

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: Thursday, March 11, 2010, 7:00 p.m.
(or as soon thereafter as possible)

******Note Location Change******

Location: Tracy Transit Station, Room 104
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on February 11, 2010
5.
 - a. Presentation of Outstanding Driver of the Year Award by MV Transportation
 - b. Presentation on High Speed Rail
6. Correspondence
7. New Business
 - a. Approval of Special Meeting to be held on March 25, 2010
8. Items from Staff
 - a. Staff Report
 - b. Airport Update
 - c. Transit Update
9. Items from the Commission
10. Items from the Audience
11. Adjournment

POSTED: March 4, 2010

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 400 East 10th Street, Tracy, during normal business hours.

February 11, 2010

1. **CALL TO ORDER:** Chair Maynard called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Ronald Antrim, Larry Gamino, Larry Hite, Mark Maynard, Joshua Pack, Asghar Shah (arrived at 7:03), Alvin Vaughn
 - b. **Absent:** Christina Frankel, Joseph Orcutt
 - c. **Staff Present:** Ed Lovell, Management Analyst II; Bill Sartor, Assistant City Attorney; Bruce Ludeman, Airport Coordinator, Jayne Pramod; Transit Coordinator
 - d. **Recorded By:** Stacey Merjil, Administrative Assistant II
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MINUTES OF January 14, 2010:**
 - a. **Motion to Approve:** Antrim
 - b. **Second:** Vaughn
 - c. **Abstain:** None
 - d. **Vote:** Approved
5. **PRESENTATION:** Assistant City Attorney Bill Sartor gave a brief presentation on the Brown Act.
6. **CORRESPONDENCE:**
7. **OLD BUSINESS:**
 - a. **Receive Update of 18-Month Work Plan, Discuss and Provide Comments to Staff:**

Ed Lovell, Management Analyst II gave an update on completion of the 18-Month Work Plan. The five goals have been addressed and are complete. Although it is worth noting that the items relating to the five goals may come up from time to time.

Commissioner Vaughn asked if there were plans for a subsequent plan. At this time the Commission will be working on the Long-Term Goals.

Report accepted by the Commission.
8. **NEW BUSINESS:**
 - a. **Receive Information on City of Tracy Comprehensive Emergency Management Plan:**

Ed Lovell updated the Commission on the Long-Term Goals. Those goals include the following:

 1. Investigate opportunities to encourage rail (ACE/Bart) services to Tracy.
 2. Strengthen communication in the community about public transportation services and opportunities.
 3. In future staffing recruitments, consider someone with a major in public transportation.
 4. Advise City Council on policies regarding electric/alternative modes of transportation.
 5. Utilize San Joaquin Council of Governments (SJCOG) results to help determine unmet public transportation needs.

6. Further develop commuter services, which could include high-speed rail services, park and rides, and a "how to" commuter guide.
7. Investigate options for commuter air transportation.

The Commission would like to have the language changed from Item 1. There were some concerns that light rail was not included.

Report accepted by the Commission.

9. ITEMS FROM THE COMMISSION:

Commissioner Gamino: Attended the February San Joaquin Regional Rail Commission. He stated The City of Tracy has an opportunity to obtain a maintenance facility. He also informed the Commission that there are two sites proposed.

Commissioner Antrim: Posted the new meeting location for the Commission on the East Bay Bicycle Coalition Site.

Commissioner Pack: Asked if the City has received stimulus monies for pavement overlay rehabilitation project. This would be an opportunity to improve bicycle facilities with overlays.

10. ITEMS FROM STAFF:

- a. **Director's Report:** Mr. Lovell informed the Commission that the City of Tracy will receive \$1.7 million for transit, streets and roads. Staff is looking into a fiber optic cable from Civic Center to the Transit Station to have live monitoring. The Commission has also been invited to the Sustainability Action Plan Community Workshop to be held on Wednesday, February 17, 2010, at 7:00 p.m.
- b. **Airport Updates:** Bruce Ludeman gave his report on Airport Improvement Items. There are 20 on the waitlist for hangars. The Request For Proposal (RFP) needed some additional detail. The main entrance to the airport should begin work around February 16, 2010. The project will take 120 days for completion. Commissioner Gamino asked if there will be an 81st celebration at the airport. Commissioner Maynard asked for more topics on the Airport Update. The items will begin to focus on long-term goals.
- c. **Transit Updates:** Jayne Pramod welcomed the Commission to the new Tracy Transit Station. The station had a grand opening on February 1, 2010. New TRACER maps were distributed to the Commission. It was brought to staffs attention that the maps are not current on the website.

There are no plans at this time to bring Greyhound to the Tracy Transit Station. Regional Transit District will begin using the Tracy Transit Station on Monday, February 15, 2010. The parking lot has not been stripped as of this time. Stripping will be dependent on weather conditions.

11. ITEMS FROM THE AUDIENCE:

12. ADJOURNMENT TO NEXT REGULAR MEETING:

- a. **Motion to Approve:** Hite
- b. **Second:** Pack
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:32 p.m.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
March 11, 2010**

AGENDA ITEM 7.a.

REQUEST

APPROVAL OF SPECIAL MEETING TO BE HELD ON MARCH 25, 2010

DISCUSSION

Staff recommends that the Transportation Advisory Commission hold a special meeting on March 25, 2010 at 7:00 P.M. to discuss future planning.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission approves a special meeting to be held on March 25, 2010.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
March 11, 2010**

AGENDA ITEMS 8.b. and 8.c.

Airport Update

By Bruce Ludeman

Airport Improvement Items as Specified by City Council:

| Option | Status | Notes |
|--|-------------|---|
| C. Begin T-Hangar Installation Process: | In Progress | Staff continues to expand the waiting-list for the new hangars. The Development and Engineering Services Department posted the RFP for this project on February 24, 2010. |
| H. Develop a Standard Corporate Lease Agreement: | In Progress | The draft lease is currently being reviewed interdepartmentally. |
| M. Improvements to the Main Entrance: | In Progress | Meeting held on February 3, 2010 with the winning bidder to discuss final contract requirements. Staff anticipates the winning bidder will be given a Notice-to-Proceed on February 16 th . The project is to be completed within 120 days of that date. |

Transit Update

By Jayne Pramod

TRACER Ridership: As shown below, year to date ridership is at 54,824 down 3,860 riders compared to ridership in December 08-09, a decrease of approximately 5.5%.

December Year To Date Ridership Comparison

| | |
|----------------|---------------|
| FY '07-08..... | 52,127 |
| FY '08-09..... | 57,841 |
| FY '09-10..... | 54,824 |