

REGULAR MEETING MINUTES
MEASURE V RESIDENTS' OVERSIGHT COMMITTEE

October 21, 2019, 5:30 p.m.
City Hall Conference Room 109, 333 Civic Center Plaza
City Website: <http://www.ci.tracy.ca.us>

1. CALL TO ORDER: Michel Bazinet, Chairperson, called the meeting to order at 5:35 p.m.

2. ROLL CALL:

Present: Chairperson Michel Bazinet, Vice-Chairperson Abdul Wahid, Committee Members Allan Borwick, Ameni Alexander and Hector Jaimes

Absent: None

Staff Present: Robert Harmon, Interim Budget Officer
Karin Schnaider, Finance Director
Richard Joaquin, Parks Planning & Development Manager
Carol Zandona, Executive Assistant

Recorded By: Carol Zandona

3. ITEMS FROM THE AUDIENCE:

None

4. APPROVAL OF MINUTES:

Motion: Vice-Chairperson Wahid made a motion to approve the October 7, 2019 minutes

Second: Committee Member Jamies

All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, Alexander, Jaimes

Opposed: None

5. REVIEW DRAFT ANNUAL REPORT OPTIONS DEVELOPED BY SUB-COMMITTEE

The draft Annual Report developed by the Sub-Committee, which included Chairperson Bazinet, Vice-Chairperson Wahid, and Staff Liaison Harmon, was reviewed and discussed page-by-page.

- Update photos to Measure V projects on cover page.
- Capitalization of titles in the role column on page 2
- Correct spelling of multi-generational on page 3
- Add "Over the Life of Measure V" to last line "City Staffing: \$5m," on page 4
- Add callout over 2015-16 bar graph similar to FY 16-17 and FY 17-18, stating "No Measure V funds" on page 4

- Add similar callout to FY 2015-16 on page 5.
- Add callout to FY 2015-16 on page 6, same request as proceeding two pages.
- City provided an alternative graph (Alternative 4) for consideration and in lieu of the other three alternatives (pages 4-6) that clarifies the same information into a simplified format.
- The City will be able to provide Measure V information for FY 2018-19 prior to the report presentation in January, so the information shown on the chart chosen (alternative chart selections) could be expanded from three fiscal years to four fiscal years.
- Page 7, add footnote “Based on Fiscal Years” to graph to define fiscal year versus calendar year.
- Correct staffing titles - Parks Planning Development Manager should go above the Parks Maintenance Worker on page 8.
- Correct staffing titles on page 10 to the same as page 8.

Staff discussed with members what the committee’s role is and what is considered outside their scope, along with what the role of City Staff and City Manager is as it pertains to Measure V and budgeting.

Committee deliberated if the entire report should be presented to Council or only the pages that specifically pertained to Measure V. After completion of discussions, the following motions were made.

Motion 1: Committee Member Jaimes made a motion to not use pages 3, 4 and 5.
 Second: No second, motion failed.

Motion 2: Chairperson Bazinet made a motion to include in the report one of the three alternative charts (page 4, 5 or 6)
 Second: Vice-Chairperson Wahid
 All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, and Alexander
 Opposed: Committee Member Jaimes

Motion 3: Chairperson Bazinet made a motion to include page 4, Alternative 1 chart in the report
 Second: Vice-Chairperson Wahid
 All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, and Alexander
 Opposed: Committee Member Jaimes

Motion 4: Chairperson Bazinet made a motion to accept the report with changes
 Second: Committee Member Jaimes
 All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, Alexander, and Jaimes
 Opposed: None

Richard Joaquin, Parks Planning & Development Manager provided to the committee a Measure V Project Update presentation that included the Senior Center renovation and Legacy Fields. The committee had requested at the Measure V meeting on October 7th, to have Mr. Joaquin return with updated photos and information so the committee members would have a choice of information to include in the annual report.

The committee discussed having Mr. Joaquin provide a separate construction update to Council following the Measure V presentation. Finance Director Schnaider informed the committee that a City staff member cannot co-present, that the report comes from the committee. Chairperson Bazinet discussed that he, as the committee chairperson, would contact the City Manager to make a request to have a Measure V Construction update presentation, provided by Mr. Joaquin, added to the Council Agenda.

Motion: Chairperson Bazinet made a motion to request the City Manager to agendaize a Measure V construction update, provided by city staff, to follow the Measure V presentation.

Second: Committee Member Alexander

All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, Alexander

Opposed: Committee Member Jaimes

6. SELECTION OF JANUARY 2020 MEETING DATE

The meeting date, set by the bylaws, falls on a holiday and the committee will need to select another date in January to hold a special meeting.

Committee discussed having a special meeting prior to January to receive the 4th Quarter Measure V Report.

Motion 1: Chairperson Bazinet made a motion to hold a Special Measure V Committee meeting prior to January.

Second: Committee Member Alexander

All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, Alexander, Jaimes

Opposed: None

Motion 2: Committee Member Alexander made a motion to change the date of the January 20, 2020 meeting due to the date falling on a holiday.

All in Favor; Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, Alexander, Jaimes

Opposed: None

Executive Assistant will poll committee members individually with available dates.

Vice-Chairperson Wahid would like to discuss at the Special meeting adding recommendations and comments to the Annual Measure V Report. Finance Director Schnaider reminded the committee that they may only make recommendations on expenses that have already occurred and only to the extent that the expenses were used appropriately. She will clarify this information at the next meeting.

Motion: Vice-Chairperson Wahid made a motion to agendaize an item to discuss adding recommendations and comments to the Annual Measure V Report.

Second: Chairperson Bazinet

All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, Alexander, Jaimes

Opposed: None

7. ITEMS FROM THE AUDIENCE:

None

8. ADJOURNMENT

Motion to Adjourn: Committee Member Wahid
Second: Committee Member Jaimes
All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee
Members Borwick Alexander and Jaimes
Oppose: None

Adjournment: 7:35 p.m.

The above agenda was posted at the Tracy City Hall in accordance with Procedures for Preparation, Posting, and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052. These are the summary and action minutes.



Robert Harmon, Interim Budget Officer
Department Liaison