

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: **Thursday, January 14, 2016, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **Tracy Transit Station, Room 103**
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on December 10, 2015
5. Correspondence
6. New Business
 - a. Review and Provide Input on Commission Goals and Objectives for FY 2015/16 and FY 2016/17
7. Items from the Commission
8. Items from Staff
 - a. Airport Update
 - b. Transit Update
9. Items from the Audience
10. Adjournment

POSTED: January 11, 2016

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6th Street, Tracy, during normal business hours.

DECEMBER 10, 2015

1. **CALL TO ORDER:** Commissioner Silva called the meeting to order at 7:00 p.m.
2. **ROLL CALL :**
 - a. **Present:** Ameni Alexander, Dan Ball, Michael Carter, Larry Gamino, Jacy Krogh, Tim Silva, Noel Varela, Alvin Vaughn
 - b. **Absent:** John Favors
 - c. **Staff Present:** Ed Lovell, Management Analyst II; Nancy Earhart, Airport Coordinator; Jayne Pramod, Transportation Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:**

David Anderson, Tracy, asked about City's interest in airport revenue projects, corporate hangars and airport use during the Super Bowl.

Richard Ortenheim, SkyView Aviation, Tracy, addressed his concerns regarding City's slow progress in airport revenue projects.
4. **APPROVAL OF REGULAR MEETING MINUTES OF NOVEMBER 12, 2015**
 - a) **Motion to Approve:** Commissioner Gamino
 - b) **Second:** Commissioner Carter
 - c) **Abstain:** None
 - d) **Vote** Approved with a revision to the following item:
Item 2 c: Ed Lovell, Management Analyst II; Nancy Earhart, Airport Coordinator; Jayne Pramod, Transportation Coordinator.
5. **CORRESPONDENCE:** Staff introduced Don Scholl, Public Works Interim Director. Mr. Scholl addressed the Commission.
6. **NEW BUSINESS:**
 - a. **Review and Provide Input on Commission Goals and Objectives for FY 2015/16 and FY 2016/17**
 - 2.1 Commissioner Silva addressed concerns regarding the fading bike Lane markings thru out the City. He requested City to hold bicycle safety workshops.
7. **ITEMS FROM THE COMMISSION:**

Commissioner Gamino: enquired about the holes in the pavement on Gandy Dancer at the railroad tracks. In reference to the Super Bowl overflow, he enquired staff input regarding neighboring airports participation.

Commissioner Krogh: Requested staff to provide information on the Super Bowl overflow planning at the airport.
8. **ITEMS FROM THE STAFF:**

Airport Updates: Ed Lovell referred the Commission to airport updates.

Transit Updates: Transit Update on Year to Date Ridership for October was at 50,136 down 257 riders compared to Year to Date Ridership in October of FY14-15, a decrease of approximately .5%.

9. ITEMS FROM THE AUDIENCE

Richard Ortenheim, SkyView Aviation, addressed various concerns regarding the Tracy Airport and the unavailability of fuel truck required to fuel jets.

David Anderson, Tracy, provided input on FAA's Aircraft Traffic Management Plan for the Super Bowl weekend.

ADJOURNMENT TO NEXT REGULAR MEETING JANUARY 14, 2016

- a. Motion to Approve:** Commissioner Gamino
- b. Second:** Commissioner Vaughn
- c. Vote:** Approved by unanimous vote
- d. Time:** 7:57 p.m.

CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
January 14, 2016

AGENDA ITEM 6.a.

REQUEST

**REVIEW AND PROVIDE INPUT ON COMMISSION GOALS AND OBJECTIVES FOR
FY 2015/16 AND FY 2016/17**

DISCUSSION

At the July 9, 2015 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on goals for the commission to work on over the next two of years. These goals were ultimately realigned into two main goals of Community Outreach and Commission Education and brought to the Transportation Commission for final approval at the August 13, 2015 regular meeting. The final list of goals approved by the commission as well as associated key focus areas and objectives is attached as Exhibit A to this report.

This item is meant for the commissioners to report back on the status of the various goals they are working on and provide input to the action items as necessary.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission review and provide input on the commission goals and objectives for FY 2015/16 and FY 2016/17.

ATTACHEMENT

Exhibit A – Transportation Commission Goals and Objectives for FY 2015/2016 and 2016/2017.

TRANSPORTATION COMMISSION GOALS ~ FISCAL YEAR 2015/2016 & 2016/2017

Item	Goal	Key Focus Area	Objective	Action Steps	Completion Date	Status (Assignment)
		<p>1.1. HOLD COMMISSION SPONSORED/SUPPORTED ACTIVITIES</p>	<p>1.1.A. Sponsor/Support a Transportation Fair</p>	<p>1.1.A.1. Create a subcommittee to work on development of the event 1.1.A.2. Determine Scope of the event 1.1.A.3. Determine logisitics of the event 1.1.A.4. Develop a list of vendors to include at the fair, keeping in mind the scope 1.1.A.5. Assign commissioners to contact vendors 1.1.A.6. Work with City staff to secure event location</p>		<p>Krogh, Varela</p>
<p>1</p>	<p>COMMUNITY OUTREACH ----- Educate the community on various transportation opportunities</p>	<p>1.1.B. Sponsor/Support an Airport Event</p>	<p>1.1.B. Sponsor/Support an Airport Event</p>	<p>1.1.B.1. Create a subcommittee to work on development of the event 1.1.B.2. Determine Scope of the event 1.1.B.3. Determine logisitics of the event</p>		<p>Carter, Gamino</p>
		<p>1.1.C. Sponsor/Support a Bicycle Event</p>	<p>1.1.C. Sponsor/Support a Bicycle Event</p>	<p>1.1.C.1. Create a subcommittee to work on development of the event 1.1.C.2. Work with staff to coordinate with PD Safety Fair 1.1.C.2. Determine Scope of the event 1.1.C.3. Determine logisitics of the event</p>		<p>Silva</p>
		<p>1.2. PROVIDE TRANSPORTATION RELATED INFORMATION</p>	<p>1.2.A. Create a list of events for the Commission to provide outreach</p>	<p>1.2.A.1. Create a subcommittee to work on the development of the list 1.2.A.2. Compile a list of activities and events where the commission can have a booth to provide information 1.2.A.3. Coordinate with City staff to secure a space at each event 1.2.A.4. Make assignments for each event</p>		<p>Vaughn</p>

TRANSPORTATION COMMISSION GOALS ~ FISCAL YEAR 2015/2016 & 2016/2017

Item	Goal	Key Focus Area	Objective	Action Steps	Completion Date	Status (Assignment)
TO THE COMMUNITY						
			<p>1.2.B. Coordinate bicycle safety education for youth</p> <p>1.2.C. Create display cases showing history of Tracy Airport and Transit Station</p>	<p>1.2.B.1. Create a subcommittee to work on the coordination of bicycle safety information</p> <p>1.2.B.2. Determine methods to provide bicycle safety information to youth in the community</p> <p>1.2.C.1. Create a subcommittee to work on the display case information</p> <p>1.2.C.2. Determine information to be stored in display cases at each location</p> <p>1.2.C.3. Present to the commission what the display cases would look like</p> <p>1.2.C.4. Determine a suitable location for display cases</p> <p>1.2.C.5. Determine costs for display cases</p>		<p>Silva, Ball</p> <p>Favors, Gamino</p>
2	<p>COMMISSION EDUCATION</p> <p>-----</p> <p>Increase the knowledge base in various areas under the purview of the commission</p>	<p>2.1. BIKEWAYS</p>	<p>2.1.A. Review Bikeways Planning documents</p>	<p>2.1.A.1. Create a subcommittee to review Bikeways Master Plan (BMP) documents</p>		<p>Ball, Silva, Krogh</p>

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
JANUARY 14, 2016**

AGENDA ITEM 8

Staff Items

Annual Commission Items:

- Airport Improvement Items Update (January/April/July/October)
- Ground Lease Rate Increase (April/May)
- Election of Chair/Vice-Chair (May)
- Unmet Transit Needs (October)
- CIP Review (October/November)

Airport Update

By Ed Lovell

Airport Improvement Items as Specified by City Council:

Item:	Project:	Current Status:	Next Steps:
S-3	Install Solar Lights on the Tetrahedron	Looking to include this as part of the runway project.	<ul style="list-style-type: none"> • Contractor is working on a price quote for light installation.
S-5	Taxiway Reflectors or Lights	COMPLETE	
S-9	Shorten 3 and Remove 1 Obstruction light	Light poles have been removed.	<ul style="list-style-type: none"> • Shorten light poles and reinstall.
S-17	Seal Coat on Runways and Taxiways* *See below for current project action steps	<ul style="list-style-type: none"> • Grant was awarded by the FAA for Phases 1 & 2. • Construction contract was awarded on 11/5/14. 	<ul style="list-style-type: none"> • Reconstruction of runway 8-26. (COMPLETE) • Reconstruction of runway 12-30 (COMPLETE)
S-19	Removal of Aligned Taxiway	COMPLETE	
S-23	Update Airport Rules and Regulations	In process. Revisions being made based on discussion at September TAC meeting.	<ul style="list-style-type: none"> • Review by TAC Subcommittee. • Schedule to go to City Council.

PAVEMENT PROJECT ACTION STEPS	TIMELINE*
Hire Airport Consultant	COMPLETED
Pavement Evaluation Management Study	COMPLETED
Categorical Exclusion for Environmental Approved	COMPLETED
Submit ACIP to FAA	COMPLETED
Submit Grant Application for Pavement to FAA	COMPLETED
FAA Approval to Design Pavement Project	COMPLETED
Design Pavement Project	COMPLETED
Submit Updated ALP to FAA	COMPLETED
FAA Approval to Bid Pavement Project	COMPLETED
Bid Pavement Project	COMPLETED
FAA Approval to Award Project	COMPLETED
Start Project – Phase 1&2	UNDERWAY
Project Completed – Phase 1&2	Fall 2015

* Timeline is tentative and may be altered based on feedback from the FAA.

TRACER Ridership: As shown below, year to date ridership is at 62,178 down 3,570 riders compared to year to date ridership in November of FY14-15 an decrease of approximately 5.4%.

November Year To Date Ridership Comparison

	FY 13/14	FY 14/15	FY15/16
FIXED ROUTE			
Regular	12,912	19,188	16,793
Student	11,485	12,451	13,464
Senior	4,537	6,009	6,414
Disabled	1,335	2,421	1,764
Free	9,282	9,487	5,383
Passengers w/tickets	9,405	8,900	10,589
Total	48,956	58,456	54,407
PARATRANSIT			
Regular	24	43	0
Senior	2,251	1,427	1,837
Disabled	3,049	5,774	5,837
Free	53	48	97
Total	5,377	7,292	7,771
ALL SYSTEMS			
Regular	12,936	19,231	16,793
Student	11,485	12,451	13,464
Senior	6,788	7,436	8,251
Disabled	4,384	8,195	7,601
Free	9,335	9,535	5,480
Passengers w/tickets	9,405	8,900	10,589
TOTAL	54,333	65,748	62,178