

August 9, 2012

1. **CALL TO ORDER:** Chairman Maynard called the meeting to order at 7:00 p.m.
2. **ROLL CALL :**
 - a. **Present:** Adam Duran, John Favors, Mark Gainor, Mark Maynard, Shane O'Neill, Joseph Orcutt, Daniel Ramey, Alvin Vaughn
 - b. **Absent:** Christina Frankel
 - c. **Staff Present:** Rod Buchanan, Parks and Community Services Director; Bruce Ludeman, Airport Coordinator; Jayne Pramod, Transportation Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF JULY 12, 2012:**
 - a) **Motion to Approve:** Commissioner Orcutt
 - b) **Second:** Commissioner Gainor
 - c) **Abstain:** None
 - d) **Vote** Approved
5. **CORRESPONDENCE:** None.
6. **NEW BUSINESS:**

Review the Top Goals Discussed at the July 12, 2012 Regular Meeting and Develop Measurable Objectives and Outcomes for Each of the Goals: Rod Buchanan referred to the list of Transportation Commission Goals with the Objectives and Action recommended for each goal. He also addressed the Commission's concerns regarding the Transportation Commission Bylaws and their request to change the Bylaws similar to Planning Commission for approving items and to be able to advocate. Mr. Buchanan informed that Planning Commission is mandated by State Law and they have different guidelines. Transportation Commission is an Advisory Commission only. Council makes the decision and approval of items. Commission's interest to meet with the Planning Commission can be achieved by Commission attending the regular Planning Commission Meeting held every Tuesday at the City Hall. Commission discussed and selected the objectives with action steps for each goal. The following Commission selected goals are categorized into two as listed below

1. Community Outreach: *Hold Commission Sponsored Activities*
2. Commission Education: *Increase the knowledge base in various areas under the purview of the Commission.*

7. **ITEMS FROM THE COMMISSION:** None

8. **ITEMS FROM STAFF:**

- a. **Staff Report:** Staff informed the Commission that City is going to be submitting a grant to the FTA in the amount of \$1,296,554 to be used for Operating Assistance and Fixed Route bus replacements.

b. Airport Updates: Bruce Ludeman introduced Brent Wallace, Senior Location Manager at Tracy Air Center. Tracy Air Center is the fuel service provider at the Tracy Airport. Mr. Ludeman referred to the updates listed in the Airport Improvement. Item S-14 four contractors have been selected and met with regarding the fencing, paving, slurry and painting. Thorough inspection and survey has been conducted. S-17, The FAA requested that even if it is a continuation of a project to follow FAA's guidelines and to hire an Airport Engineer for the project. Staff has evaluated the bid proposals and has scheduled meetings to select the consultant company for the project. Commission will be informed and updated after the selection. S-21, roof repair has been completed and the drawings for the FBO drainage project has been completed. RFP will be out and the project is expected to complete in few months.

C. Transit Updates: Year to Date ridership was at 109,563 up 6,238 riders compared to Year to date ridership in June of FY10-11, an increase of approximately 9.65%.

9. ITEMS FROM THE AUDIENCE: None

10. ADJOURNMENT TO NEXT REGULAR MEETING THURSDAY, SEPTEMBER 13, 2012

- a. Motion to Approve:** Commissioner Orcutt
- b. Second:** Commissioner Duran
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:25 p.m.