

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Thursday, March 13, 2014, 7:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **Tracy Transit Station, Room 103**  
**50 East 6<sup>th</sup> Street, Tracy**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on February 13, 2014
5. Correspondence
6. New Business
  - a. Receive Report on Tracy Municipal Airport AWOS
  - b. Receive Report on Privately Owned Hangars
  - c. Receive Report And Discuss Commission Goals and Objectives
7. Items from the Commission
8. Items from Staff
  - a. Airport Update
  - b. Transit Update
9. Items from the Audience
10. Adjournment

## **POSTED: March 10, 2014**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6<sup>th</sup> Street, Tracy, during normal business hours.

FEBRUARY 13, 2014

1. **CALL TO ORDER:** Commissioner Frankel called the meeting to order at 7:00 p.m.
2. **ROLL CALL :**
  - a. **Present:** Ameni Alexander, Michael Carter, John Favors, Christina Frankel, Bruce George, Shane O'Neill, Daniel Ramey, Tim Silva, Alvin Vaughn
  - b. **Absent:** None
  - c. **Staff Present:** Ed Lovell, Management Analyst II; Jayne Pramod, Transportation Coordinator.
  - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** David Anderson, Tracy Airport Association, referred to the AWOS System Upgrade and Private Hangars at KTCY. He requested these items to be placed on the agenda for discussion.
4. **APPROVAL OF REGUALR MEETING MINUTES OF JANUARY 9, 2013**
  - a) **Motion to Approve:** Commissioner Vaughn
  - b) **Second:** Commissioner O'Neill
  - c) **Abstain:** None
  - d) **Vote** Approved by unanimous vote
5. **CORRESPONDENCE:** None
6. **NEW BUSINESS:**
  - a. **Receive Report And Discuss Commission Goals and Objectives:** Ed Lovell briefed the Commission that when selecting their potential goals and objectives, consideration should be given on the outcome of each goal, if the goal tie in to the TAC purposes or roles and responsibilities, ensuring that there is community involvement and does the goal fit the S.M.A.R.T. pattern (Specific, Measurable, Attainable, Relevant, Timely). Commission discussed about their roles and purpose and listed the following goals.
    - Transportation Fair
    - Sponsor/support airport activity
    - Sponsor/support bicycle activity
    - Commission education
    - Review of Bylaws
    - Identify ways to increase airport revenue
    - Review transit routes
    - Annual review of current planning docs (AMP, BMP, SRTP)
    - Address senior related issues
    - Conduct airport survey

## 7. ITEMS FROM THE COMMISSION:

Commissioner Favors: motioned Commission to sponsor audience's request to discuss issues regarding AWOS at KTCY, be placed on the agenda. Commissioner Carter Second the motion and was passed with an unanimous vote.

Commissioner O'Neill: motioned to sponsor audience's request to discuss Private Hangars at the KTCY, be placed on the agenda. Commissioner Carter second the motion, and was passed with an unanimous vote.

Commissioner Vaughn: informed Commission on the report published by the Mineta Transportation Institute, titled Perceptions of Bicycle-Friendly Policy Impacts on Accessibility to Transit Services: The First and Last Mile Bridge. He requested staff to email a copy of the report to the Commission.

Commissioner Ramey: provided an update on the Senior Steering Committee's presentation to the Council on various senior issues including transportation. The eleven recorded transportation issues listed included Lack of transportation service on Sundays, TRACER Paratransit scheduling information and communication, inadequate routes and stops and no bus stop at the Interfaith Ministry.

Commissioner Frankel: informed Commission regarding SJCOG's online Survey on Highway I-5 Corridor, related to highways, intended to reduce vehicle miles travelled. The purpose is to find out why people using their cars instead of public transportation. The survey will be available in March.

## ITEMS FROM STAFF:

**a. Airport Updates:** Ed Lovell notified Commission that the Council terminated the fuel service contract agreement with Turlock Air Center, doing business as Tracy Air Center at the Tracy Airport. The termination was based on items of default in the contract. Commission and staff discussed about the fuel pricing, fuel availability and the impact on the airport revenue. Staff referred the Commission to additional airport updates.

Trina Anderson, Tracy, referred to Airport Update Item S-17 and commented on the project title Seal Coat on Runways and Taxiways. Staff responded that was the original title listed in the official document. She asked if the title can be amended to Full Pavement Rehabilitation Project. She suggested City hold the Transportation Fair in conjunction with the Airport 85<sup>th</sup> Anniversary Open House. She requested for bike pathway from ACE Train Station to the Tracy Airport and to the Canal to make it family friendly. She also requested light poles on the south side of the airport be removed to avoid accidents. Ms. Anderson also informed Commission on the Young Eagles Flights Program, now moved to Tracy and Byron due to short wait for takeoff and landing.

David Anderson, Tracy, asked whether the threshold on runway 8-26 was supposed to be displaced or relocated. Staff responded it is a relocated threshold per FAA's changes.

**b. Transit Updates:** Transit Update on Year to Date Ridership for December was at 67,883 up 9,374 riders compared to Year to Date Ridership in December of FY12-13, an increase of approximately 16%.

## 8. ITEMS FROM THE AUDIENCE: None

**11. ADJOURNMENT TO NEXT REGULAR MEETING THURSDAY, MARCH 13, 2014**

- a. Motion to Approve:** Commissioner O'Neill
- b. Second:** Commissioner Favors
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:55 p.m.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
March 13, 2014**

**AGENDA ITEM 6.c.**

REQUEST

**RECEIVE REPORT AND DISCUSS COMMISSION GOALS AND OBJECTIVES**

DISCUSSION

At the Transportation Advisory Commission (TAC) regular meeting on February 13, 2014, the Commission provided staff with goals they would like to work on as a Commission over the next two years. The goals suggested by the commission are listed below:

- Transportation Fair
- Sponsor/support airport activity
- Sponsor/support bicycle activity
- Commission education
- Review of Bylaws
- Identify ways to increase airport revenue
- Review transit routes
- Annual review of current planning docs (AMP, BMP, SRTP)
- Address senior related issues
- Conduct airport survey

These goals were ultimately realigned into two main goals of Community Outreach and Commission Education. Key focus areas, objectives, actions steps, timelines and assignments will be presented during the regular meeting for each of the Commission developed goals.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item.

RECOMENDATION

That the Commission discuss the update of the Transportation Advisory Commission Goals and Objectives.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
JANUARY 9, 2014**

**AGENDA ITEM 8**

***Staff Items***

Annual Commission Items:

- Airport Improvement Items Update (January/April/July/October)
- Ground Lease Rate Increase (April/May)
- Election of Chair/Vice-Chair (June)
- FTA Grant (August)
- Unmet Transit Needs (October)
- CIP Review (October/November)

***Airport Update***

***By Bruce Ludeman***

**Airport Improvement Items as Specified by City Council:**

<b>Item:</b>	<b>Project:</b>	<b>Current Status:</b>	<b>Next Steps:</b>
S-1	Begin T-Hangar Installation Process:	Since the pavement at the airport is a high priority, the construction of this project will be put on hold until after the pavement project is complete and additional funding is secured.	<ul style="list-style-type: none"> <li>• Final design to be completed by consultant</li> <li>• Project will be put on hold until runway items are complete and funds are available.</li> </ul>
S-12	Construction of a Restaurant/Café	<b>Project is on hold.</b>	<ul style="list-style-type: none"> <li>• Staff to begin drafting a lease agreement</li> <li>• Finalize lease agreement</li> <li>• Lease approved by Council</li> </ul>
S-17	Seal Coat on Runways and Taxiways*  *See below for current project action steps	Design work in process. Runway 12/30 and associated taxiways will be designed first.	<ul style="list-style-type: none"> <li>• <b>Complete design work for the project</b></li> <li>• <b>Complete Updated ALP</b></li> <li>• <b>Issue RFP for construction</b></li> </ul>
S-22	Balance Airport Operating Budget by FY15/16	Council has given staff the ok to proceed with a Five Step Financial Strategy. The first step, Airport Debt Consolidation, was approved by Council on 1/17/12.	<ul style="list-style-type: none"> <li>• Staff is seeking funding to begin an airport study</li> </ul>

<b>PAVEMENT PROJECT ACTION STEPS</b>	<b>TIMELINE*</b>
Hire Airport Consultant	<b>COMPLETED</b>
Pavement Evaluation Management Study	<b>COMPLETED</b>
Categorical Exclusion for Environmental Approved	<b>COMPLETED</b>
Submit ACIP to FAA	<b>COMPLETED</b>
Submit Grant Application for Pavement to FAA	<b>COMPLETED</b>
FAA Approval to Design Pavement Project	<b>COMPLETED</b>
Design Pavement Project	Mar/Apr. 2014
FAA Approval to Bid Pavement Project	May. 2014
Bid Pavement Project	May. 2014
FAA Approval to Award Project	Jun. 2014
Start Project	Jun/Jul 2014
Project Completed	Oct. 2014

\* Timeline is tentative and may be altered based on feedback from the FAA.

**Transit Update**

**By Jayne Pramod**

**TRACER Ridership:** As shown below, year to date ridership is at 79,899 up 9,957 riders compared to year to date ridership in January of FY12-13, an increase of approximately 14%

**January Year To Date Ridership Comparison**

	FY 11/12	FY 12/13	FY 13/14
<b>FIXED ROUTE</b>			
Regular	15,427	21,739	21,604
Student	13,775	17,108	18,446
Senior	5,074	7,330	7,358
Disabled	2,341	3,775	2,347
Free	10,357	5,152	10,948
Passengers w/tickets	8,666	5,268	11,415
<b>Total</b>	<b>55,640</b>	<b>60,372</b>	<b>72,118</b>
<b>PARATRANSIT</b>			
Regular	73	115	42
Senior	3,577	3,183	3,650
Disabled	6,055	5,936	4,050
Free	211	336	76
<b>Total</b>	<b>9,916</b>	<b>9,570</b>	<b>7,818</b>
<b>ALL SYSTEMS</b>			
Regular	15,500	21,854	21,609
Student	13,775	17,108	18,446
Senior	12,590	10,513	11,008
Disabled	8,396	9,688	6,397
Free	10,568	9,711	11,024
Passengers w/tickets	8,666	5,268	11,415
<b>TOTAL</b>	<b>65,556</b>	<b>69,942</b>	<b>79,899</b>

	FY 11/12	FY 12/13	FY 13/14
YTD Fare Box Revenue	<b>\$44,475</b>	<b>\$38,433</b>	<b>\$56,234</b>

**Greyhound Ridership:**

	2011		2012		2013	
	PASSENGERS	AVG/DAY	PASSENGERS	AVG/DAY	PASSENGERS	AVG/DAY
January			277	8.93	171	5.52
February			299	10.31	186	6.64
March			334	10.77	204	6.58
April			326	10.86	213	7.1
May			281	9.06	214	6.9
June			263	8.77	240	8
July			310	10	204	6.58
August			270	8.71	234	7.55
September			211	7.03	166	5.53
October			216	6.97	201	6.48
November	353	11.76	220	7.33	79	2.63
December	326	10.51	229	7.39		
<b>TOTAL</b>	<b>679</b>	<b>11.13</b>	<b>3,236</b>	<b>8.84</b>	<b>2,112</b>	<b>6.32</b>