

SPECIAL MEETING MINUTES
MEASURE V RESIDENTS' OVERSIGHT COMMITTEE
October 7, 2019, 5:30 p.m.
City Hall Conference Room 109, 333 Civic Center Plaza
City Website: <http://www.ci.tracy.ca.us>

Finance Director Schnaider introduced Robert Harmon as the Interim Budget Officer and Committee Liaison, replacing Thomas Hedegard, and Jenny Haruyama, City Manager.

1. CALL TO ORDER: Michel Bazinet, Chairperson, called the meeting to order at 5:30 p.m.
2. ROLL CALL:

Present: Chairperson Michel Bazinet, Vice-Chairperson Abdul Wahid, Committee Members Allan Borwick, Ameni Alexander and Hector Jaimes

Absent: None

Staff Present: Robert Harmon, Interim Budget Officer
Karin Schnaider, Finance Director
Jenny Haruyama, City Manager
Carol Zandona, Executive Assistant

Recorded By: Carol Zandona
3. ITEMS FROM THE AUDIENCE:

None
4. APPROVAL OF MINUTES:

Motion: Vice-Chairperson Wahid made a motion to approve the July 15, 2019 minutes
Second: Committee Member Borwick

All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, Alexander, Jaimes
5. REVIEW MEASURE V REPORT AND POWER POINT PRESENTATION FOR ANNUAL CITY COUNCIL PRESENTATION:

Chairperson Bazinet provided for discussion and comment a draft annual report that he had developed. He explained that the Committee is to present to Council annually a report that highlights what the committee considers as important, such as the Measure V revenue received, how the revenue was expended, priorities identified by council, are some examples of the information that should be contained in the report.

Discussion of the draft report followed and listed below are some of the comments and issues stated:

- Current photos of Measure V projects need updating. Finance Director Schnaider will contact Parks and Recreation and request up-to-date photos with a brief description of each project, and invite the Parks Planning & Development Manager to attend the October 21st meeting.
- Provide some other type graphs for review and selection at the October 21st meeting of the CAFR Snapshot slide.
- Why does the CAFR Snapshot slide show data back to FY 13-14 that is not related and prior to Measure V.
- Committee would like to illustrate only the fiscal years with Measure V funding on the CAFR Snapshot slide.
- City Manager Haruyama had concerns of the committee providing financial information to council that was not verified by Finance.
- The Committee had agreed at the July 15th Measure V meeting that the report that is developed by the Budget Officer would be used for the annual report presented to council.
- Annual report will be placed on the Council agenda for January 21, 2020.
- Chairperson Bazinet suggested that a sub-committee be selected (two committee members and Finance Liaison) to work together to develop the information (graphs/charts) that will be used for the annual report.

Motion: Vice-Chairperson Wahid made a motion to form a sub-committee
Second: Chairperson Bazinet

All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, Alexander, Jaimes

- If Committee is unable to finalize the Annual Report at the regularly scheduled meeting on October 21st, additional special meetings may be scheduled.
- Finance Director will confirm the amounts listed on the Measure V Fund Report slide for the Aquatics Center and Multigenerational Facility. Council has had further discussions and she will verify if these amounts have been increased and send an email to the committee with the correct information.
- Clarify date on Measure V Fund Report slides. State if it is fiscal year ending date and/or report date going to council.
- Sales Tax Revenue slide, do not use precise numbers on the projections, need to round up/down as needed.
- Change the wording of City "Headcount" to "Staffing" on the Committed Funds slide.

- Important that the annual report is owned by the committee, using information supplied by the City and to work together.
- Chairperson Bazinet and Vice-Chairperson Wahid volunteered to be on the sub-committee to draft the Annual Measure V Report for council.

Motion: Chairperson Bazinet made a motion that he and Vice-Chairperson Wahid would be part of the working group for the resident committee

Second: Committee Member Borwick

All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, Alexander, Jaimes

8. ITEMS FROM THE AUDIENCE:

None

9. CONFIRM NEXT MEETING DATE:

Regular meeting is scheduled for October 21, 2019 5:30 p.m., City Hall Conference Room 109.

10. ADJOURNMENT

Motion to Adjourn: Committee Member Alexander

Second: Committee Member Jaimes

All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick Alexander and Jaimes

Adjournment: 6:54 p.m.

The above agenda was posted at the Tracy City Hall in accordance with Procedures for Preparation, Posting, and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052. These are the summary and action minutes.