

August 14, 2014

1. **CALL TO ORDER:** Commissioner Favors called the meeting to order at 7:00 p.m.
2. **ROLL CALL :**
 - a. **Present:** Douglas Alvarez, John Favors, Jacy Krogh, Shane O'Neill, Tim Silva, Alvin Vaughn
 - b. **Absent:** Ameni Alexander, Michael Carter, Christina Frankel,
 - c. **Staff Present:** Ed Lovell, Management Analyst II; Jayne Pramod, Transportation Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF JUNE 12, 2014**
 - a) **Motion to Approve:** Commissioner Vaughn
 - b) **Second:** Commissioner O'Neil
 - c) **Abstain:** None
 - d) **Vote** Approved by unanimous vote
5. **ELECTION OF CHAIR AND VICE-CHAIR:** Commissioner Favors was nominated and elected Chair and Commissioner Frankel was nominated and elected Vice-Chair.
6. **PRESENTATION ON THE BROWN ACT:** Bill Sartor, City Assistant Attorney, presented to the Commission regarding the Brown Act Policy. He explained the purpose and the basic law of the Brown Act Policy. He also explained the definition of Meetings, regular and special, guidelines on posting meeting notices and agendas, conducting special meetings and adjournment of meetings.
7. **CORRESPONDENCE:** None
8. **NEW BUSINESS:**
9. **Review and Provide Input on Commission Goals and Objectives:** Commissioner Vaughn provided updates on the confirmed Transportation Fair attendees. Commissioner Silva addressed the need to update the Bikeway Plan. He would like to create a survey to get feedback from bicyclists regarding public safety and making Tracy a bike safe community. Staff recommended a CIP be created for a new Bicycle Master Plan. Commissioners Alexander and O'Neil addressed their concerns regarding the Bylaws, suggested Commission review the exiting Commission Bylaws and address or comment regarding the Bylaws.
10. **ITEMS FROM THE COMMISSION:** None
11. **ITEMS FROM STAFF:**

- a. Airport Updates:** Ed Lovell referred the Commission to airport updates. He provided an update on the Airport Layout Plan that was given to the Council and submitted to FAA. FAA is speeding the process and hopefully the grant is awarded by September.
- b. Transit Updates:** Transit Update on Year to Date Ridership for April was at 118,926 up 12,644 riders compared to Year to Date Ridership in April of FY12-13, an increase of approximately 11.9%.

12. ITEMS FROM THE AUDIENCE: None

13. ADJOURNMENT TO NEXT REGULAR MEETING THURSDAY, AUGUST 14, 2014

- a. Motion to Approve:** Commissioner Tim Silva
- b. Second:** Commissioner Alexander
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:12 p.m.