

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Thursday, February 12, 2015, 7:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **Tracy Transit Station, Room 103**  
**50 East 6<sup>th</sup> Street, Tracy**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on January 8, 2015
5. Presentation by San Joaquin Regional Rail Commission
6. Correspondence
7. New Business
  - a. Review and Provide Input on Senior Transportation Comments
  - b. Review and Provide Input on Commission Goals and Objectives
8. Items from the Commission
9. Items from Staff
  - a. Airport Update
  - b. Transit Update
10. Items from the Audience
11. Adjournment

## **POSTED: February 9, 2015**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6<sup>th</sup> Street, Tracy, during normal business hours.

JANUARY 8, 2015

1. **CALL TO ORDER:** Commissioner Favors called the meeting to order at 7:00 p.m.
2. **ROLL CALL :**
  - a. **Present:** Ameni Alexander, Douglas Alvarez, Dan Ball, Michael Carter, John Favors, William Helpley, Jacy Krogh, Tim Silva, Alvin Vaughn
  - b. **Absent:**
  - c. **Staff Present:** Ed Lovell, Management Analyst II; Jayne Pramod, Transportation Coordinator.
  - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** Richard Ortenheim, Skyview Aviation, addressed the complaints brought against Tracy Airport due to the noise issue. He requested Commission Member to sponsor the item for discussion at a future meeting.
4. **APPROVAL OF REGULAR MEETING MINUTES OF NOVEMBER 13, 2014**
  - a) **Motion to Approve:** Commissioner Krogh
  - b) **Second:** Commissioner Ball
  - c) **Abstain:** None
  - d) **Vote** Approved by unanimous vote
5. **PRESENTATION:** Ryan Niblock, Associate Regional Planner, San Joaquin Council of Governments (SJCOG), presented SJCOG's Regional Transit Systems Plan (RTSP). He addressed concerns and questions from Commission and audience.
6. **CORRESPONDENCE:** NONE
7. **NEW BUSINESS:**
  - a. **Review and Provide Input on Commission Goals and Objectives:**
    - 1.1 Staff informed Commission that the Chamber of Commerce and the Tracy City Center Association will not be taking up the reins of the Taste of the Valley Art and Food Festival- originally the Tracy Dry Bean Festival. City is looking to introduce a Blues Brews & BBQ event. Commissioner Ball asked about July 4<sup>th</sup> Fireworks event and the possibility of hosting the event at the Tracy Airport, Staff informed it is organized by Chamber of Commerce. Richard Ortenheim, Skyview Aviation, mentioned that previous events held at the Tracy Airport were a huge success and suggested the July 4<sup>th</sup> firework event at the Tracy Airport.
    - 2.1 Staff informed Commission the Short Range Plan being reviewed. Staff is working to update the plan by the end of FY 14/15
    - 2.2 Commission will contact staff regarding Airport Planning Documents. Commissioner Carter will be presenting the draft airport survey to the Airport Committee for feedback. Richard Ortenheim, Skyview Aviation, commented on how his flight school business will bring additional revenue to the City.

**2.3** Commission Silva is working with the local bicycle group. Commissioners Helpley and Carter discussed Bikeway project process and funding.

**8. ITEMS FROM THE COMMISSION:** Commissioner Carter motioned and Commissioner Silva second to sponsor public requested item regarding the complaints brought against Tracy Airport due to the noise issue. It was approved by unanimous vote. The item will be placed on a future agenda for discussion.

**9. ITEMS FROM THE STAFF:**

Airport Updates: Ed Lovell referred the Commission to airport updates. He provided an update on the Airport Runway Reconstruction Project.

Transit Updates: Transit Update on Year to Date Ridership for November was at 65,748 up 11,415 riders compared to Year to Date Ridership in November of FY13-14, an increase of approximately 21%.

**10. ITEMS FROM THE AUDIENCE:** Richard Ortenheim, Skyview Aviation, addressed the need for updating the AWOS System and also suggested installing Tetrahedron lights to be added to the CIP list instead of a New Pilot Lounge.

**11. ADJOURNMENT TO NEXT REGULAR MEETING FEBRUARY 12, 2015**

- a. Motion to Approve:** Commissioner Silva
- b. Second:** Commissioner Helpley
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:34 p.m.

**CITY OF TRACY**  
**TRANSPORTATION ADVISORY COMMISSION MEETING**  
**February 12, 2015**

**AGENDA ITEM 7.a.**

REQUEST

**REVIEW AND PROVIDE INPUT ON SENIOR TRANSPORTATION COMMENTS**

DISCUSSION

On July 2, 2013, recreation staff was directed by City Council to facilitate Community Conversation meetings with the public. These series of meetings would be facilitated by an outside consultant along with assistance from the Senior Steering Committee. The forum would provide seniors and community stakeholders the opportunity to identify issues that are of importance to the seniors in the Tracy community.

On December 9, 2013, the City hosted the Community Conversation Meetings with the assistance of a management consultant and the Senior Steering Committee who worked together, to identify and discuss current and future service needs for seniors in the Tracy community. The forum provided the opportunity for seniors and community stakeholders, to discuss the current strengths and opportunities for Senior services in Tracy and the current limitations and issues affecting senior services and future needs. The results of this meeting were summarized and categorized.

Additionally, the Parks and Community Services Commission held a special meeting at the Lolly Hansen Senior Center on January 12, 2015 for the purpose of gathering additional input from the senior community.

Both of these meetings resulted in various comments regarding transportation in the City of Tracy. As the Transportation Advisory Commission has purview over transportation related issues in Tracy, the comments are presented here for review and input from the commission. All items brought up at each of the meetings are listed below. The results of the discussion will be presented back to the Parks and Community Services Commission and recreation staff.

**Comments from Community Conversation Meetings on December 9, 2013**

1. Lack of public transportation on Sunday
2. Not enough bike paths
3. TRACER Para-transit - scheduling, more information
4. Bus line/ services
5. Communication about bus services they provide
6. Para-transit vehicle is embarrassing to be identified with and guidelines are very stringent
7. Public transportation:
  - a. Inadequate routes and stops
  - b. People are limited as to how much stuff they can bring on board
  - c. Especially problematic regarding Interfaith ministries users and Larch Clover Community Center
  - d. Unused bus stop at Interfaith is needed

**Comments from Parks and Community Services Commission Special Meeting on January 12, 2015**

1. Will the discontinued Tracer Bus be brought back to the Outlet Mall? Some seniors are having a hard time getting to the Senior Center from that area.
2. Would like to see the bus rates lowered for seniors
3. Commissioner Saltzman would like to know the impacts of the Tracer not being able to pick up passengers outside of the City limits, and specifically if there are impacts to people trying to get to the mall in the morning to exercise.

**FISCAL IMPACT**

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item.

**RECOMENDATION**

That the Commission review and provide input on Senior transportation comments.

**ATTACHMENT**

Exhibit A – Transportation Commission Goals and Objectives

**CITY OF TRACY**  
**TRANSPORTATION ADVISORY COMMISSION MEETING**  
**February 12, 2015**

**AGENDA ITEM 7.b.**

REQUEST

**REVIEW AND PROVIDE INPUT ON COMMISSION GOALS AND OBJECTIVES**

DISCUSSION

At the Transportation Advisory Commission (TAC) regular meeting on February 13, 2014, the Commission provided staff with goals they would like to work on as a Commission over the next two years. The goals suggested by the commission are listed below:

- Transportation Fair
- Sponsor/support airport activity
- Sponsor/support bicycle activity
- Commission education
- Review of Bylaws
- Identify ways to increase airport revenue
- Review transit routes
- Annual review of current planning docs (AMP, BMP, SRTP)
- Address senior related issues
- Conduct airport survey

These goals were ultimately realigned into two main goals of Community Outreach and Commission Education. A draft of potential key focus areas, objectives, actions steps, timelines and assignments was presented and approved during the regular meeting for each of the Commission developed goals on March 13, 2014 and are attached as Exhibit A.

This item is meant for the commissioners to report back on the status of the various goals they are working on and provide input to the action items as necessary.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item.

RECOMENDATION

That the Commission review and provide input on the Transportation Advisory Commission Goals and Objectives.

ATTACHMENT

Exhibit A – Transportation Commission Goals and Objectives

## TRANSPORTATION COMMISSION GOALS ~ FISCAL YEAR 2013/2014 & 2014/2015

Item	Goal	Key Focus Area	Objective	Action Steps	Completion Date	Status (Assignment)
1	<b>COMMUNITY OUTREACH</b> ----- Educate the community on various transportation opportunities	<b>1.1.            HOLD COMMISSION SPONSORED/SUPPORTED ACTIVITIES</b>	<b>1.1.A.</b> Sponsor/Support a Transportation Fair	1.1.A.1. Create a subcommittee to work on development of the event	COMPLETE	Vaughn, Carter
				1.1.A.2. Determine Scope of the event	COMPLETE	
				1.1.A.3. Determine logisitics of the event	COMPLETE	
				1.1.A.4. Develop a list of vendors to include at the fair, keeping in mind the scope	COMPLETE	
				1.1.A.5. Assign commissioners to contact vendors	COMPLETE	
				1.1.A.6. Work with City staff to secure event location	COMPLETE	Transit Station Reserved for 9/6/14
			<b>1.1.B.</b> Sponsor/Support an Airport Event	1.1.B.1. Create a subcommittee to work on development of the event	COMPLETE	Carter, Silva
				1.1.B.2. Determine Scope of the event		
				1.1.B.3. Determine logisitics of the event		
			<b>1.1.C.</b> Sponsor/Support a Bicycle Event	1.1.C.1. Create a subcommittee to work on development of the event	COMPLETE	Frankel, Silva
1.1.C.2. Determine Scope of the event						
1.1.C.3. Determine logisitics of the event						
		<b>2.1.            TRANSIT</b>	<b>2.1.A.</b> Review Transit realted planning documents	<b>2.1.A.1.</b> Presentation and review of Short Range Transit Plan (SRTP)		City Staff (Staff is working to update the plan by the end of FY 14/15)
			<b>2.1.B.</b> Review Transit related issues for various demographics in the Community	<b>2.1.B.1.</b> Review and discuss transit related issues that were brought up during the Senior Community Conversations held in December 2013	Feb Regular Meeting	Staff

## TRANSPORTATION COMMISSION GOALS ~ FISCAL YEAR 2013/2014 & 2014/2015

Item	Goal	Key Focus Area	Objective	Action Steps	Completion Date	Status (Assignment)
2	<b>COMMISSION EDUCATION</b> ----- Increase the knowledge base in various areas under the purview of the commission	2.2. AIRPORT	2.2.A. Review Airport related planning documents	2.2.A.1. Presentation and review of Airport Master Plan (AMP)		Favors
			2.2.B. Conduct a survey of Tracy Airport users	2.2.B.1. Establish a subcommittee to identify airports to be visited and create a survey	COMPLETE	Carter, Ramey
				2.2.B.2. Create survey to administer to Tracy Airport users		
				2.2.B.3. Administer survey		
				2.2.B.4. Report back on survey results		
			2.2.C. Identify additional revenue opportunities for the Tracy Airport	2.2.C.1. Establish a subcommittee to identify additional revenue opportunities		Carter, Helpley
		2.2.C.2. Research ideas for additional revenue opportunities				
		2.3. BIKEWAYS	2.3.A. Review Bikeways Planning documents	2.3.A.1. Presentation and review of City of Tracy Bikeways Master Plan (BMP)		Silva, Krogh
				2.3.A.2. Presentation and review of Regional Bikeways Master Plan (BMP)		
		2.4. OTHER	2.4.A. Review Commission Bylaws	2.4.A.1. Presentation and review of Transportation Advisory Commission Bylaws		Alexander



**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
February 12, 2015**

**AGENDA ITEM 9**

**Staff Items**

Annual Commission Items:

- Airport Improvement Items Update (January/April/July/October)
- Ground Lease Rate Increase (April/May)
- Election of Chair/Vice-Chair (June)
- Unmet Transit Needs (October)
- CIP Review (October/November)

**Airport Update**

**By Ed Lovell**

**Airport Improvement Items as Specified by City Council:**

<b>Item:</b>	<b>Project:</b>	<b>Current Status:</b>	<b>Next Steps:</b>
S-1	Begin T-Hangar Installation Process:	Since the pavement at the airport is a high priority, the construction of this project will be put on hold until after the pavement project is complete and additional funding is secured.	<ul style="list-style-type: none"> <li>• Final design to be completed by consultant</li> <li>• Project will be put on hold until runway items are complete and funds are available.</li> </ul>
S-12	Construction of a Restaurant/Café	<b>Project is on hold.</b>	<ul style="list-style-type: none"> <li>• Staff to begin drafting a lease agreement</li> </ul>
S-17	Seal Coat on Runways and Taxiways*  *See below for current project action steps	<ul style="list-style-type: none"> <li>• <b>Grant was awarded by the FAA for Phases 1 &amp; 2.</b></li> <li>• <b>Construction contract was awarded on 11/5/14.</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Begin construction (Spring 2015)</b></li> </ul>
S-22	Balance Airport Operating Budget by FY15/16	Council has given staff the ok to proceed with a Five Step Financial Strategy. The first step, Airport Debt Consolidation, was approved by Council on 1/17/12.	<ul style="list-style-type: none"> <li>• Staff is seeking funding to begin an airport study</li> </ul>

<b>PAVEMENT PROJECT ACTION STEPS</b>	<b>TIMELINE*</b>
Hire Airport Consultant	<b>COMPLETED</b>
Pavement Evaluation Management Study	<b>COMPLETED</b>
Categorical Exclusion for Environmental Approved	<b>COMPLETED</b>
Submit ACIP to FAA	<b>COMPLETED</b>
Submit Grant Application for Pavement to FAA	<b>COMPLETED</b>
FAA Approval to Design Pavement Project	<b>COMPLETED</b>
Design Pavement Project	<b>COMPLETED</b>
Submit Updated ALP to FAA	<b>COMPLETED</b>
FAA Approval to Bid Pavement Project	<b>COMPLETED</b>
Bid Pavement Project	<b>COMPLETED</b>
FAA Approval to Award Project	<b>COMPLETED</b>
Start Project – Phase 1&2	Spring 2015
Project Completed – Phase 1&2	Summer 2015

\* Timeline is tentative and may be altered based on feedback from the FAA.

**Transit Update**

**By Jayne Pramod**

**TRACER Ridership:** As shown below, year to date ridership is at 75,909 up 8,026 riders compared to year to date ridership in December of FY13-14 an increase of approximately 12%

**December Year To Date Ridership Comparison**

	FY 12/13	FY 13/14	FY14/15
<b>FIXED ROUTE</b>			
Regular	18,640	18,789	25,743
Student	14,075	15,141	16,038
Senior	6,155	6,245	7,986
Disabled	3,228	1,954	3,254
Free	4,444	9,838	5,274
Passengers w/tickets	3,791	9,405	8,900
<b>Total</b>	<b>50,333</b>	<b>61,372</b>	<b>67,195</b>
<b>TRANSIT CENTER</b>			
Regular	101	30	43
Senior	2,791	3,773	2,462
Disabled	4,977	2,637	6,161
Free	307	71	48
<b>Total</b>	<b>8,176</b>	<b>6,511</b>	<b>8,714</b>
<b>TRACER</b>			
Regular	18,741	18,819	25,786
Student	14,075	15,141	16,038
Senior	8,946	10,018	10,448
Disabled	8,205	4,591	9,415
Free	4,751	9,909	5,322
Passengers w/tickets	3,791	9,405	8,900
<b>TOTAL</b>	<b>58,509</b>	<b>67,883</b>	<b>75,909</b>

	FY 12/13	FY 13/14	FY14/15
Fare Box Revenue			

**Greyhound Ridership:**

	2012		2013		2014	
	PASSENGERS	AVG/DAY	PASSENGERS	AVG/DAY	PASSENGERS	AVG/DAY
January	277	8.93	171	5.52		
February	299	10.31	186	6.64		
March	334	10.77	204	6.58		
April	326	10.86	213	7.1		
May	281	9.06	214	6.9		
June	263	8.77	240	8		
July	310	10	204	6.58		
August	270	8.71	234	7.55		
September	211	7.03	166	5.53		
October	216	6.97	201	6.48		
November	220	7.33	79	2.63		
December	229	7.39				
<b>TOTAL</b>	<b>3,236</b>	<b>8.84</b>	<b>2,112</b>	<b>6.32</b>		