

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Wednesday, March 11, 2020, 6:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **City Hall Conference Room 203**  
**333 Civic Center Plaza**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
5. Approval of Minutes from Regular Meeting on February 12, 2020
6. Old Business
  - a. Review and Discuss the 2020 Youth Advisory Commission Goals, Objectives and Work Plan
  - b. Provide an Update and Discuss the Status of the Vaping Awareness Project
  - c. Provide an Update on the Summer Teen Camp Programs and Marketing Strategies
  - d. Provide an Update and Discuss the Status of the Forever Young Prom Event
7. New Business
  - a. Discuss And Approve The Youth Advisory Commission's Participation in the City of Tracy and Tracy Earth Project Inc.'s Earth Day Event On April 25, 2020
8. Items from Staff
  - a. Calendar
    1. YAC Recruitment Deadline, 4/3/20
    2. Intergenerational Program, 4/6/20, 2pm-4pm
    3. Rollin' Rec @ Donut Dash, 5/2/20, 8am-12pm
    4. Mental Health Awareness
9. Items from the Commission
10. Items from the Audience
11. Adjournment to next Regular Meeting on April 8, 2020

**POSTED: March 5, 2020**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
February 12, 2020**

1. **CALL TO ORDER:** The meeting was called to order by Vice Chair Gill at 6:03 p.m.
2. **ROLL CALL:**
  - a. **Present:** Camrena, Crowley, Gadamsetti, Gill, Green, Ha, Hagler, Hamilton, Singh, Winters, Young
  - b. **Absent:** Delapaz, Dhillon, Licea
  - c. **Tardy:** None
  - d. **Adult Commissioners Present:** Huffman
  - e. **Staff Present:** Amanda Jensen, Recreation Coordinator
  - f. **Recorded by:** Priscilla Vargas, Recreation Leader II
3. **PLEDGE OF ALLEGIANCE** The pledge of allegiance was led by Vice Chair Gill.
4. **ITEMS FROM THE AUDIENCE:** None
5. **APPROVAL OF MINUTES FROM Regular Meeting on January 8, 2020**
  - a. **Motion to Approve:** Hagler
  - b. **Second:** Ha
  - c. **Abstain:** None
  - d. **Vote:** Approved by majority vote
6. **OLD BUSINESS:**
  - a. **Review and Discuss the 2020 Youth Advisory Commission Goals and Work Plan**

Vice Chair Gill reviewed the 2020 Youth Advisory Commission Goals and Objectives. Commissioner Crowley provided an update on subcommittee 1.C., to support the revitalization of the Rollin' Rec program and stated the subcommittee is working on new ideas to incorporate at the various booths. A subcommittee meeting was scheduled for February 18. Commissioner Gadamsetti, who was absent at the previous meeting, volunteered for subcommittee 2.A. and 2.B. A subcommittee meeting was scheduled for February 19<sup>th</sup> to brainstorm potential activities and events for the downtown area.
  - b. **Discuss and Approve Cohosting the Proposed Youth Arts Festival with the Tracy Arts Commission**

Staff Jensen asked the Commission to discuss potentially cohosting the proposed Youth Arts Festival with the Tracy Arts Commission. Vice Chair Gill stated that he felt the idea was really great but that getting a really good performer would be the most beneficial to the event. Commissioner Hamilton stated that she felt the event would be great for teens especially if it was combined with some kind of night market. Commissioner Singh stated that with the event being planned for next year, there should be plenty of time to make the event great. Vice Chair Gill surveyed the Commission and by majority vote, the Commission approved cohosting the Youth Arts Festival with the Tracy Arts Commission.
7. **NEW BUSINESS:**
  - a. **Discuss and Propose Dates to Host Park Clean Up Events at the Dry Climate Park at Hoyt Park and Determine Marketing Strategies to Recruit Teen Participation**

Vice Chair Gill discussed the proposed dates and stated that the subcommittee used the TUSD calendar to look for conflicts. Staff Jensen also asked the Commission to

make sure the dates do not conflict with any SAT Preps or school proms. Commissioner Winters recommended sending the club leads information to help recruit participation. Commissioner Crowley mentioned using the school announcements as well. Staff Jensen mentioned inviting anyone interested in applying to YAC to come as well. Vice Chair Gill surveyed the Commission and by majority vote, the Commission approved hosting Park Clean-up event on March 21<sup>st</sup>, April 25<sup>th</sup>, and August 22<sup>nd</sup>.

- b. Discuss and Approve the Youth Advisory Commission's Participation with the Forever Young Prom Event at the Lolly Hansen Senior Center on April 1, 2020**  
Staff Jensen provided background on the Forever Young Prom and discussed with the Commission about the importance of the event and their participation. Commissioner Gill stated that he felt that the event was very fun and it was great to talk to the seniors. Vice Chair Gill surveyed the Commission and by majority vote, the Commission approved participating in the Forever Young Prom.
- c. Discuss and Approve One New Community Service Project or Activity**  
Commissioner Camarena provided an update on the proposed community service projects and stated that the subcommittee came up with the following ideas; vaping awareness, minority college help, homeless bags, birthday parties with the McHenry House and wall mural for unity. Commissioner Gadamsetti would like to continue the vaping awareness booth this year due to it being an ongoing issue but with more information on the dangers. Vice Chair Gill surveyed the Commission and by majority vote, the Commission approved hosting a vaping awareness booth.
- d. Discuss and Approve YAC's Participation with the Summer Teen Camp Program and Discuss Marketing Strategies**  
Staff Jensen explained to the Commission that YAC is being asked to assist City staff with leading activities and helping the participants engage in the camps. Vice Chair Gill surveyed the Commission and by majority vote, the Commission approved participating with the summer teen camp programs.

**8. ITEMS FROM STAFF:**

**a. Calendar**

Staff Jensen reminded the Commissioners that the YAC recruitment, for both adults and youth, closes on Friday, April 3<sup>rd</sup> and also reminded the Commissioners with nearing term expirations to reapply. Commissioner Gadamsetti provided an update on the YAC annual report to the City Council and explained that it went really well and they were really prepared although the PowerPoint was not working. Commissioner Green mentioned that it was nice to hear how supportive City Council is. Staff Jensen reminded the Commission of the next Intergenerational Program on March 2<sup>nd</sup> and the Forever Young Prom event on April 1<sup>st</sup>. Staff Jensen also reminded the Commissioner about the upcoming Rollin' Rec event on March 4<sup>th</sup> and asked which Commissioners would be attending. Commissioners Gadamsetti, Gill, Hamilton, Green, Winters, Crowley and Singh will be attending.

- 8. ITEMS FROM THE COMMISSION:** Commissioner Huffman acknowledged Vice Chair Gill and Chair Dhillon on their newspaper article on community service.

**10. ITEMS FROM THE AUDIENCE: None**

**11. ADJOURNMENT:** Next meeting on **March 11, 2020, at 6:00pm**

- a. Motion to Adjourn:** Gill
- b. Second:** Winters

- c. Vote:** Approved by majority vote
- d. Time:** 7:00pm

The above agenda was posted at the Tracy City Hall on February 6, 2020. The above are summary and action minutes.

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*Amanda Jensen, Staff Liaison*

DRAFT

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
March 11, 2020**

**AGENDA ITEM 6.a.**

REQUEST

**REVIEW AND DISCUSS THE 2020 YOUTH ADVISORY COMMISSION'S GOALS,  
OBJECTIVES AND WORK PLAN**

DISCUSSION

The Youth Advisory Commission determined their top priority goals for the 2020 calendar year at their annual retreat held Wednesday, September 18, 2019. It is necessary for the Commission to discuss their objectives in more detail with City staff and plan accordingly.

Subcommittees are scheduled to meet on a monthly basis and report on the status of their assignments and projects at the monthly Youth Advisory Commission meetings. Each subcommittee will report on their completion dates for each project, receive feedback from Commissioners and the Commission will make recommendations to adjust dates if needed.

RECOMMENDATION

That the Commission discuss the status of the 2020 Youth Advisory Commission's goals, objectives and work plan and receive subcommittee updates.

Prepared by: Amanda Jensen, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Brian MacDonald, Parks & Recreation Director

Attachment:

Attachment "A" – Youth Advisory Commission Goals 2020

Tracy Parks & Recreation Department

Youth Advisory Commission Goals - 2020

Goal	Objective	Action Steps	Completion Date	Status (Assignment)
<b>1</b> <b>PROGRAM ENHANCEMENT</b> ----- Look for ways to enhance Recreation Programs that will provide benefits to teens	<b>1.A.</b> Participate with the Parks & Recreation Department to offer at least one new teen event, program or camp focusing on teen trends or issues	<b>1.A.1.</b> Develop ideas and marketing strategies for events or programs	October 2020	Subcommittee: Commissioners Camarena, Crowley, Hagler, Singh and Winters  Meeting held on 2/4/2020 to begin brainstorming potential ideas
	<b>1.B.</b> Participate with the Lolly Hansen Senior Center and propose intergenerational programming or events	<b>1.B.1.</b> Work with Staff to develop ideas for new teen and senior programming or events	May 2020	Subcommittee: Commissioners Green, Ha, Hagler and Young  Meeting held on 1/17/20 to begin brainstorming potential ideas
	<b>1.C.</b> Support the Revitalization of the Rollin' Rec Program	<b>1.C.1</b> Participate and attend at least two Rollin' Rec program days (per season)	August 2020	Subcommittee: Commissioners Crowley, Delapaz, Dhillon, Green, Hamilton and Licea  Meeting held on 2/18/20 to review the Rollin' Rec schedule and discuss activity ideas
	<b>City Council Strategic Priority: Quality of Life Goal 5, Objective 1: Develop recreational, cultural arts and entertainment programs and services that reflect community demographics, evaluation feedback and trends.</b>			
<b>2</b> <b>COMMUNITY OUTREACH</b> ----- Look for ways to make the Commission more visible; to participate with local organizations and service clubs throughout the community; and to widen participation of teens	<b>2.A.</b> Host three park clean up events at the adopted Dry Climate Park at Hoyt park three times a year	<b>2.A.1.</b> Establish three dates and plan strategies to outreach to local teens for participation.	November 2020	Subcommittee: Commissioners Gill, Green, Ha, and Winters  Meeting held on 1/13/20 to create a list of dates to propose
	<b>2.B.</b> Implement at least one new community service project	<b>2.B.1.</b> Plan various marketing efforts to outreach to teens and the community.	April 2020	Subcommittee: Commissioners Camarena, Dhillon, and Young  Meeting held on 2/21/20 to begin working on a timeline
	<b>2.C.</b> Work with downtown businesses to help expand their outreach to the community	<b>2.C.1.</b> Assist downtown businesses with improving and/or creating their social media accounts in conjunction with National Small Business Week  <b>2.C.2.</b> Work with Parks and Recreation Department to look for ways to work with downtown businesses to bring teen events or activities to the downtown area	May 2020	Subcommittee: Commissioner Camarena, Ha, Hagler, Licea and Winters  Meeting held on 1/27/20 to create a list of downtown business with current social media accounts and those without  Subcommittee: Commissioners Crowley, Delapaz, Dhillon, Gill, Hamilton, and Singh  Meeting held on 2/19/20 to brainstorm potential activities or events
	<b>City Council Strategic Priority: Public Safety Goal 1, Objective 4: Enhance community engagement through volunteer opportunities.</b>			

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
March 11, 2020**

**AGENDA ITEM 6.b.**

REQUEST

**PROVIDE AN UPDATE ON THE SUMMER TEEN CAMP PROGRAMS AND  
MARKETING STRATEGIES**

DISCUSSION

In order to increase participation in teen programs hosted by the Recreation Division and to assist the Youth Advisory Commission in meeting Goal #1.A., the Youth Advisory Commission is being asked to work with City staff to propose new summer camp ideas.

Commissioners are being asked to volunteer to work at least two of the camps listed below. The subcommittee consisting of Commissioners Camarena, Crowley, Hagler, Singh and Winters will provide an update on the ideas and marketing strategy for the camps. All of the camps will be supervised and guided by City staff and YAC is being requested to assist with leading activities.

Girl Talk: June 8-11 & July 20-23, 9am-12pm, Tracy Community Center

- Develop confidence and build self-esteem
- Learn quick and easy exercise routines and healthy eating tips

So You Think You Can Cook: June 15-18, 22-25 & July 13-16, 27-30, 9am-12pm, Tracy Community Center

- Learn to cook easy and inexpensive meals
- Safe cooking techniques

Ready, Set, Bake: June 15-18, 22-25 & July 13-16, 27-30, 1pm-4pm, Tracy Community Center

- Bake variety of deserts such as: cookies, cakes and cupcakes
- Safe cooking techniques

Siblings Watching Siblings: June 1-4, & July 6-9, 9am-12pm, Tracy Community Center

- Quick snacks/meals to prepare
- First aid/CPR certified and Emergency Plan

Creative Space: June 1-4, & July 6-9, 1pm-4pm, Tracy Community Center

- Express creativity
- DIY projects

RECOMMENDATION

That the Commission provide an update on the summer teen camp programs and marketing strategies.



Prepared by: Amanda Jensen, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Brian MacDonald, Parks & Recreation Direction

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
March 11, 2020**

**AGENDA ITEM 6.c.**

REQUEST

**PROVIDE AN UPDATE AND DISCUSS THE STATUS OF THE VAPING AWARENESS PROJECT**

DISCUSSION

In order to meet Goal #2.B. "Implement at least one new community service project", the Youth Advisory Commission will host a vaping awareness booth at the local high schools. The project will be held during the month of April at the following four high schools: Tracy High, West High, Kimball High, and Millennium High.

The subcommittee consisting of Commissioners Camarena, Dhillon, Gadamsetti, and Young will provide the Commission with monthly updates. The Commissions' responsibilities will be to market the project and assist staff during their respective lunch period. Staff is asking the Commission to also consider incorporating mental health information into this project to provide additional outreach to teens on resources available. Staff is recommending the Commission to plan strategies to outreach to the students for participation, recommend giveaway ideas and games.

RECOMMENDATION

That the Commission provide an update and discuss the status of the vaping awareness project.

Prepared by: Amanda Jensen, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Brian MacDonald, Parks & Recreation Director

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
March 11, 2020**

**AGENDA ITEM 6.d.**

REQUEST

**PROVIDE AN UPDATE AND DISCUSS THE STATUS OF THE FOREVER YOUNG  
PROM EVENT**

DISCUSSION

In order to assist the Youth Advisory Commissions in meeting Goal #1, the Commission is being asked to cohost the teen and senior "Forever Young" prom scheduled for April 1, 2020 from 4:00pm to 7:00pm at the Lolly Hansen Senior Center.

In partnership with the Senior Center, both Commissioners and staff will work together to plan this event. The goal is to include both seniors as well as high school students, allowing them to bridge the gap and share experiences together. The Commissions' responsibilities include assisting with creating flyers to market the event to other high school teens, planning entertainment, crafting dinner options and acting as table hosts at the event. The subcommittee consisting of Green, Ha, Hagler, and Young will provide an update on the marketing strategy ideas, entertainment and food options for the event.

RECOMMENDATION

That the Commission provide an update and discuss the status of the Forever Young Prom Event

Prepared by: Amanda Jensen, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Brian MacDonald, Parks & Recreation Director

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
March 11, 2020**

**AGENDA ITEM 7.a.**

REQUEST

**DISCUSS AND APPROVE THE YOUTH ADVISORY COMMISSION'S  
PARTICIPATION IN THE 2ND ANNUAL TRACY EARTH DAY EVENT CO-  
SPONSORED BY THE CITY OF TRACY AND TRACY EARTH PROJECT INC. ON  
APRIL 25, 2020**

DISCUSSION

Earth Day is one of the most widely celebrated environmental events across the globe. On this day, events are held worldwide to increase awareness and appreciation of the Earth's natural environment. The Tracy Earth Day event is being co-sponsored by Tracy Earth Project Inc., a non-profit organization whose mission is to educate, empower and inspire community participation towards practices that promote responsible environmental sustainability and the City of Tracy. Tracy Earth Day 2020 will be a free community event providing educational booths, green vendors, City partners, and family activities in celebration of the 50th anniversary of Earth Day. Various City Departments will be attending the event to educate the public on various resources such as; forestry, solid waste, recycling, parks and landscape. Additionally, the following City programs and Commissions will be in attendance to outreach to the community; Parks and Community Services Commission, Rollin Rec program, and Transportation Commission. This year, Tracy Earth Day will be held on Saturday, April 25, 2020 from 10:00am to 3:00pm at Lincoln Park.

The Commission is being asked to assist with marketing the event and to help with activities at both the Rollin' Rec program and the Parks and Recreation booth. Staff will provide the Commission with additional information on the event as the date gets closer.

RECOMMENDATION

Discuss and approve the Youth Advisory Commission's participation in the 2nd Annual Tracy Earth Day 2020 event co-sponsored by the City of Tracy and Tracy Earth Project Inc. on April 25, 2020

Prepared by: Amanda Jensen, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Brian MacDonald, Parks & Recreation Director