

SPECIAL MEETING MINUTES
MEASURE V RESIDENTS' OVERSIGHT COMMITTEE
January 23, 2020, 5:30 p.m.
City Hall Conference Room 109, 333 Civic Center Plaza
City Website: <http://www.ci.tracy.ca.us>

1. CALL TO ORDER: Michel Bazinet, Chairperson, called the meeting to order at 5:31 p.m.

2. ROLL CALL:

Present: Chairperson Michel Bazinet, Vice-Chairperson Abdul Wahid, Committee Member Allan Borwick

Absent: Committee Members Ameni Alexander and Hector Jamies

Staff Present: Robert Harmon, Acting Budget Officer
Karin Schnaider, Finance Director
Jenny Haruyama, City Manager
Leticia Ramirez, City Attorney
Carol Zandona, Executive Assistant

Recorded By: Carol Zandona

3. ITEMS FROM THE AUDIENCE

None

4. APPROVAL OF MINUTES

Motion: Vice-Chairperson Wahid made a motion to approve the October 21, 2019 minutes
Second: Committee Member Borwick
All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Member Borwick.
Oppose: None

5. RECEIVE PRESENTATION REGARDING CITY CODE OF CONDUCT AND COUNCIL MEETING PROTOCOLS AND RULES OF PROCEDURES

City Manager Jenny Haruyama and City Attorney Leticia Ramirez provided a training to the Committee on the City Code of Conduct and Council Protocols.

The training provided an overview of the background and the purpose of the Measure V Residents' Oversight Committee, Code of Conduct, and Council Meeting Protocols and Rules of Procedure.

Background on Measure V was provided, and Ordinance 1223, Section 6.28.170 was discussed regarding the formation of the Residents' Oversight Committee and Resolution No. 2017-026 that established Bylaws regarding the purpose and roles and responsibilities of the committee.

The Council Code of Conduct was recommended by San Joaquin County Civil Grand Jury and was adopted by City Council on October 15, 2019. The Council Code of Conduct includes a Council Advisory Body Norms and Values Statement and a form will be signed by each advisory body member affirming that they have read and understand the City of Tracy City Council Code of Conduct.

Council Protocols were reviewed. The committee was informed that the protocols apply to all City Boards and Commissions. Meetings will be conducted in accordance with the Rosenberg's Rules of Order: Simple Parliamentary Procedures for the 21st Century unless otherwise specified.

6. SELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

Annually a Chairperson and Vice-chairperson are selected within the first quarter of the calendar year. The terms shall commence as of the date of the meeting selected and will continue until the annual meeting in the following year.

Motion: Chairperson Bazinet made a motion to nominate Vice-Chairperson Wahid as the Chairperson of the Measure V Committee.

Second: Committee Member Borwick

All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Member Borwick.

Oppose: None

Motion: Chairperson Bazinet made a motion to nominate Committee Member Borwick as the Vice-Chairperson of the Measure V Committee.

Second: Vice-Chairperson Wahid

All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Member Borwick.

Oppose: None

After completion of voting, Chairperson Wahid presided over the meeting.

7. REVIEW 4TH QUARTER MEASURE V REPORT AND APPROVE ANNUAL COUNCIL PRESENTATION

Finalizing the annual report was discussed and each draft page was reviewed.

Finance Director Schnaider provided an overview of the 4th Quarter Measure V Report:

- Senior Center has been completed coming in at budget of the Measure V funding.

- Legacy Fields - Still underway and has approximately 3.3 million left in the budget that will go into future quarters/reporting.
- Aquatic Center - Council has provided a new not exceed amount and discussions continue with the developer.
- Multigenerational Facility - Costs shown are the original planning phase expenditures.

An update of the quarterly report was discussed. Current report format is not tied to any formulas and/or Munis information and the values are typed into the report. The Acting Budget Officer will be proposing changes to the report.

Motion: Committee Member Bazinet made a motion to approve the Annual Report as is, subject to the financial information staff will provide.
 Second: Vice-Chairperson Borwick
 All in Favor: Chairperson Wahid, Vice-Chairperson Borwick, Committee Member Bazinet
 Oppose: None

8. REVIEW 1ST QUARTER MEASURE V REPORT

Acting Budget Officer Harmon presented the 1st Quarter Measure V Report to the committee. In the 1st quarter there were very few expenditures to report. Report was discussed by the committee members. The committee unanimously accepted to receive and file the report.

9. ITEMS FROM THE AUDIENCE

None

10. ADJOURNMENT

Motion to Adjourn: Vice-Chairperson Borwick
 Second: Committee Member Bazinet
 All in Favor: Chairperson Wahid, Vice-Chairperson Borwick, Committee Member Bazinet
 Adjournment: 7:20 p.m.

The above Special meeting agenda was posted at the Tracy City Hall on January 22, 2020. The above are action minutes. A recording is available at the Finance Director's office.