

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: **Thursday, February 14, 2013, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **Tracy Transit Station, Room 103**
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on January 10, 2013
5. Correspondence
6. New Business
 - a. Receive Update on Airport Improvement Items
 - b. Discuss Update on Transportation Advisory Commission Goals
7. Items from the Commission
8. Items from Staff
 - a. Airport Update
 - b. Transit Update
9. Items from the Audience
10. Adjournment

POSTED: February 7, 2013

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 E. Sixth Street, Tracy, during normal business hours.

JANUARY 10, 2013

1. **CALL TO ORDER:** Chairman Maynard called the meeting to order at 7:00 p.m.
2. **ROLL CALL :**
 - a. **Present:** Adam Duran, John Favors, Mark Gainor, Mark Maynard, Shane O'Neill, Joseph Orcutt, Daniel Ramey, Alvin Vaughn
 - b. **Absent:** Christina Frankel
 - c. **Staff Present:** Ed Lovell, Management Analyst II; Jayne Pramod, Transportation Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF DECEMBER 13, 2012:**
 - a) **Motion to Approve:** Commissioner Vaughn
 - b) **Second:** Commissioner Orcutt
 - c) **Abstain:** None
 - d) **Vote** Approved with a revision to item # 9 c.
Transit Updates– RTD will implement the route changes on January 15, 2013. Route will extend to East/Grantline, stop at the Mountain House Wicklund Market will be eliminated.
5. **PRESENTATION ON SAN JOAQUIN COUNTY BIKEWAYS MASTER PLAN:** Anthony Zepeda, SJCOG Program Manager, gave an overview of the SJCOG Bikeway Master Plan including Bicycle, Pedestrian and Safe Routes to School Program. Mr. Zepeda also answered Commission's questions regarding priority projects and funding for projects. A copy of the plan can be found on the SJCOG website, www.sicog.org.
6. **CORRESPONDENCE:** None
7. **NEW BUSINESS:**
 - a. **Discuss Update on Transportation Advisory Commission Goals:**
 - 1.1 Commissioner Gainor informed the subcommittee is planning to meet every week.
 - 2.1 Staff handed out copies of the Transit Operators Proposed Questions drafted by Commissioner Frankel. Commissioner Ramey suggested adding questions on the Transit Agencies funding sources and the percentage of funds. The Commission will review once more and bring back additional suggestions in February.
 - 2.2 Staff will schedule with Commissioner Orcutt and Maynard to meet and discuss the future plans for airport development and come back with questions.
8. **ITEMS FROM THE COMMISSION:**

Commissioner Favors: Tracy Airport Association is exploring the process to host an Airport Festival at the airport the weekend before 4th of July.

9. ITEMS FROM STAFF:

a. Staff Report: None.

b. Airport Updates: Ed Lovell referred to the airport updates. Next month Staff will present to the Commission the Airport Item Update presentation before it goes to the Council.

c. Transit Updates: Ed Lovell mentioned that Staff will email the Commission the information on Online Dialogue on Transit Asset Management forwarded by Commissioner O'Neill. Transit Update on Year to Date Ridership was at 48,211 up 9,587 riders compared to Year to Date Ridership in November of FY11-12, an increase of approximately 24.8 %.

10. ITEMS FROM THE AUDIENCE: None

11. ADJOURNMENT TO NEXT REGULAR MEETING THURSDAY, FEBRUARY 14, 2013

- a. Motion to Approve:** Commissioner Orcutt
- b. Second:** Commissioner Favors
- c. Vote:** Approved by unanimous vote
- d. Time:** 7:57 p.m.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
February 14, 2013**

AGENDA ITEM 6.a.

REQUEST

RECEIVE UPDATE ON AIRPORT IMPROVEMENT OPTIONS

DISCUSSION

On October 18, 2011, the City Council and Transportation Advisory Commission held a joint meeting to discuss future improvements for the Tracy Municipal Airport. During that meeting, a list of items was presented to Council for consideration to address various issues at the airport. Many of the Airport Improvement Options on the Short Term list were presented with the Airport Fund as the potential funding source. In its present state, the Airport Fund would not be able to support any of the options listed without having a negative impact on the operating budget.

Attachment A shows an update of the current projected timeline of each of the Short Term projects and the two Medium Term projects that Council asked to be brought back to them for further vetting and approvals as necessary. Each item shows a range of time that the project may be started and completed depending on other factors that may or may not occur such as funding availability or the completion of other projects.

S-1: Install T-hangars: On Hold – Design Completed

Working with the Federal Aviation Administration (FAA), staff has been able to complete the design work for the hangar project using funds in an existing grant. Since the pavement at the airport is a high priority, the construction of this project will be put on hold until after the pavement project is complete and additional funding is secured. Concurrently, staff will continue to seek alternative funding options for construction.

S-12: Construction of a Restaurant/Café: Lease Negotiation in Progress

Staff has met with Tracy Air Center (TAC), the current fuel operator at the airport, and discussed a preliminary design concept for a restaurant at the Tracy Municipal Airport. Staff is currently negotiating with TAC to develop a suitable lease agreement which will require consideration of approval by Council. This will be in conjunction with a separate corporate hangar lease agreement.

S-14: Runway Repairs and Fencing at New Jerusalem Airport: Complete

Construction for this project has been completed. The project is schedule to be accepted by Council on February 19th, 2013.

S-15: FAA to Survey Runway Ends on Runway 8/26: Complete

Runway 8/26 has relocated thresholds at both ends of the runway. The City has asked the FAA for clarification as to why the runway ends must be marked as relocated. On May 15, 2012, the staff received a letter from the FAA stating that the relocated runway thresholds were needed to meet FAA design standards for the Runway Safety Area (RSA), due to the close proximity of the Delta Mendota Canal and Tracy Blvd. This item is now complete.

S-17: Seal Coat on Runways and Taxiways

On June 28, 2012, staff issued a Request for Qualifications (RFQ) for an airport consultant. Council approved, R.W. Brandley, Consulting Airport Engineer as the City's airport consultant. On October 2, 2012, City Council approved Task Order 1 to a Professional Services Agreement with R.W. Brandley, Consulting Airport Engineer. Task Order 1 is to create a Pavement Maintenance/Management Plan (PMMP). This will include a detailed geotechnical study, a pavement condition survey, and a deep-seated distress fatigue analysis. This is necessary so that there is a complete understanding of any underlying issues with the pavement.

Preliminary data from the PMMP showed the need to do a complete overlay on the runways, taxiways, and apron area. This was submitted as a project to the FAA as part of the City's Airport Capital Improvement Program (ACIP). A grant application was submitted to the FAA on January 31, 2013 requesting that all phases of the pavement project be funded this year. A categorical exclusion for environmental work on the project has already been submitted to and approved by the FAA. The timeframe for the project will depend on the ability to obtain funding.

The following is a very tentative schedule for the pavement repair. This schedule is subject to FAA funding, however, the PMMP will allow the City to be more competitive as funds become available.

Pavement Evaluation Management Study:	Start: October 2012 Done: December 2012 (Completed, awaiting final report)
Airport Capital Improvement Plan:	Submit: January 2013 (Completed)
FAA Approval to Design Pavement Rehab Project:	February 2013
Design Pavement Rehab Project:	Start: February 2013 Done: April 2013
FAA Approval to Bid Project:	April/May 2013
Bid Project:	May 2013
FAA Approval to Award Project:	June 2013
Start Project	June/July 2013
Project Completed	July/August 2013

S-22: Balance Airport Operating Budget by FY15/16

This item is key to realizing any future growth and sustainability at the airport. When this item was first presented at the January 17th, 2012 Council meeting, Council gave approval to move forward with a five step financial strategy to help the airport achieve financial stability. Updates to each of the five strategies are outlined below.

STEP 1: Debt Service Reconciliation: Completed

At the January 17, 2012 City Council meeting, Council approved the consolidation of four loans from the Water Fund to the Airport Fund. This action allows the Water Fund to be made whole and for the Airport Fund to make reasonable payments in order to do so.

STEP 2: FTE Evaluation: Ongoing

The Airport Operating Budget consists of the following positions: Airport Coordinator (1 FTE), Senior Maintenance Worker (0.5 FTE), Management Analyst II (0.1 FTE), and Transportation Commissioners (0.12 FTE). A total of 1.72 FTEs are currently in the Airport Operating Budget. This is down from 1.92 FTEs in FY11/12. A continual analysis of FTEs within the Airport Operating Budget will occur annually during budget preparation.

STEP 3: Hangar Development: On Hold

As mentioned earlier in the report, the construction of 42 new T-hangars will be temporarily postponed. Once the pavement issues are addressed, the Airport can then again utilize saved entitlement funds to assist with the construction of the T-hangars.

STEP 4: Capital Improvements: In Progress

Staff is currently working with Tracy Air Center on negotiating a ground lease for the construction of corporate hangars and a restaurant at the Tracy Airport.

STEP 5: Future Planning: Not Started

The medium term items M-1 and M-2 (as described on page 5) are being considered to be combined to conduct a comprehensive study that will identify the optimal runway length that will maximize economic opportunities for the Airport as well as locations that could accommodate an airport with such a runway length. Subsequent actions may include evaluating the feasibility of airport development opportunities and creating a business plan for the airport. The first step in this process was to identify current runway lengths (See S-21) which has been completed. Staff is currently working with the FAA to further define the study that would be appropriate for Tracy to conduct to achieve this purpose.

OTHER PROJECTS

FBO Repairs: Under Construction

Roof repairs on the FBO building have been completed. The drainage issues along the office side of the FBO building have also been addressed. An RFP is currently being prepared for release to address the drainage issues in front of the hangar doors of the FBO building.

FUTURE PROJECTS

The following projects are scheduled to be worked on by staff during FY 12/13. Completion of these items will be dependent on the availability of funding.

S-5: Install Taxiway reflectors or lights

During the latest inspection by Caltrans, it was suggested to install either reflectors or lights on the taxiways in order to increase visibility at night. The estimated cost for this item is \$6,000 and the potential funding source is Caltrans. This will be looked at to be addressed during the pavement project.

S-7: Investigate LED Test Beacon

Determine if there is an LED manufacturer who would be willing to provide an airport beacon which utilizes LED lights for testing purposes at the Tracy Airport. This would be funded by the private company should one be found who would be willing to design such a beacon.

S-8: Remote Control to Open the Gates: Completed

Installation of a device which would allow for the opening of the airport gate from inside the airport. This would allow pilots who are landing after business hours to open the gates and allow those who may be coming to meet them to get into the airport. Estimated cost is \$750 and the potential funding source is the Airport Fund.

As an alternate solution to this item, and in an effort to retain the security around the airport, staff has programmed the keypads with a code that is a variation of a published airport frequency, which is generally known to pilots and users of the airport. This solution did not cost any additional funds and allows for access to the airport after normal business hours.

S-9: Shorten 3 and Remove 1 Obstruction Light

As part of the latest inspection by Caltrans, it was suggested to shorten 3 and remove one of the obstruction lights in the south hangar area. Estimated cost is \$2,000 and the potential funding source is Caltrans.

S-10: Investigate Advertising on Hangars

As a means of generating revenue for the airport, staff will investigate options to solicit advertising space on the hangars at the airport. There is no cost for staff to investigate this item.

S-13: Install a Speaker to Listen to Pilots Over the Radio

Installation of a device that allow for visitors to listen to what pilots say over their radios. The estimated cost for this is approximately \$300. The Tracy Airport Association (TAA) has agreed to pay for the installation of this.

S-16: Relocate Taxilane Adjacent to Fuel Farm

Caltrans recommendation. This would give larger aircraft a wider taxilane around the fuel farm. Estimated cost is \$3,000 and the potential funding source is Caltrans. This will be looked at to be addressed during the pavement project.

S-18: Additional Security Fencing North of Runway 26

There is a gap in the fencing of approximately 600 feet which needs to be closed off for security purposes. Estimated cost is \$9,000 and the potential funding source is Caltrans.

S-19: Removal of Aligned Taxiway

The FAA has required that the aligned taxiways at both ends of runway 08/26 be eliminated. The estimated cost for this is \$100,000 and the potential funding source is

the FAA. It is anticipated that this work will be completed in conjunction with the runway paving project.

S-25: Investigate Installation of a Water Connection from the Water Treatment Plant to the South Side of the Airport

There is currently no water access on the south side of the airport. It is recommended that staff investigate the cost to install a water connection from the Water Treatment Plant in order to provide water to the south side of the airport. There is no cost to investigate this item.

M-1: Update Airport Master Plan (including a Business Plan and Minimum Standards Document)

See Step 5 under item S-22 above. The City Council approved the Airport Master Plan in 1998. The Airport Master Plan projects aviation activities and facility requirements through 2016. This would result in the hiring of a consultant to update the Airport Master Plan, including a Business Plan for future airport investment strategies. Additionally, adoption of standards for design, rates, and private and general ground lease structure, would assist in setting standards for future development at the airport. The estimated cost for this item is \$400,000 and the potential funding source is from an FAA grant, State grant and the Airport Enterprise Fund.

M-2: Airport Site Study

See Step 5 under item S-22 above. The current airport is somewhat limited in its growth due to the surrounding development. A site study would take into consideration an ideal location for a new airport which could grow much larger and accommodate larger airplanes than the current one. The estimated cost for this item is \$200,000 and the potential funding source is the FAA.

RECOMMENDATION

That the Commission receive the report on the Airport Improvement Options.

		FY 11/12		FY 12/13		FY 13/14		FY 14/15				
		Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	
S-1	Install T-hangars	ON HOLD										
S-2	Remove vegetation from open areas to cease burning											
S-3	Solar Lights for Tetrahedron											
S-4	Airport Open House											
S-5	Taxiway reflectors or lights											
S-6	Investigate declared distances on runway 30											
S-7	Investigate LED test beacon											
S-8	Remote control to open gates	COMPLETED										
S-9	Shorten 3 and Remove 1 obstruction light											
S-10	Investigate Advertising on hangars											
S-11	Build an observation area											
S-12	Construction of a restaurant/café											
S-13	Install a speaker to listen to pilots over the radio											
S-14	Runway Repairs and Fencing at NJ	COMPLETED										
S-15	FAA to survey runway ends	COMPLETED										
S-16	Relocate taxilane adjacent to fuel farm											
S-17*	Seal coat on runways and taxiways	see timeline below										
S-18	Additional security fencing north of Rwy 26											
S-19	Removal of Aligned Taxiway											
S-20	Investigate Potential Airport Intern Opportunity											
S-21	Confirm Runway Lengths	COMPLETED										
S-22	Balance Airport Operating Budget by FY15/16											
S-23	Update Airport Rules and Regulations											
S-24	Create Emergency Management Plan											
S-25	Investigate Installation of a Water Connection from Water Treatment Plant to South Side of the Airport											
M-1	Update Airport Master Plan											
M-2	Alternate Airport Site Study											
Other	FBO Repairs											

PAVEMENT PROJECT ACTION STEPS	TIMELINE
Hire Airport Consultant	COMPLETED
Pavement Evaluation Management Study	COMPLETED
Categorical Exclusion for Environmental Approved	COMPLETED
Submit ACIP to FAA	COMPLETED
Submit Grant Application for Pavement to FAA	COMPLETED
FAA Approval to Design Pavement Project	Feb. 2013
Design Pavement Project	Mar/Apr. 2013
FAA Approval to Bid Pavement Project	May. 2013
Bid Pavement Project	May. 2013
FAA Approval to Award Project	Jun. 2013
Start Project	Jun/Jul 2013
Project Completed	Aug. 2013

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
February 14, 2013**

AGENDA ITEM 6.b.

REQUEST

DISCUSS UPDATE ON TRANSPORTATION ADVISORY COMMISSION GOALS

DISCUSSION

At the Transportation Advisory Commission (TAC) regular meetings on July 12, 2012 and August 9, 2012, the Commission provided staff with additional goals they would like to work on as a Commission over the next two years. These goals are in line with both the Council approved long-term goals for the TAC as well as the bylaws of the TAC. Those Commissioners present each voted on their top five goals that they would like to achieve as a Commission. These goals were ultimately realigned into two main goals of Community Outreach and Commission Education.

Key focus areas, objectives, actions steps, timelines and assignments were created for each of the Commission developed goals. Attached as Exhibit "A" are each of the goals developed as well as the key focus areas, objectives, action steps, timelines and assignments that will be updated.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item.

RECOMENDATION

That the Commission discuss the update of the Transportation Advisory Commission Goals and Objectives.

ATTACHMENT

Exhibit "A": Transportation Advisory Commission Goals

TRANSPORTATION COMMISSION GOALS ~ FISCAL YEAR 2012/2013 & 2013/2014

Item	Goal	Key Focus Area	Objective	Action Steps	Completion Date	Status (Assignment)
1	<p>COMMUNITY OUTREACH</p> <p>-----</p> <p>Educate the community on various transportation opportunities</p>	<p>1.1. HOLD COMMISSION SPONSORED ACTIVITIES</p>	<p>1.1.A. Hold a Transportation Fair</p>	<p>1.1.A.1. Determine logistics of the Transportation Fair</p>		
				<p>1.1.A.2. Determine the scope of the fair</p>		
				<p>1.1.A.3. Create a subcommittee to work on development of the fair</p>	COMPLETED	Commissioners Ramey, Vaughn and Gainor
				<p>1.1.A.4. Develop a list of vendors to include at the fair, keeping in mind the scope</p>		
				<p>1.1.A.5. Assign commissioners to contact vendors</p>		
				<p>1.1.A.6. Work with City staff to secure event location</p>	COMPLETED	Transit Station reserved for Sept 7 & 8th
				<p>1.1.B.1. Develop a list of potential activities for which funds will be needed</p>		
				<p>1.1.B.2. Determine rough costs for activities for which funds will be needed</p>		
				<p>1.1.B.3. Work with City staff to determine availability of funds to support commission sponsored activities</p>		
				<p>1.2. REGIONAL TRANSPORTATION</p>	<p>1.2.A. Develop a regional transportation E- guide</p>	<p>1.2.A.1. Develop a subcommittee to gather regional information</p>
	<p>1.2.A.2. Determine information to be distributed</p>					
	<p>1.2.A.3. Investigate methods to be distributed</p>					
	<p>1.2.A.4. Make recommendations to the commission</p>					

TRANSPORTATION COMMISSION GOALS ~ FISCAL YEAR 2012/2013 & 2013/2014

Item	Goal	Key Focus Area	Objective	Action Steps	Completion Date	Status (Assignment)
				1.2.A.5. Determine budget cost if any to publish regional connectivity guide		
				1.2.A.6. Distribute regional information		

TRANSPORTATION COMMISSION GOALS ~ FISCAL YEAR 2012/2013 & 2013/2014

Item	Goal	Key Focus Area	Objective	Action Steps	Completion Date	Status (Assignment)
2	<p>COMMISSION EDUCATION</p> <p>-----</p> <p>Increase the knowledge base in various areas under the purview of the commission</p>	2.1. TRANSIT	2.1.A. Determine best practices at other transit agencies	2.1.A.1. Develop a list of transit agencies to gather information	COMPLETED	Staff
				2.1.A.2. Develop a list of questions to ask each transit agency	COMPLETED	Commissioners Frankel and Vaughn
				2.1.A.3. Assign commissioners transit agencies to contact/visit		
				2.1.A.4. Report back to commission on findings		
		2.2.A. Look at other airports for ideas to incorporate at Tracy Airport	2.2.A.1. Identify general aviation airports to look at			
			2.2.A.2. Develop list of questions to ask at each airport			
			2.2.A.3. Determine rough costs for activities for which funds will be needed			
			2.2.A.4. Assign airports to commissioners to visit			
			2.2.A.5. Report back to commission on findings			
			2.2.B. Evaluate the feasibility of ideas from other airports	2.2.B.1. Compile list of ideas from other airports		
2.2.B.2. Gather data on each idea (cost, space needed, etc.)						
2.2.B.3. Discuss feasibility of each idea in relation to data collected						
2.2.B.4. Determine which ideas can be incorporated to the CIP list						

TRANSPORTATION COMMISSION GOALS ~ FISCAL YEAR 2012/2013 & 2013/2014

Item	Goal	Key Focus Area	Objective	Action Steps	Completion Date	Status (Assignment)
		2.3. BIKEWAYS	2.3.A. Learn about the bikeway system in Tracy	2.3.A.1. Receive a presentation at a regular meeting on the bikeway system and the City of Tracy Bikeways Master Plan	COMPLETED	December 13,2012 TAC Meeting
			2.3.B. Learn about the various City ordinances that pertain to bicycles	2.3.B.1. Receive a presentation at a regular meeting on the various City ordinances that pertain to bicycles		

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
FEBRUARY 14, 2013**

AGENDA ITEM 8

Staff Items

Annual Commission Items:

- Airport Improvement Items Update (January/April/July/October)
- Ground Lease Rate Increase (April/May)
- Election of Chair/Vice-Chair (June)
- FTA Grant (August)
- Unmet Transit Needs (October)
- CIP Review (October/November)

Airport Update

By Bruce Ludeman

Airport Improvement Items as Specified by City Council:

Item:	Project:	Current Status:	Next Steps:
S-1	Begin T-Hangar Installation Process:	Since the pavement at the airport is a high priority, the construction of this project will be put on hold until after the pavement project is complete and additional funding is secured.	<ul style="list-style-type: none"> • Final design to be completed by consultant • Project will be put on hold until runway items are complete and funds are available.
S-8	Remote Control to Open Gates	Alternate solution implemented	COMPLETED
S-12	Construction of a Restaurant/Café	Staff has received a draft conceptual design from Tracy Air Center and discussed potential lease terms.	<ul style="list-style-type: none"> • Staff to begin drafting a lease agreement • Finalize lease agreement • Lease approved by Council
S-14	Runway Repairs and Fencing at New Jerusalem Airport	Project is now complete.	<ul style="list-style-type: none"> • Acceptance by City Council on 2/19/13.
S-17	Seal Coat on Runways and Taxiways* *See below for current project action steps	Draft report with recommendations is being prepared. Project information has been sent to the FAA for inclusion on the ACIP.	<ul style="list-style-type: none"> • FAA approval to design pavement rehab project • Complete design work for the project • Issue an RFP for construction
S-21	Confirm Runway Lengths	End Runway 12/30 has been repaired and the runway is now at 4,000 ft in length.	COMPLETED
S-22	Balance Airport Operating Budget by FY15/16	Council has given staff the ok to proceed with a Five Step Financial Strategy. The first step, Airport Debt Consolidation, was approved by Council on 1/17/12.	<ul style="list-style-type: none"> • Staff is seeking funding to begin an airport study • Staff is beginning to negotiate terms for the renewal of the SASO lease
N/A	FBO Building Repairs	Drainage channel design is being reviewed.	<ul style="list-style-type: none"> • RFP will be issued for drainage channel construction.

PAVEMENT PROJECT ACTION STEPS	TIMELINE
Hire Airport Consultant	COMPLETED
Pavement Evaluation Management Study	COMPLETED
Categorical Exclusion for Environmental Approved	COMPLETED
Submit ACIP to FAA	COMPLETED
Submit Grant Application for Pavement to FAA	COMPLETED
FAA Approval to Design Pavement Project	Feb. 2013
Design Pavement Project	Mar/Apr. 2013
FAA Approval to Bid Pavement Project	May. 2013
Bid Pavement Project	May. 2013
FAA Approval to Award Project	Jun. 2013
Start Project	Jun/Jul 2013
Project Completed	Aug. 2013

Transit Update

By Jayne Pramod

TRACER Ridership: As shown below, year to date ridership is at 58,509 up 1,509 riders compared to year to date ridership in December of FY11-12, an increase of approximately 2.6%

December Year To Date Ridership Comparison

	FY 10/11	FY 11/12	FY 12/13
FIXED ROUTE			
Regular	8,296	13,372	18,640
Student	7,718	11,871	14,075
Senior	1,982	4,476	6,155
Disabled	1,653	1,964	3,228
Free	3,375	9,724	4,444
Passengers w/tickets	14,323	7,174	3,791
Total	37,347	48,581	50,333
PARATRANSIT			
Regular	102	67	101
Senior	3,336	3,040	2,791
Disabled	6,488	5,137	4,977
Free	421	175	307
Total	10,347	8,419	8,176
ALL SYSTEMS			
Regular	8,398	13,439	18,741
Student	7,718	11,871	14,075
Senior	5,318	7,516	8,946
Disabled	8,141	7,101	8,205
Free	3,796	9,899	4,751
Passengers w/tickets	14,323	7,174	3,791
TOTAL	47,694	57,000	58,509

Greyhound Ridership:

MONTH	PASSENGERS	AVG/DAY
November (2011)	353	11.76
December	326	10.51
January (2012)	277	8.93
February	299	10.31
March	334	10.77
April	326	10.86
May	281	9.06
June	263	8.77
July	310	10
August	270	8.71
TOTAL	3,039	9.97