioner J. Dhillon stated Tracy High School will be hosting a symposium on medicine and health on February 22 at 3:30pm in room D210 and all students are welcome. Adult Commissioner Arriola mentioned he was recently elected to the Tracy Unified School Board and students are welcome to reach out to any of the school board members with any issues. Commissioner Taneja stated there will be a park clean up at the community garden off of MacArthur Drive and Mt. Diablo Avenue on February 11 from 9am-12pm and all volunteers are welcome.

11. ITEMS FROM THE AUDIENCE: None

12. ADJOURNMENT: Next meeting on ***March 8, 2017, at 6:00pm***

- a. **Motion to Adjourn:** Razi
- b. **Second:** Ramirez
- c. **Vote:** Approved by majority vote
- d. **Time:** 7:00pm

The above agenda was posted at the Tracy City Hall on February 2, 2017. The above are summary and action minutes.

Justin Geibig, Staff Liason

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
March 8, 2017**

AGENDA ITEM 7.a.

REQUEST

**DISCUSS THE STATUS OF THE 2017 YOUTH ADVISORY COMMISSION'S GOALS
AND WORK PLAN**

DISCUSSION

The Youth Advisory Commission determined their top three priority goals for the 2017 fiscal year at their annual retreat held Monday, September 26, 2016. It is necessary for the Commission to discuss their objectives in more detail with City staff and plan accordingly.

Subcommittees are scheduled to meet on a monthly basis and report on the status of their assignments and projects at the monthly Youth Advisory Commission meetings. Each subcommittee will report on their completion dates for each project, receive feedback from Commissioners, and the Commission will make recommendations to adjust dates if needed.

RECOMMENDATION

That the Commission discuss the status of the 2017 Youth Advisory Commission goals and work plan.

Prepared by: Justin Geibig, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II

Attachment: Attachment "A" – Youth Advisory Commission Goals 2017



Attachment - A

Tracy Parks & Recreation Department

YOUTH ADVISORY COMMISSION GOALS - 2017

GOAL	OBJECTIVE	ACTION STEPS	Completion Date	Status (ASSIGNMENT)
1 INTEGRATE OPPORTUNITIES TO CONNECT TEENS WITH YOUTH AND SENIORS IN THE COMMUNITY ----- Participate and propose new programs or events for teens to interact with youth and seniors in the community	1.A. Participate with the Parks & Recreation Department and propose new summer camp ideas	1.A.1. Work with Staff to develop ideas for proposed Summer Camps.		Subcommittee: Commissioners J. Dhillon, Ramirez, Taneja, R.Dhillon
		1.A.2. Work with Staff to select camps and develop timelines.		Meeting held on 1/18/17 to discuss new ideas
		1.A.3. Promote the Summer Camp with different marketing strategies.		
		1.A.4. Volunteer at a minimum of 2 Summer Camps with the Parks & Recreation Department.		
	1.B. Partner with the Parks & Recreation Department to host a Teen Music event at the Grand Theatre	1.B.1. Work with Staff to create a music event at the Grand Theatre specifically designed for teens.		Subcommittee: Commissioners Hagler, Ramirez, Razi, Gadamsetti
		1.B.2. Promote new programs using social and print media.		Meeting held on 1/23/17 to discuss event details
		1.B.3. Work with Staff to host music event.		
	1.C. Participate with programming and events at the Lolly Hansen Senior Center	1.C.1. Work with Staff to formulate a calendar of events for YAC to attend.		Subcommittee: Commissioners Cho, Gill, Razi & Taneja
		1.C.2. Plan strategies to outreach to teens for future participation.		Commissioners attended the Intergenerational Program at the Senior Center on 2/6/17
		1.C.3. Participate with senior events and programming.		Next Intergenerational Program is scheduled for 3/6/17

City Council Strategic Priority: Quality of Life Goal 1, Objective 3: Align recreation and cultural arts services & programs to match demographics, evaluation feedback and trends



Attachment - A

Tracy Parks & Recreation Department

YOUTH ADVISORY COMMISSION GOALS - 2017

GOAL	OBJECTIVE	ACTION STEPS	Completion Date	Status (ASSIGNMENT)	
2	<p>SUPPORT AWARENESS FOR ACADEMIC, COLLEGE AND CAREER GOALS</p> <p>-----</p> <p>Work with Staff to develop opportunities to raise teen's awareness for higher education and future success</p>	2.A. Plan and host an SAT/ACT Prep Course	2.A.1. Recruit an SAT/ACT Prep Course and Instructor.		Subcommittee: Commissioners Dhillon & Gill
			2.A.2. Promote course to local high school Students.		Meeting on 1/18/17 to discuss possible contractors to host an SAT/ACT prep course
		2.B. Work with Staff to Plan an event or workshop focusing on career and future goals for teens	2.A.3. Host the course.		
			2.B.1. Formulate a list of possible projects that would encourage teen participation. Select at least one new event.		Subcommittee: Commissioners Hagler, Cho, R. Dhillon
			2.B.2. Work with Staff to develop a timeline to complete project.		Meeting held on 2/16/17 to create list of possible projects
			2.B.3. Work with Staff to host event.		
		2.C. Continue to update and promote the College and Vocational Resource Guide	2.C.1. Assist Staff by researching new information, dates and deadlines to update the Resource Guide.		Subcommittee: Commissioners Cho, Gill & Ramirez
			2.C.2. Develop a timeline to complete project.		Meeting held on 2/15/17 & discussed information researched
			2.C.3. Distribute the College and Vocational Resource Guide.		

City Council Strategic Priority: Economic Development Goal 3, Objective 2: Identify potential higher education partners and begin marketing and outreach efforts to encourage the development of programming in Tracy.



Attachment - A

Tracy Parks & Recreation Department

YOUTH ADVISORY COMMISSION GOALS - 2017

GOAL					
OBJECTIVE	ACTION STEPS	Completion Date	Status (ASSIGNMENT)		
<p style="text-align: center;">3</p> <p style="text-align: center;">INCREASE YAC'S VISIBILITY IN THE COMMUNITY THROUGH SERVICE PROJECTS</p> <p style="text-align: center;">-----</p> <p>Participate with local organizations and service clubs throughout the community and outreach to teens for participation</p>	<p>3.A. Implement new community service projects</p>	3.A.1. Formulate a list of possible projects and local organizations to partner with. Select at least one new community service project.		Subcommittee: Commissioners J. Dhillon, Razi, R. Dhillon	
		3.A.2. Develop a timeline to complete project.		Meeting held on 2/27/17 to brainstorm ideas	
		3.A.3. Implement project and work with Recreation Staff.			
	<p>3.B. Host three park clean up events at the Dry Climate Park at Hoyt park three times a year</p>	3.B.1. Establish a timeline to hold at least 3 park clean ups for the Dry Climate Park throughout the 2017 year.		Subcommittee: Commissioners Ramirez, Taneja, Gadamsetti	
		3.B.2. Plan strategies to outreach to local teens for future participation.		Meeting held on 1/30/17 to discuss possible dates	
		3.B.3. Implement park clean ups.			
	<p>3.C. Sponsor an activity focusing on teen trends or issues and outreach to at least 500 teens</p>	3.C.1. Research current trends/issues and develop a list.		Subcommittee: Commissioners Cho, Dhillon, Gill & Razi	
		3.C.2. Each Commissioner will work with their respective high school to lead an activity.		Meeting held on 3/1/17 to brainstorm ideas	
		3.C.3. Work with Staff to host an activity at each high school, after determining dates with schools' activities director.			
		3.C.4. Each Commissioner will report to the Commission on the activity that was held at their respective high school.			

City Council Strategic Priority: Public Safety Goal 1, Objective 3 Increase community volunteer opportunities to maximize engagement.

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
March 8, 2017**

AGENDA ITEM 8.a.

REQUEST

DISCUSS AND PROPOSE DATES TO HOST PARK CLEAN UP EVENTS AT THE DRY CLIMATE PARK AT HOYT PARK AND DETERMINE MARKETING STRATEGIES TO RECRUIT TEEN PARTICIPATION

DISCUSSION

On May 5, 2015 the Youth Advisory Commission voted to adopt the Dry Climate Park at Hoyt Park. The Dry Climate Park needs maintenance throughout the year and the Commission has performed community service work at this park over the past several years. This particular community service project will benefit the community of Tracy and encourage other teens in the community to participate in beautifying a neighborhood or community park.

Staff is recommending the Commission plan strategies to outreach to local teens for future participation and establish a timeframe to hold at least 3 park clean ups at the Dry Climate Park throughout the year. Staff will work with Public Works for supplies and resources.

RECOMMENDATION

That the Youth Advisory Commission discuss and propose dates to host Park Clean Up events at the Dry Climate Park at Hoyt Park and determine marketing strategies to recruit teen participation.

Prepared by: Justin Geibig, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
March 8, 2017**

AGENDA ITEM 8.b.

REQUEST

**DISCUSS AND APPROVE YAC'S PARTICIPATION WITH THE SUMMER TEEN
CAMP PROGRAM AND DISCUSS MARKETING STRATEGIES**

DISCUSSION

In order to increase participation in teen programs hosted by the Recreation Division and to assist the Youth Advisory Commission in meeting Goal #1.A., the Youth Advisory Commission was asked to propose new summer camp ideas.

The subcommittee consisting of Commissioners J. Dhillon, Ramirez, Taneja and R. Dhillon will work to develop a marketing timeline and assign themselves various marketing tasks for the proposed camps below. All of the camps will be supervised and guided by City staff and all activities will be led by YAC volunteers.

Girl Talk: June 5-7 & July 10-12, 9am-12pm, Tracy Transit Station Room 103 & 104

- Learn how to shop and accessorize on a budget
- Develop confidence and build self-esteem

So You Think You Can Cook: June 5-9 (Tentative), 1pm-4pm, Community Center Kitchen

- Learn to cook healthy food options
- Safe cooking techniques

Ready, Set, Bake: June 12-16 (Tentative), 1pm-4pm, Community Center Kitchen

- Bake variety of deserts such as: cookies, cakes and cupcakes
- Daily baking challenges

Siblings Watching Siblings: June 26-29, 9am-12pm, Tracy Transit Station, Room 103

- Quick snacks/meals to prepare
- First aid/CPR certified and Emergency Plan

RECOMMENDATION

That the Commission discuss and approve YAC's participation with the summer teen camp programs and discuss marketing strategies.

Prepared by: Justin Geibig, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
March 8, 2017**

AGENDA ITEM 8.c.

REQUEST

DISCUSS AND APPROVE YAC'S PARTICIPATION TO HOST AN ACTIVITY AT THE LOCAL HIGH SCHOOLS FOCUSING ON TEEN TRENDS OR ISSUES

DISCUSSION

In order to benefit the Tracy Community through service projects hosted by the Youth Advisory Commission and to meet Goal #3.C., the Commission is being asked to discuss and approve YAC's participation to host an activity at the local high schools focusing on teen trends or issues. The events will take place at the following four high schools: Tracy High, West High, Kimball High and Millennium High. YAC will also outreach to the other alternative high schools.

The Commissions' responsibilities will be to host a booth during the school's lunches and coordinate and lead activities with City staff. The Commission will also be responsible for assisting to market the events and to create a marketing timeline.

RECOMMENDATION

That the Youth Advisory Commission discuss and approve YAC's participation to host an activity at the local high schools focusing on teen trends or issues.

Prepared by: Justin Geibig, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II