

NOVEMBER 8, 2012

1. **CALL TO ORDER:** Chairman Maynard called the meeting to order at 7:00 p.m.
2. **ROLL CALL :**
 - a. **Present:** Adam Duran, John Favors, Christina Frankel, Mark Gainor, Mark Maynard, Shane O'Neill, Joseph Orcutt, Alvin Vaughn
 - b. **Absent:** Daniel Ramey
 - c. **Staff Present:** Ed Lovell, Management Analyst II; Jayne Pramod, Transportation Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF OCTOBER 11, 2012:**
 - a) **Motion to Approve:** Commissioner Gainor
 - b) **Second:** Commissioner O'Neill
 - c) **Abstain:** None
 - d) **Vote** Approved with a revision to item # 6 and 6 a.
Receive Updates on Airport Items – The reflectors installed at Oakland Airport were the wrong sizes.
Discuss Update on Transportation Advisory Commission Goals 2.3 Commission will invite bike groups to attend the presentation.
5. **CORRESPONDENCE:** None
6. **NEW BUSINESS:**
 - a. **Receive and Provide Input on Development of the City of Tracy Capital Improvement Program for Fiscal Year 2013-2014, Including Existing and New Projects:** Ed Lovell explained the purpose of Commission providing input on development of the City of Tracy Capital Improvement Program (CIP), prior to beginning of the CIP process for transit, airport and bikeway related projects. He gave a brief update on the current or new Airport, Transit & Bikeway Projects for current fiscal year. Staff provided Commission a list of all the existing CIP items for airport, transit, and bikeways, and suggested Commission review and add any items they would like to include in the existing CIP list. Commission addressed their concerns regarding how long projects stay on the list and how the availability of funds for projects are determined. Mr. Lovell explained how projects are funded and the funding sources, including availability of grants that will assist with the moving forward of certain projects. A project will only become an active CIP if there is an identified funding source for the project. Commission discussed and suggested the following items to be added to the list.
 - Bikeway/sidewalk from Redbridge to Kimball High School
 - Bikeway/sidewalk from Schulte to Mt. Diablo along MacArthur
 - Bikeway connection to knights Ferry
 - Bikeway connection to Holly Sugar
 - Pool

- Broadband/Wi-Fi at the airport

Commission suggested that a list of Airport projects with estimated completion time to be posted or displayed at the Tracy Airport, so airport users and visitors have an insight of the future developments at the airport. Commission addressed their concerns regarding bike paths and no sidewalks on S. Lammers Rd. for students walking to Kimball High School. They asked if there are any data available on number of students walking to the Kimball School. They also inquired on information regarding community swimming pool.

b. Discuss Update on Transportation Advisory Commission Goals:

- 1.1** Staff contacted Chamber of Commerce for information on Bean Festival planning schedule. According to the Chamber, Bean Festival planning will begin in February 2013 and they will inform Staff regarding meeting schedules. Commissioner Gainor informed he contacted Livermore, Pleasanton and Lodi regarding Transportation Fair and only Lodi responded back that they did not host any Transportation Fair.
- 1.2** Commission will gather information regarding different transportation service and create an informational promotional flyer with different transportation services website addresses or an E-guide with information regarding transportation services available from and to Tracy surrounding areas. Commissioner Favors, Duran and Frankel will oversee the work and provide a time line on the task completion.
- 2.1** Commissioners Frankel and Vaughn will draft questions to ask other transit agencies to determine the best operational practices at their agencies, in providing better service and compare ridership. Staff will compile the draft questions to create a final list of questions. Commission addressed about existing regional service and the need for rapid transportation service.
- 2.2** Commissioner Orcutt and Maynard volunteered to meet with Staff to discuss the future plans for airport development and come back with questions.
- 2.3** Staff will present to the Commission on Bikeways and the Bikeway Master plan on December 13, 2012.

7. ITEMS FROM THE COMMISSION:

Commissioner Orcutt: requested to make it a Commission goal or priority in sharing information with other Commissioners. Staff responded if a Commissioner has information they wish to share, they can inform the Staff to relay it to all the Commissioners. Commissioners don't have to wait till the next meeting to share important information.
Commissioner Favors: Updated Commission that to mitigate the noise and operations at the airport, TAA will be working with Staff to install signs at the Tracy Airport regarding noise and operations at the airport.

8. ITEMS FROM STAFF:

a. Staff Report: None.

b. Airport Updates:

Follow-up Information Regarding Runway 8/26: Ed Lovell referred to the request made by a member of the audience at the last month meeting, to discuss information regarding runway 8/26 and City's intention to eliminate portion of the runway. Mr. Lovell stated City has never stated intentions of removing portions of any of the runways. The Commission received a copy of the Airport Layout Plan, copies of correspondence from FAA to Rod

Buchanan and a copy of the memorandum from FAA. The Airport Layout Plan shows a 296 foot relocation of Runway End 26, a 270 foot relocation of Runway End 8, proposed 90 degree entry Taxiways to the new relocated thresholds and removal of old entry taxiways. Copies of correspondence from FAA to Rod Buchanan states that the relocated runway thresholds were needed to meet FAA airport design standards for the Runway Safety Area (RSA), due to the close proximity of the canals and the road. The aligned taxiways increase the risk of runway incursions. The FAA Conditional Approval Letter states that the correction of the aligned taxiways is the priority safety project. The FAA continues to support the City of Tracy's proposed correction of the aligned taxiways. The FAA would like the removal of old entry taxiways, but marking that area as closed would also suffice. The final course of action has yet to be determined and it will most likely be part of the upcoming pavement project. Commission addressed their concern regarding relocating the taxiway and why is it necessary. Ed Lovell commented that the FAA cited safety concerns as the reason for relocation.

Referring to Airport Updates, Ed Lovell mentioned that the Airport consultant has conducted all the testing and has the necessary data they need. They will provide a preliminary report that will show the complete lay out of the structure of the pavement in all the areas of the airport including runways and taxi ways. The life span of the pavement, and recommendations to fix areas of the pavement will be included in the report. Staff will be meeting with the FAA within a month to go over the Airport Capital Improvement Project list and the report will be included in it for funding purpose. Commission asked if they can attend the meeting with FAA.

C. Transit Updates: Ed Lovell gave an update on the Unmet Transit Needs Request Public Hearing held on October 16, 2012. Two requests were received at the Hearing held at the Transit Station and none attended the Hearing held at the City Hall Chamber. The requests received were more operational, requesting additional RTD and TRACER stops near the existing bus stops.

Year to Date Ridership was at 28,954 up 2,544 riders compared to Year to Date Ridership in September of FY11-12, an increase of approximately 9.6 %. Commission also received updates on Greyhound and Text for Bus. Commission requested information on ridership for the new routes. Staff will evaluate the ridership on new routes and will provide updates once sufficient data has been gathered.

9. ITEMS FROM THE AUDIENCE: None

10. ADJOURNMENT TO NEXT REGULAR MEETING THURSDAY, DECEMBER 13, 2012

- a. **Motion to Approve:** Commissioner Orcutt
- b. **Second:** Commissioner Duran
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:53 p.m.