

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Thursday, March 12, 2015, 7:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **Tracy Transit Station, Room 103**  
**50 East 6<sup>th</sup> Street, Tracy**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-012, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on February 12, 2015
5. Presentation by San Joaquin Council of Governments Commute Connection
6. Presentation on Airport Noise Control
7. Correspondence
8. New Business
  - a. Review and Provide Input on Commission Goals and Objectives
9. Items from the Commission
10. Items from Staff
  - a. Airport Update
  - b. Transit Update
11. Items from the Audience
12. Adjournment

## **POSTED: March 9, 2015**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6<sup>th</sup> Street, Tracy, during normal business hours.

FEBRUARY 12, 2015

1. **CALL TO ORDER:** Commissioner Favors called the meeting to order at 7:00 p.m.
2. **ROLL CALL :**
  - a. **Present:** Ameni Alexander, Douglas Alvarez, Dan Ball, Michael Carter, John Favors, William Helpley, Jacy Krogh, Alvin Vaughn
  - b. **Absent:** Tim Silva
  - c. **Staff Present:** Ed Lovell, Management Analyst II; Jayne Pramod, Transportation Coordinator.
  - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** David Anderson, Tracy, addressed his concern regarding the shooting incident at the Tracy Airport.
4. **APPROVAL OF REGULAR MEETING MINUTES OF JANUARY 8, 2015**
  - a) **Motion to Approve:** Commissioner Helpley
  - b) **Second:** Commissioner Alexander
  - c) **Abstain:** None
  - d) **Vote** Approved by unanimous vote
5. **PRESENTATION:** Dan Leavitt, San Joaquin Regional Rail Commission (SJRRRC), presented on SJRRRC ACE Forward - The new regional initiative to improve our connection between the Central Valley and the Bay Area. He addressed concerns and questions from Commission and audience.
6. **CORRESPONDENCE:** NONE
7. **NEW BUSINESS:**
  - a. **Review and Provide Input on Senior Transportation Comments:** Staff and the Commission discussed responses to the comments from the seniors during the Community Conversation Meeting on December 9, 2013 and the Parks and Community Services Commission Meeting on January 12, 2015. Commission discussed ideas to provide seniors information and assistance regarding transportation service. George Riddle, Tracy, suggested a direct bus from South Tracy to the Mall area will be a convenient route for seniors. The responses will be compiled by staff and forwarded on to City staff over Senior programs.
  - b. **Review and Provide Input on Commission Goals and Objectives:**
    - 1.1 Staff informed Commission that City is looking to introduce a Blues Brews & BBQ event on September 12, 2015, replacing the Taste of the Valley Art and Food Festival- originally the Tracy Dry Bean Festival. Commissioners Krogh, Favors and Alvarez volunteered to form the new subcommittee to assist with the Transportation Fair planning.

- 2.1 Staff informed Commission the Short Range Plan being reviewed. Staff is working to update the plan by the end of FY 14/15
- 2.2 Commission will contact staff regarding Airport Planning Documents. Commissioner Carter informed the airport survey is still in progress. Commissioner Helpley inquired regarding the Hangar Project timeline; staff informed after the completion of the runway project City will advance with the Hangar Project. Commissioner Ball inquired about the Parachute Jumping in Tracy.
- 2.4 Commissioner Alexander asked about funding for Commission expenses. He also suggested business cards and City email for Commissioners.

George Riddle, Tracy, addressed concern about not being able to contact the Commission directly.

8. **ITEMS FROM THE COMMISSION:** Commissioner Vaughn referred to the San Joaquin Regional Transit District (RTD) new electric buses and asked if they will be used in Tracy RTD route.

**9. ITEMS FROM THE STAFF:**

Airport Updates: Ed Lovell referred the Commission to airport updates. He provided an update on the Airport Runway Reconstruction Project. A pre-construction meeting was held and the minutes to be approved by FAA. Construction is anticipated in April 2015. Commissioner Helpley requested a presentation on the Airport Operating Budget

Transit Updates: Transit Update on Year to Date Ridership for November was at 75,909 up 8,026 riders compared to Year to Date Ridership in December of FY13-14, an increase of approximately 12%.

10. **ITEMS FROM THE AUDIENCE:** George Riddle, Tracy, would like to see an update on the AWOS replacement as a future agenda item.

**11. ADJOURNMENT TO NEXT REGULAR MEETING MARCH 12, 2015**

- a. **Motion to Approve:** Commissioner Alexander
- b. **Second:** Commissioner Helpley
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:37 p.m.

**CITY OF TRACY**  
**TRANSPORTATION ADVISORY COMMISSION MEETING**  
**March 12, 2015**

**AGENDA ITEM 8.a.**

REQUEST

**REVIEW AND PROVIDE INPUT ON COMMISSION GOALS AND OBJECTIVES**

DISCUSSION

At the Transportation Advisory Commission (TAC) regular meeting on February 13, 2014, the Commission provided staff with goals they would like to work on as a Commission over the next two years. The goals suggested by the commission are listed below:

- Transportation Fair
- Sponsor/support airport activity
- Sponsor/support bicycle activity
- Commission education
- Review of Bylaws
- Identify ways to increase airport revenue
- Review transit routes
- Annual review of current planning docs (AMP, BMP, SRTP)
- Address senior related issues
- Conduct airport survey

These goals were ultimately realigned into two main goals of Community Outreach and Commission Education. A draft of potential key focus areas, objectives, actions steps, timelines and assignments was presented and approved during the regular meeting for each of the Commission developed goals on March 13, 2014 and are attached as Exhibit A.

This item is meant for the commissioners to report back on the status of the various goals they are working on and provide input to the action items as necessary.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item.

RECOMENDATION

That the Commission review and provide input on the Transportation Advisory Commission Goals and Objectives.

ATTACHMENT

Exhibit A – Transportation Commission Goals and Objectives

**TRANSPORTATION COMMISSION GOALS ~ FISCAL YEAR 2013/2014 & 2014/2015**

Item	Goal	Key Focus Area	Objective	Action Steps	Completion Date	Status (Assignment)
1	<p><b>COMMUNITY OUTREACH</b></p> <p>-----</p> <p>Educate the community on various transportation opportunities</p>	<p><b>1.1. HOLD COMMISSION SPONSORED/SUPPORTED ACTIVITIES</b></p>	<p><b>1.1.A.</b> Sponsor/Support a Transportation Fair</p> <p><b>1.1.B.</b> Sponsor/Support an Airport Event</p> <p><b>1.1.C.</b> Sponsor/Support a Bicycle Event</p>	<p><b>1.1.A.1.</b> Create a subcommittee to work on development of the event</p> <p><b>1.1.A.2.</b> Determine Scope of the event</p> <p><b>1.1.A.3.</b> Determine logisitics of the event</p> <p><b>1.1.A.4.</b> Develop a list of vendors to include at the fair, keeping in mind the scope</p> <p><b>1.1.A.5.</b> Assign commissioners to contact vendors</p> <p><b>1.1.A.6.</b> Work with City staff to secure event location</p> <p><b>1.1.B.1.</b> Create a subcommittee to work on development of the event</p> <p><b>1.1.B.2.</b> Determine Scope of the event</p> <p><b>1.1.B.3.</b> Determine logisitics of the event</p> <p><b>1.1.C.1.</b> Create a subcommittee to work on development of the event</p> <p><b>1.1.C.2.</b> Determine Scope of the event</p> <p><b>1.1.C.3.</b> Determine logisitics of the event</p>	<p>COMPLETE</p> <p></p> <p></p> <p></p> <p>COMPLETE</p> <p>COMPLETE</p> <p>COMPLETE</p> <p></p> <p></p> <p>COMPLETE</p> <p></p> <p></p>	<p>Favors, Krogh, Alvarez</p> <p></p> <p></p> <p></p> <p>Transit Station Reserved for 9/12/15</p> <p>Carter, Silva</p> <p></p> <p>Silva</p> <p></p> <p></p>
		<p><b>2.1. TRANSIT</b></p>	<p><b>2.1.A.</b> Review Transit realted planning documents</p> <p><b>2.1.B.</b> Review Transit related issues for various demographics in the Community</p>	<p><b>2.1.A.1.</b> Presentation and review of Short Range Transit Plan (SRTP)</p> <p><b>2.1.B.1.</b> Review and discuss transit related issues that were brought up during the Senior Community Conversations held in December 2013</p>	<p></p> <p>COMPLETE</p>	<p>City Staff (Staff is working to update the plan by the end of FY 14/15)</p> <p>Staff</p>

## TRANSPORTATION COMMISSION GOALS ~ FISCAL YEAR 2013/2014 & 2014/2015

Item	Goal	Key Focus Area	Objective	Action Steps	Completion Date	Status (Assignment)
2	<b>COMMISSION EDUCATION</b> ----- Increase the knowledge base in various areas under the purview of the commission	<b>2.2. AIRPORT</b>	<b>2.2.A.</b> Review Airport related planning documents	<b>2.2.A.1.</b> Presentation and review of Airport Master Plan (AMP)		Favors
			<b>2.2.B.</b> Conduct a survey of Tracy Airport users	<b>2.2.B.1.</b> Establish a subcommittee to identify airports to be visited and create a survey	COMPLETE	Carter, Ramey
				<b>2.2.B.2.</b> Create survey to administer to Tracy Airport users		
				<b>2.2.B.3.</b> Administer survey		
				<b>2.2.B.4.</b> Report back on survey results		
			<b>2.2.C.</b> Identify additional revenue opportunities for the Tracy Airport	<b>2.2.C.1.</b> Establish a subcommittee to identify additional revenue opportunities		Carter, Ball
		<b>2.2.C.2.</b> Research ideas for additional revenue opportunities				
		<b>2.3. BIKEWAYS</b>	<b>2.3.A.</b> Review Bikeways Planning documents	<b>2.3.A.1.</b> Presentation and review of City of Tracy Bikeways Master Plan (BMP)		Silva, Krogh
				<b>2.3.A.2.</b> Presentation and review of Regional Bikeways Master Plan (BMP)		
		<b>2.4. OTHER</b>	<b>2.4.A.</b> Review Commission Bylaws	<b>2.4.A.1.</b> Presentation and review of Transportation Advisory Commission Bylaws		Alexander

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
March 12, 2015**

**AGENDA ITEM 10**

**Staff Items**

Annual Commission Items:

- Airport Improvement Items Update (January/April/July/October)
- Ground Lease Rate Increase (April/May)
- Election of Chair/Vice-Chair (June)
- Unmet Transit Needs (October)
- CIP Review (October/November)

**Airport Update**

**By Ed Lovell**

**Airport Improvement Items as Specified by City Council:**

<b>Item:</b>	<b>Project:</b>	<b>Current Status:</b>	<b>Next Steps:</b>
S-1	Begin T-Hangar Installation Process:	Since the pavement at the airport is a high priority, the construction of this project will be put on hold until after the pavement project is complete and additional funding is secured.	<ul style="list-style-type: none"> <li>• Final design to be completed by consultant</li> <li>• Project will be put on hold until runway items are complete and funds are available.</li> </ul>
S-12	Construction of a Restaurant/Café	<b>Project is on hold.</b>	<ul style="list-style-type: none"> <li>• Staff to begin drafting a lease agreement</li> </ul>
S-17	Seal Coat on Runways and Taxiways*  *See below for current project action steps	<ul style="list-style-type: none"> <li>• <b>Grant was awarded by the FAA for Phases 1 &amp; 2.</b></li> <li>• <b>Construction contract was awarded on 11/5/14.</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Begin construction (Spring 2015)</b></li> </ul>
S-22	Balance Airport Operating Budget by FY15/16	Council has given staff the ok to proceed with a Five Step Financial Strategy. The first step, Airport Debt Consolidation, was approved by Council on 1/17/12.	<ul style="list-style-type: none"> <li>• Staff is seeking funding to begin an airport study</li> </ul>

<b>PAVEMENT PROJECT ACTION STEPS</b>	<b>TIMELINE*</b>
Hire Airport Consultant	<b>COMPLETED</b>
Pavement Evaluation Management Study	<b>COMPLETED</b>
Categorical Exclusion for Environmental Approved	<b>COMPLETED</b>
Submit ACIP to FAA	<b>COMPLETED</b>
Submit Grant Application for Pavement to FAA	<b>COMPLETED</b>
FAA Approval to Design Pavement Project	<b>COMPLETED</b>
Design Pavement Project	<b>COMPLETED</b>
Submit Updated ALP to FAA	<b>COMPLETED</b>
FAA Approval to Bid Pavement Project	<b>COMPLETED</b>
Bid Pavement Project	<b>COMPLETED</b>
FAA Approval to Award Project	<b>COMPLETED</b>
Start Project – Phase 1&2	Spring 2015
Project Completed – Phase 1&2	Summer 2015

\* Timeline is tentative and may be altered based on feedback from the FAA.

**Transit Update**

**By Jayne Pramod**

**TRACER Ridership:** As shown below, year to date ridership is at 88,434 up 8,535 riders compared to year to date ridership in January of FY13-14 an increase of approximately 9%

**January Year To Date Ridership Comparison**

	FY 12/13	FY 13/14	FY14/15
<b>FIXED ROUTE</b>			
Regular	21,739	21,604	28,679
Student	17,108	18,446	18,161
Senior	7,330	7,358	9,046
Disabled	3,775	2,347	3,674
Free	5,152	10,948	6,248
Passengers w/tickets	5,268	11,415	12,239
<b>Total</b>	<b>60,372</b>	<b>72,118</b>	<b>78,047</b>
<b>PARATRANSIT</b>			
Regular	115	42	43
Senior	3,183	3,650	2,179
Disabled	5,936	4,050	8,117
Free	336	76	48
<b>Total</b>	<b>9,570</b>	<b>7,818</b>	<b>10,387</b>
<b>ALL SYSTEMS</b>			
Regular	21,854	21,609	28,722
Student	17,108	18,446	18,161
Senior	10,513	11,008	11,225
Disabled	9,688	6,397	11,791
Free	9,711	11,024	6,296
Passengers w/tickets	5,268	11,415	12,239
<b>TOTAL</b>	<b>69,942</b>	<b>79,899</b>	<b>88,434</b>

	FY 12/13	FY 13/14	FY14/15
Fare Box Revenue			

**Greyhound Ridership:**

	2012		2013		2014	
	PASSENGERS	AVG/DAY	PASSENGERS	AVG/DAY	PASSENGERS	AVG/DAY
<b>January</b>	277	8.93	171	5.52		
<b>February</b>	299	10.31	186	6.64		
<b>March</b>	334	10.77	204	6.58		
<b>April</b>	326	10.86	213	7.1		
<b>May</b>	281	9.06	214	6.9		
<b>June</b>	263	8.77	240	8		
<b>July</b>	310	10	204	6.58		
<b>August</b>	270	8.71	234	7.55		
<b>September</b>	211	7.03	166	5.53		
<b>October</b>	216	6.97	201	6.48		
<b>November</b>	220	7.33	79	2.63		
<b>December</b>	229	7.39				
<b>TOTAL</b>	<b>3,236</b>	<b>8.84</b>	<b>2,112</b>	<b>6.32</b>		