

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Wednesday, May 8, 2019, 6:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **City Hall Conference Room 203**  
**333 Civic Center Plaza**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from Regular Meeting on March 13, 2019
5. Presentation – Lincoln Park Grant Application
6. Old Business
  - a. Review and Discuss the 2019 Youth Advisory Commission Goals, Objectives and Work Plan
  - b. Provide an Update on the Summer Teen Camp Programs and Marketing Strategies
  - c. Discuss the Park Clean Up Event Held on April 6, 2019
  - d. Discuss the Forever Young Prom Event Held on April 10, 2019
  - e. Discuss the Status of the Vaping Awareness Project
7. New Business
8. Items from Staff
  - a. Calendar
    1. YAC Applications Update
    2. Older American's Month Activities
    3. Intergenerational Program, 6/3/19, 2pm-4pm
    4. Movies on the Plaza 6/28, 7/26, 8/23
9. Items from the Commission
10. Items from the Audience
11. Adjournment to next Regular Meeting on June 12, 2019

**POSTED: May 2, 2019**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
March 13, 2019**

1. **CALL TO ORDER:** The meeting was called to order by Chair Dhillon at 6:02 p.m.
2. **ROLL CALL:**
  - a. **Present:** Crowley, Dhillon, Gadamsetti, Gill, Y Kaur, J. Kaur, Klassen, Moshiri, Winters
  - b. **Absent:** Collins, Smith, Siddiqui
  - c. **Tardy:** None
  - d. **Adult Commissioners Present:** Adult Commissioner Huffman
  - e. **Staff Present:** Amanda Jensen, Recreation Coordinator I
  - f. **Recorded by:** Celina Perez, Recreation Leader III
3. **ITEMS FROM THE AUDIENCE: None**
4. **APPROVAL OF MINUTES FROM Regular Meeting on February 13, 2019**
  - a. **Motion to Approve:** Y. Kaur
  - b. **Second:** Gill
  - c. **Abstain:** None
  - d. **Vote:** Approved by majority vote
5. **OLD BUSINESS:**
  - a. **Review and Discuss the 2019 Youth Advisory Commission Goals and Work Plan**

Chair Dhillon reviewed the 2019 Youth Advisory Commission Goals and Objectives. Commissioner Gadamsetti provided an update on the new teen event or program and discussed that they would like to incorporate food trucks into the event and discussed movie suggestions. Chair Dhillon stated that she can provide a list of food truck vendors. Commissioner Gill mentioned that Marvel movies would bring out the most participation from both genders. Commission Dhillon mentioned that if scary movies are an option, that would be a great draw for teens. Staff Jensen asked the Commissioner for a suggested time frame to host the event. Commission Dhillon mentioned that early August would be the best before everyone gets involved in clubs and school work. A subcommittee meeting was scheduled for March 25<sup>th</sup> at 4pm. Staff Jensen provided an update on the ideas discussed at the teen and senior programming meeting and stated that the idea was to offer a senior ping pong tournament with YAC on an Intergeneration Day. A subcommittee meeting was scheduled for March 26<sup>th</sup> at 4pm. Commissioner Winters provided an update on the park clean up subcommittee meeting and stated that a blurb was created to be sent to activities directors. Commissioner Gadamsetti reminded the Commission of the park clean up dates. A subcommittee meeting was scheduled for March 22<sup>nd</sup> at 4pm. Commissioner J. Kaur provided an update on the Make a Difference Day project and stated that the Commissioners would assist Public Works in the morning and then visit the homes of seniors who have signed up to have their lawn mowed. Staff Jensen mentioned working with the Tracy Senior Association to establish a sign-up list as well as taking sign-ups at the Senior Center. A subcommittee meeting was scheduled for April 2<sup>nd</sup> at 5pm.

**6. New Business:**

**a. Discuss and Approve YAC's Participation with the Summer Teen Camp Program and Discuss Marketing Strategies**

Staff Jensen explained to the Commission that YAC is being asked to assist City staff with leading activities and helping the participants engage in the camps. Each Commissioner then volunteered for at least two camps. Commissioner Dhillon and Winters signed up for the Girl Talk camp the week of June 3-6 and Commissioner J. Kaur and Moshiri volunteered for the week of July 8-11. Commissioner Klassen and Dhillon signed up for So You Think You Can Cook camp the week of June 10-13 and Commissioner Gadamsetti and Gill volunteered for the week of July 15-18. Commissioner Crowley and Klassen signed up for the Ready, Set, Bake camp the week of June 10-13 and Commissioners J. Kaur and Crowley volunteered for the week of July 15-18. Commissioners Y. Kaur and Crowley signed up for the Siblings Watching Siblings camp the week of June 24-27 and Commissioners Moshiri and Y. Kaur volunteered for the Creative Space camp the week of June 24-27. Staff Jensen asked the Commissioners for ideas on marketing strategies and Commissioner Gadamsetti mentioned sharing the information to the elementary schools and using the school newsletters as well as the local newspaper. Commissioner J. Kaur mentioned using Tracy Talks to help market the camps due to its popularity with parents. Commissioner Gadamsetti also suggested that using the Nextdoor App and targeting the parents more than the participants. Commissioner Dhillon surveyed the Commission and by majority vote, the Commission approved participating with the summer teen camp programs. A subcommittee meeting was scheduled for March 25<sup>th</sup> at 4pm.

**b. Provide an Update and Discuss the Status of the Forever Young Prom Event**

Commissioner Moshiri provided an update and shared that the theme of the event will be "Starry Night" and they are hoping to have DJ Trev. Staff Jensen also mentioned that there will be a photo booth and special lighting as well. Staff Jensen also stated that Commissioner Moshiri created a wonderful flyer that would be sent to the high schools and the Commissioners will be asked to share the flyer on their social media accounts. Staff Perez asked the Commissioners to update the school contact information sheet to make sure that the correct teachers were receiving the information. Staff Jensen asked the Commissioners to confirm their availability for the event. Commissioner Moshiri, Dhillon, Gill, Gadamsetti, Winters, J. Kaur, Crowley and Y. Kaur will be in attendance. A subcommittee meeting was scheduled for March 19<sup>th</sup> at 4pm.

**c. Provide an Update and Discuss the Status of the Vaping Awareness Project**

Commissioner J. Kaur stated the subcommittee has had some difficulty thinking of activities to draw in participation. Commissioner Dhillon mentioned possibly lighting a marshmallow on fire to show what is happening to their lungs and then using the marshmallow to make a s'more. Commissioner J. Kaur mentioned using Jumbo Jenga and Commissioner Y. Kaur stated that candy would be a big draw. Commissioner Y. Kaur also suggested using some type of spinning wheel with questions. Commissioner J. Kaur also mentioned that they would like to handout anti-vaping buttons or stickers to help spread the word. A subcommittee meeting was scheduled for March 21 at 5pm.

**7. ITEMS FROM STAFF:**

**a. Calendar**

Staff Jensen reminded the Commission that there is an open recruitment for both youth and adult Commissioners and additional applications are available on the City website. Commissioner Dhillon reminded the Commission of the upcoming Intergenerational Program on April 1<sup>st</sup> and the park clean up event on April 6<sup>th</sup>.

**8. ITEMS FROM THE COMMISSION:**

Commissioner Y. Kaur mentioned that she sits on the MCYSN board and that they are currently discussing vaping awareness as well but they are in the very early stages. Commissioner Dhillon stated the Tracy High will be putting on “The Music Man” musical on Saturday, March 16<sup>th</sup> and Sunday, March 17<sup>th</sup> for \$10 if anyone would like to attend. Adult Commissioner Huffman discussed the recent human trafficking stings and that after speaking with law enforcement, wondered if the Commission was aware that the chat feature can be disabled on social media accounts and it is the way that most predators target their victims. Commissioner Dhillon and Gill stated that they are part of the Bulldog Project which also helps to share information on the dangers.

**9. ITEMS FROM THE AUDIENCE: None**

**10. ADJOURNMENT:** Next meeting on ***April 10, 2019, at 6:00pm***

- a. Motion to Adjourn:** Dhillon
- b. Second:** Gill
- c. Vote:** Approved by majority vote
- d. Time:** 7:15pm

The above agenda was posted at the Tracy City Hall on March 7, 2019. The above are summary and action minutes.

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*Amanda Jensen, Staff Liaison*

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
May 8, 2019**

**AGENDA ITEM 6.a.**

REQUEST

**REVIEW AND DISCUSS THE 2019 YOUTH ADVISORY COMMISSION'S GOALS,  
OBJECTIVES AND WORK PLAN**

DISCUSSION

The Youth Advisory Commission determined their top priority goals for the 2019 calendar year at their annual retreat held Thursday, September 27, 2018. It is necessary for the Commission to discuss their objectives in more detail with City staff and plan accordingly.

Subcommittees are scheduled to meet on a monthly basis and report on the status of their assignments and projects at the monthly Youth Advisory Commission meetings. Each subcommittee will report on their completion dates for each project, receive feedback from Commissioners and the Commission will make recommendations to adjust dates if needed.

RECOMMENDATION

That the Commission discuss the status of the 2019 Youth Advisory Commission's goals, objectives and work plan and receive subcommittee updates.

Prepared by: Amanda Jensen, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Brian MacDonald, Parks & Recreation Director

Attachment: Attachment "A" – Youth Advisory Commission Goals 2019

Youth Advisory Commission Goals - 2019

Goal	Objective	Action Steps	Completion Date	Status (Assignment)
<b>1</b> <b>SUPPORT NEW EVENTS AND PROGRAMS TO CONNECT YOUTH, TEENS AND SENIORS IN THE COMMUNITY</b> ----- Participate and propose new programs or events for teens to interact with youth and seniors in the community	<b>1.A.</b> Participate with the Parks & Recreation Department to offer at least one new teen event, program or camp	<b>1.A.1.</b> Develop ideas and marketing strategies for events or programs	September 2019	Subcommittee: Commissioners Gill, Dhillon, Winters, Crowley and Gadamsetti  Meeting held on 3/25/19 to develop marketing strategies for camps.
	<b>1.B.</b> Participate with the Lolly Hansen Senior Center and propose intergenerational programming or events	<b>1.B.1.</b> Work with Staff to develop ideas for new teen and senior programming or events	June 2019	Subcommittee: Commissioners Moshiri, Siddiqui, Klassen and Smith.  <b>Completed</b> 4/10/19 Forever Young Prom  Meeting held on 3/26/19 to discuss a future date to hold the event and
	<b>1.C.</b> Support the Revitalization of the Rollin' Rec Program	<b>1.C.1</b> Participate and attend at least three Rollin' Rec program days (per season)	December 2019	Subcommittee: Commissioners Dhillon, J. Kaur and Gill  Meeting held on 3/28/19 to activity ideas and marketing methods.
<b>City Council Strategic Priority: Quality of Life Goal 5, Objective 1: Develop recreational, cultural arts and entertainment programs and services that reflect community demographics, evaluation feedback and trends.</b>				
<b>2</b> <b>PARTICIPATE IN OPPORTUNITIES TO NUTURE COMMUNITY INVOLVEMENT THROUGH COMMUNITY SERVICE PROJECTS</b> ----- Participate with local organizations and service clubs throughout the community and outreach to teens for participation	<b>2.A.</b> Implement at least one new community service project or activity focusing on teen trends or issues.	<b>2.A.1.</b> Try to complete or host during National Volunteer Week in April working with Recreation Staff	April 2019	Subcommittee: Commissioners Dhillon, Moshiri, J. Kaur, Y. Kaur and Gadamsetti  <b>Completed.</b>
	<b>2.B.</b> Host three park clean up events at the adopted Dry Climate Park at Hoyt park three times a year	<b>2.B.1.</b> Establish three dates and plan strategies to outreach to local teens for participation.	November 2019	Subcommittee: Commissioners Gill, Winters, Klassen and Gadamsetti  Held first park clean up on 4/6/19. Next events scheduled for 9/21/19 & 10/5/19.  Meeting held on 3/22/19 to discuss additional marketing strategies.
	<b>2.C.</b> Participate in the annual Make a Difference Day Project	<b>2.C.1.</b> Plan various marketing efforts to outreach to teens.	October 2019	Subcommittee: Commissioners Smith, Siddiqui, Moshiri, J. Kaur and Crowley  Meeting held on 4/2/19 to discuss project details and marketing strategies.
<b>City Council Strategic Priority: Public Safety Goal 1, Objective 4: Enhance community engagement through volunteer opportunities.</b>				

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
May 8, 2019**

**AGENDA ITEM 6.c.**

REQUEST

**DISCUSS THE PARK CLEAN UP EVENT THAT WAS HELD ON APRIL 6, 2019**

DISCUSSION

To meet Goal #2.A. "Host three park clean up events at the Dry Climate Park at Hoyt Park three times a year" of the Youth Advisory Commission Goals for 2019, the Youth Advisory Commission held one of three park clean up events on April 6, 2019. This particular park has been a community project for YAC in the past years and on May 5, 2015 the Youth Advisory Commission voted to adopt the Dry Climate Park at Hoyt Park.

The Commission will provide an update on the Park Clean up event that was held at the Dry Climate Park at Hoyt Park on Saturday, April 6, 2019 from 9:00am to 12:00pm. The Commission will also discuss the next dates scheduled dates of September 21<sup>st</sup> and October 5<sup>th</sup> and to consider different marketing strategies to help recruit more teen participation. Staff will continue to work with Public Works for supplies and resources.

RECOMMENDATION

That the Commission discuss the Park Clean Up event that was held on April 6, 2019.

Prepared by: Amanda Jensen, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Brian MacDonald, Parks & Recreation Director

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
May 8, 2019**

**AGENDA ITEM 6.d.**

REQUEST

**DISCUSS THE FOREVER YOUNG PROM EVENT THAT WAS HELD ON APRIL 10, 2019**

DISCUSSION

In order to assist the Youth Advisory Commissions in meeting Goal #1, the Commission was asked to cohost the teen and senior “Forever Young” prom that was held on April 10, 2019 at the Tracy Community Center.

In partnership with the Senior Center, both Commissioners and staff worked together to plan this event. The goal was to include both seniors and high school students, allowing them to bridge the gap and share experiences together. The Commissions’ responsibilities included assisting with creating flyers to market the event to other high school teens, planning entertainment, assisting staff to monitor the budget and acting as table hosts at the event. The subcommittee, consisting of Commissioners Moshiri, Siddiqui, Klassen and Smith will provide an update on the event and the total budget used.

RECOMMENDATION

That the Commission discuss the Forever Young Prom Event that was held on April 10, 2019

Prepared by: Amanda Jensen, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Brian MacDonald, Parks & Recreation Director



**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
May 8, 2019**

**AGENDA ITEM 6.e.**

**REQUEST**

**DISCUSS THE VAPING AWARENESS PROJECT HELD IN APRIL**

**DISCUSSION**

In order to meet Goal #2.A. "Implement at least one new community service project or activity focusing on teen trends or issues", the Youth Advisory Commission hosted a vaping awareness booth at the local high schools. The goal was to host the project during National Volunteer Week, April 7<sup>th</sup> to April 13<sup>th</sup>, at the following four high schools: Tracy High, West High, Kimball High, and Millennium High. However, due to scheduling conflicts with the various schools, the vaping booth was held throughout the month of April.

The subcommittee consisting of Commissioners Dhillon, Moshiri and J. Kaur will provide an update on the project and the outcome at each event. The Commissions' responsibilities was to market the project and assist staff during their respective lunch period. The event took place during both lunches at the following high schools: West High School on Monday, April 15 and Kimball High School on Tuesday, April 16. Additionally, the booth was also held at Tracy High School on Thursday, April 18 and Millennium High School on Monday, April 29.

**RECOMMENDATION**

That the Commission discuss the vaping awareness project held in April.

Prepared by: Amanda Jensen, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Brian MacDonald, Parks & Recreation Director