

SEPTEMBER 11, 2014

1. **CALL TO ORDER:** Commissioner Favors called the meeting to order at 7:00 p.m.
2. **ROLL CALL :**
 - a. **Present:** Ameni Alexander, Michael Carter, Douglas Alvarez, John Favors, Christina Frankel, Jacy Krogh, Shane O'Neill, Tim Silva, Alvin Vaughn
 - b. **Absent:** None
 - c. **Staff Present:** David Ferguson, Public Works Director; Ed Lovell, Management Analyst II; Jayne Pramod, Transportation Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF AUGUST 14, 2014**
 - a) **Motion to Approve:** Commissioner Vaughn
 - b) **Second:** Commissioner Alvarez
 - c) **Abstain:** Commissioner Frankel
 - d) **Vote** Approved with a revision to the following item:
Item 2.a – Commissioner Alexander present at the meeting.
5. **CORRESPONDENCE:**

Ed Lovell informed the Commission that City of Tracy recently purchased its first all-electric vehicle, a Ford Focus Electric. The car was purchased using grant money the City received from the Federal Transportation Administration (FTA) and the Transportation Development Act (TDA).
6. **NEW BUSINESS:**
 - a. **Review and Provide Input on Commission Goals and Objectives:**
 - 1.1 Commissioner Vaughn provided updates on the confirmed Transportation Fair attendees. He provided a Sign-Up Sheet to Commissioners who agreed to attend.
 - 2.3 Commissioner Silva addressed his idea to organize a bicycle event, depends on the availability of funding. Staff suggested putting together a general outline of the plan and the budget.
 - 2.4 Commissioner Alexander commented on the existing Commission Bylaws, suggested changes to number of absence allowed and extended sick leave. He inquired about Ethics Training. Commissioner Favors suggested revisiting the Bylaws in the future.
7. **ITEMS FROM THE COMMISSION:**

Commissioner Favors: Shared three paragraphs from the FAA Advisory Circular AC NO: 150/5070-6C regarding Airport Master Plan. This Advisory Circular (AC) provides guidance for the preparation of master plans for airports that range in size and function from small general aviation to large commercial service facilities. The intent of this AC is to foster a

flexible approach to master planning that directs attention and resources to critical issues. The scope of each master plan must be tailored to the individual airport under evaluation.

8. ITEMS FROM THE STAFF:

a. Airport Updates: Ed Lovell referred the Commission to airport updates. He provided an update on the Airport Runway Reconstruction Project. Bids were received for the Runway Payment Project and were submitted to the FAA. FAA informed additional funding may be available, so there is potential for both runways to be fixed at the same time. In addition, a permanent surveying bench mark will be placed at the runway ends prior to the runway pavement project. Construction will begin in Spring 2015.

b. Transit Updates: Transit Update on Year to Date Ridership for June was at 130,546 up 11,401 riders compared to Year to Date Ridership in June of FY12-13, an increase of approximately 10%. Staff informed Commission regarding SJCOG's plan to update the Regional Transportation Plan. City of Tracy Short Range Transit Plan will be updated in late FY14/15.

9. ITEMS FROM THE AUDIENCE: George Riddle, Tracy, referred to the Airport Runway Payment Project, lowest bid received, addressed his concerns regarding the quality of the materials used. He requested City Inspectors overseeing the construction have the knowledge to understand what the contractors are doing.

10. ADJOURNMENT TO NEXT REGULAR MEETING THURSDAY, SEPTEMBER 11, 2014

- a. Motion to Approve:** Commissioner Tim Silva
- b. Second:** Commissioner Krogh
- c. Vote:** Approved by unanimous vote
- d. Time:** 7:51 p.m.