

MAY 9, 2013

1. **CALL TO ORDER:** Commissioner Frankel called the meeting to order at 7:00 p.m.
2. **ROLL CALL :**
 - a. **Present:** Ameni Alexander, Michael Carter, John Favors, Christina Frankel, Mark Gainor, Shane O'Neill, Alvin Vaughn
 - b. **Absent:** Daniel Ramey
 - c. **Staff Present:** Ed Lovell, Management Analyst II; Jayne Pramod, Transportation Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF APRIL 11, 2013:**
 - a) **Motion to Approve:** Commissioner O'Neill
 - b) **Second:** Commissioner Alexander
 - c) **Abstain:** Commissioner Gainor
 - d) **Vote** Approved with a revision to item # 4.
Approval of Regular Meeting:
Second: Commissioner O'Neill
5. **ELECTION OF CHAIR AND VICE-CHAIR:** Commissioner Frankel was nominated as elected Chair and Commissioner Favors was nominated as elected Vice-Chair.
6. **CORRESPONDENCE:** Ed Lovell informed Commission there is still recruitment for a vacancy on the commission taking place. The deadline for applications is May 23rd.
7. **NEW BUSINESS:**
 - a. Discuss City Council "Procedures for Preparation, Posting and Distribution of Agenda and the Conduct of Public Meetings" and Guidelines on items from the Commission: Ed Lovell explained to the Commission the procedures and guidelines for preparing, posting and distributing Commission Meeting Agenda. He also explained how Commission can request an item to be brought on the Agenda.
 - b. Endorsement of Proposed Ground Lease Rent Increase at the Tracy Municipal Airport: Item has been postponed.
 - c. **Discuss Update on Transportation Advisory Commission Goals:**
 - 2.1 Commissioners Vaughn and Gainor gave an update on the vendors that they have contacted. Event Task List Sign sheet was provided to the new Commissioners. Commission discussed with Staff about the cost of marketing and other potential event costs.
 - 2.2 Commissioner O'Neill and Commissioner Duran emailed Staff the interview response from the transit agency they contacted.

- 2.3 Commissioner Frankel suggested that Commission do a site visit at the Tracy Airport as a special meeting. Commissioner Frankel discussed Airport visits to be an ongoing goal of the Commission.
- 2.4 Staff will arrange for a presentation on the City's planning aspects regarding bikeways throughout Tracy to take place in the next month or two.

8. ITEMS FROM THE COMMISSION:

Commission agreed to Commissioner Favors presenting to the Commission on different airports and what category. Commission also agreed to hold a Special Meeting at the Tracy Airport in July, prior to the regular TAC Meeting at the Transit Station.

Commissioners Carter and Alexander: Introduced themselves and talked about their interest in serving as a Commissioner.

Commissioner Favors: handed out info and updated Commission on the upcoming Tracy Airport 2013 Open House, Saturday, June 29, 2013. He encouraged City's and Commission's participation during the event. He also informed about the Hayward Airport Open House on May 10, 2013.

9. ITEMS FROM STAFF:

- a. **Staff Report:** Ed Lovell informed the Commission regarding the Bike to Work Week encouraged them to ride their bike to work during the Bike to Work Week, May 13 - 17, 2013.
- b. **Airport Updates:** Ed Lovell referred the commission to the airport updates.
- c. **Transit Updates:** Transit Update on Year to Date Ridership for February was at 97,049 up 13,527 riders compared to Year to Date Ridership in February of FY11-12, an increase of approximately 16 %.

Commissioner Vaughn requested information on the April Free Ride ridership count.

10. ITEMS FROM THE AUDIENCE: None

11. ADJOURNMENT TO NEXT REGULAR MEETING THURSDAY, JUNE 13, 2013

- a. **Motion to Approve:** Commissioner Favors
- b. **Second:** Commissioner Gainor
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:19 p.m.