

June 12, 2014

1. **CALL TO ORDER:** Commissioner Favors called the meeting to order at 7:05 p.m.
2. **ROLL CALL :**
 - a. **Present:** Ameni Alexander, Douglas Alvarez, John Favors, Jacy Krogh, Shane O'Neill, Tim Silva, Alvin Vaughn
 - b. **Absent:** Michael Carter, Christina Frankel,
 - c. **Staff Present:** Maria Hurtado, Interim City Manager; David Ferguson, Public Works Director; Ed Lovell, Management Analyst II; Jayne Pramod, Transportation Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF MAY 8, 2014**
 - a) **Motion to Approve:** Commissioner Silva
 - b) **Second:** Commissioner Vaughn
 - c) **Abstain:** None
 - d) **Vote** Approved by unanimous vote
5. **PRESENTATION ON THE TRANSITION PLAN DURING THE CITY MANAGER RECRUITMENT PROCESS:** Maria Hurtado, Interim City Manager, presented to the Commission on the City Manager recruitment process. Firm of Peckham and McKenney, has been selected by the Tracy City Council to conduct the City Manager recruitment. Several meetings with the Council and a community meeting were held to gather input in the development of an ideal candidate profile that residents and businesses seek for our next City Manager. Community as a whole is kept in mind when selecting the ideal candidate. List of candidates will be presented to the Council in June and the interview process will start in July. She encouraged Commission to contact the recruiting firm directly to provide their input. Ms. Hurtado also addressed the administration transition during the recruitment. She has stepped from Assistant City Manager to be the Interim City Manager; during this transition period she has requested City Dept. Heads to assist her. Staff provides continuity maintaining Council's priorities.
6. **CORRESPONDENCE:** Two new commissioners were introduced: Jacy Krogh and Doug Alvarez.
7. **NEW BUSINESS:**
 - a. **Review and Provide Input on Proposed Changes to Tracer Fixed Route Service:** Ed Lovell presented the Commission the proposed changes to TRACER Fixed Route Service. He gave a comparison on the current service and the proposed service. He addressed the expansion of the routes, extended hour service on weekdays and weekends and peak hour service. Staff addressed questions and concerns from the Commission regarding possibility of Sunday service, ridership and impact to the budget, any community outreach and public hearing held prior to the changes, staff and equipment capacity to meet the route expansion and whether feedback from recent surveys taken into consideration.

- b. Review and Provide Input on Commission Goals and Objectives:** Ed Lovell referred to the Commission Goals and requested updates to the Commission Goals and Objectives. Commissioner Vaughn provided updates on the confirmed Transportation Fair attendees. Commissioner Silva contacted the local bicycle shop and bicyclist; the feedback he received was regarding public safety and making Tracy a bike safe community. Commission discussed items and how to incorporate bike events. It was suggested to organize a Bike to Work Day Event in Tracy next year.

8. ITEMS FROM THE COMMISSION:

Commissioner Vaughn: Asked if City is planning any activities for Bike to Work Week. Staff responded no special events are held. Safety Fair by Tracy Police Department will be held on Saturday, May 17, 2014, 11am – 3pm.

9. ITEMS FROM STAFF:

- a. Airport Updates:** Ed Lovell referred the Commission to airport updates. He informed in order to get the FAA funding for the Runways & Taxiways project, a complete Airport Layout Plan must be completed and a firm bid must be submitted before the grant can be awarded. Staff provided an update on the AWOS as requested by the Commission at the March 13, 2014, meeting. Although the FAA did approve the AWOS as part of the ACIP for 2014, they have indicated that they will not fund the purchase of it until after all the runway construction is complete. The City may elect to purchase it using general fund money and seek reimbursement from the FAA, but the reimbursement will not occur until after the runway construction is complete.
- b. Transit Updates:** Transit Update on Year to Date Ridership for March was at 102,345 up 5,296 riders compared to Year to Date Ridership in March of FY12-13, an increase of approximately 5.4%. Commissioner Vaughn informed Staff that the TXT4BUS feature is now working at the stops he reported.

10. ITEMS FROM THE AUDIENCE: None

11. ADJOURNMENT TO NEXT REGULAR MEETING THURSDAY, JUNE 12, 2014

- a. Motion to Approve:** Commissioner O'Neil
- b. Second:** Commissioner Silva
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:59 p.m.