

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Thursday, June 9, 2016, 7:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **Tracy Transit Station, Room 103**  
**50 East 6<sup>th</sup> Street, Tracy**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on May 12, 2016
5. Correspondence
6. New Business
  - a. Review and Provide Input on Commission Goals and Objectives for FY 2015/16 and FY 2016/17
7. Items from the Commission
8. Items from Staff
  - a. Airport Update
  - b. Transit Update
9. Items from the Audience
10. Adjournment

## **POSTED: June 6, 2016**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6<sup>th</sup> Street, Tracy, during normal business hours.

MAY 12, 2016

1. **CALL TO ORDER:** Commissioner Silva called the meeting to order at 7:00 p.m.
2. **ROLL CALL :**
  - a. **Present:** Dan Ball, Larry Gamino, Jacy Krogh, Tim Silva, Alvin Vaughn
  - b. **Absent:** Ameni Alexander, Michael Carter, John Favors, Noel Varela
  - c. **Staff Present:** Ed Lovell, Management Analyst II; Nancy Earhart, Airport Coordinator; Jayne Pramod, Transportation Coordinator
  - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF APRIL 14, 2016**
  - a) **Motion to Approve:** Commissioner Ball
  - b) **Second:** Commissioner Krogh
  - c) **Abstain:** None
  - d) **Vote** Approved with a revision to the following item:  
Item 2 a: John Favors absent
5. **ELECTION OF CHAIR AND VICE CHAIR:** Commissioner Silva was nominated and elected Chair and Commissioner Vaughn was nominated and elected Vice-Chair.
6. **PRESENTATION:** None
7. **CORRESPONDENCE:** Ed Lovell announced the ribbon cutting of Joe Wilson Pool will be held on Wednesday, June 1, 2016
8. **NEW BUSINESS:**
  - a. **Review and Provide Input on Commission Goals and Objectives for FY 2015/16 and FY 2016/17**
    - 1.1.C. Commissioners Ball and Silva provided an update on the Bike to Work and Bike Safety Event at the PD Safety Fair on May 21, 2016. Staff confirmed that the Fire Department will be donating bike helmets to attendees.
9. **ITEMS FROM THE COMMISSION:**

Commissioner Ball: asked if City has updates regarding new apartments on Pavilion Parkway, plans for bus stop at that location, and a commuter route from that location.

Commissioner Silva: suggested bus stop improvements, bike lane upgrades and a plan in place to acquire funding for bikeway upgrades. He commented on bus riders feedback regarding buses are clean and drivers are nice and courteous. He addressed passengers' complaint and concerns regarding buses not on time.

#### **10. ITEMS FROM THE STAFF:**

Airport Updates: Ed Lovell referred the Commission to airport updates, provided information on the grant application for the reconstruction of the general aviation apron area. Commissioner Gamino enquired about a solar project at the airport, staff informed there is none.

Transit Updates: Transit Update on Year to Date Ridership for March was at 111,831 down 7,290 riders compared to Year to Date Ridership in March FY14-15, a decrease of approximately 6%. Staff provided updates on RTD Bart Commuter routes providing service at the Tracy Transit Station starting May 23, 2016.

Commissioner Silva: encouraged new TRACER fleets to have advertisement features.

Commissioner Vaughn: addressed his concerns regarding air condition on the buses not working properly.

Commissioner Krogh: asked how the bus routes are monitored for time performance.

Commissioner Gamino: commented on bus and taxi operators license and appeal process.

#### **11. ITEMS FROM THE AUDIENCE**

Trina Anderson, Tracy, commented on the airport beacon, runway lights, upgraded regulators, wiring for the PAPI units. Trina and David Anderson addressed their appreciation on staff doing a great job.

#### **12. ADJOURNMENT TO NEXT REGULAR MEETING JUNE 9, 2016**

- a. Motion to Approve:** Commissioner Vaughn
- b. Second:** Commissioner Gamino
- c. Vote:** Approved by unanimous vote
- d. Time:** 7:48 p.m.

**CITY OF TRACY**  
**TRANSPORTATION ADVISORY COMMISSION MEETING**  
**June 9, 2016**

**AGENDA ITEM 6.a.**

REQUEST

**REVIEW AND PROVIDE INPUT ON COMMISSION GOALS AND OBJECTIVES FOR  
FY 2015/16 AND FY 2016/17**

DISCUSSION

At the July 9, 2015 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on goals for the commission to work on over the next two of years. These goals were ultimately realigned into two main goals of Community Outreach and Commission Education and brought to the Transportation Commission for final approval at the August 13, 2015 regular meeting. The final list of goals approved by the commission as well as associated key focus areas and objectives is attached as Exhibit A to this report.

This item is meant for the commissioners to report back on the status of the various goals they are working on and provide input to the action items as necessary.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission review and provide input on the commission goals and objectives for FY 2015/16 and FY 2016/17.

ATTACHEMENT

Exhibit A – Transportation Commission Goals and Objectives for FY 2015/2016 and 2016/2017.

**TRANSPORTATION COMMISSION GOALS ~ FISCAL YEAR 2015/2016 & 2016/2017**

Item	Goal	Key Focus Area	Objective	Action Steps	Completion Date	Status (Assignment)
1	<p>COMMUNITY OUTREACH</p> <p>-----</p> <p>Educate the community on various transportation opportunities</p>	<p>1.1. HOLD COMMISSION SPONSORED/SUPPORTED ACTIVITIES</p>	<p>1.1.A. Sponsor/Support a Transportation Fair</p>	1.1.A.1. Create a subcommittee to work on development of the event		Krogh, Varela
				1.1.A.2. Determine Scope of the event		
				1.1.A.3. Determine logisitics of the event		
				1.1.A.4. Develop a list of vendors to include at the fair, keeping in mind the scope		
				1.1.A.5. Assign commissioners to contact vendors		
				1.1.A.6. Work with City staff to secure event location		Transit Station Reserved for 9/12/15
		<p>1.1.B. Sponsor/Support an Airport Event</p>	<p>1.1.B.1. Create a subcommittee to work on development of the event</p> <p>1.1.B.2. Determine Scope of the event</p> <p>1.1.B.3. Determine logisitics of the event</p>			Carter, Gamino
		<p>1.1.C. Sponsor/Support a Bicycle Event</p>	<p>1.1.C.1. Create a subcommittee to work on development of the event</p> <p>1.1.C.2. Work with staff to coordinate with PD Safety Fair</p> <p>1.1.C.2. Determine Scope of the event</p> <p>1.1.C.3. Determine logisitics of the event</p>	<p>COMPLETE</p> <p>COMPLETE</p> <p>COMPLETE</p>	<p>Silva</p>	
		<p>1.2. PROVIDE TRANSPORTATION RELATED INFORMATION</p>	<p>1.2.A. Create a list of events for the Commission to provide outreach</p>	<p>1.2.A.1. Create a subcommittee to work on the development of the list</p> <p>1.2.A.2. Compile a list of activities and events where the commission can have a booth to provide information</p> <p>1.2.A.3. Coordinate with City staff to secure a space at each event</p> <p>1.2.A.4. Make assignments for each event</p>		Vaughn

**TRANSPORTATION COMMISSION GOALS ~ FISCAL YEAR 2015/2016 & 2016/2017**

Item	Goal	Key Focus Area	Objective	Action Steps	Completion Date	Status (Assignment)
<b>TO THE COMMUNITY</b>						
			<p><b>1.2.B.</b> Coordinate bicycle safety education for youth</p> <p><b>1.2.C.</b> Create display cases showing history of Tracy Airport and Transit Station</p>	<p><b>1.2.B.1.</b> Create a subcommittee to work on the coordination of bicycle safety information</p> <p><b>1.2.B.2.</b> Determine methods to provide bicycle safety information to youth in the community</p> <p><b>1.2.C.1.</b> Create a subcommittee to work on the display case information</p> <p><b>1.2.C.2.</b> Determine information to be stored in display cases at each location</p> <p><b>1.2.C.3.</b> Present to the commission what the display cases would look like</p> <p><b>1.2.C.4.</b> Determine a suitable location for display cases</p> <p><b>1.2.C.5.</b> Determine costs for display cases</p>	<p><b>COMPLETE</b></p> <p><b>COMPLETE</b></p>	<p>Silva, Ball</p> <p>Favors, Gamino</p>
2	<p><b>COMMISSION EDUCATION</b></p> <p>-----</p> <p>Increase the knowledge base in various areas under the purview of the commission</p>	<p><b>2.1. BIKEWAYS</b></p>	<p><b>2.1.A.</b> Review Bikeways Planning documents</p>	<p><b>2.1.A.1.</b> Create a subcommittee to review Bikeways Master Plan (BMP) documents</p>		<p>Ball, Silva, Krogh</p>

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
JUNE 9, 2016**

**AGENDA ITEM 8**

**Staff Items**

Annual Commission Items:

- Airport Improvement Items Update (January/April/July/October)
- Ground Lease Rate Increase (April/May)
- Election of Chair/Vice-Chair (May)
- Unmet Transit Needs (October)
- CIP Review (October/November)

**Airport Update**

**By Ed Lovell**

**Airport Improvement Items as Specified by City Council:**

<b>Item:</b>	<b>Project:</b>	<b>Current Status:</b>	<b>Next Steps:</b>
S-3	Install Solar Lights on the Tetrahedron	Price quote has been received by the contractor.	<ul style="list-style-type: none"> <li>• Approval of change order from FAA</li> <li>• Installation of lighting.</li> </ul>
S-5	Taxiway Reflectors or Lights	COMPLETE	
S-9	Shorten 3 and Remove 1 Obstruction light	Light poles have been removed.	<ul style="list-style-type: none"> <li>• Shorten light poles and reinstall.</li> </ul>
S-17	Seal Coat on Runways and Taxiways*  *See below for current project action steps	<ul style="list-style-type: none"> <li>• Grant was awarded by the FAA for Phases 1 &amp; 2.</li> <li>• Construction contract was awarded on 11/5/14.</li> </ul>	<ul style="list-style-type: none"> <li>• Reconstruction of runway 8-26. (COMPLETE)</li> <li>• Reconstruction of runway 12-30 (COMPLETE)</li> </ul>
S-19	Removal of Aligned Taxiway	COMPLETE	
S-23	Update Airport Rules and Regulations	In process. Revisions being made based on discussion at September TAC meeting.	<ul style="list-style-type: none"> <li>• Review by TAC Subcommittee.</li> <li>• Schedule to go to City Council.</li> </ul>

<b>PAVEMENT PROJECT ACTION STEPS</b>	<b>TIMELINE*</b>
Hire Airport Consultant	<b>COMPLETED</b>
Pavement Evaluation Management Study	<b>COMPLETED</b>
Categorical Exclusion for Environmental Approved	<b>COMPLETED</b>
Submit ACIP to FAA	<b>COMPLETED</b>
Submit Grant Application for Pavement to FAA	<b>COMPLETED</b>
FAA Approval to Design Pavement Project	<b>COMPLETED</b>
Design Pavement Project	<b>COMPLETED</b>
Submit Updated ALP to FAA	<b>COMPLETED</b>
FAA Approval to Bid Pavement Project	<b>COMPLETED</b>
Bid Pavement Project	<b>COMPLETED</b>
FAA Approval to Award Project	<b>COMPLETED</b>
Start Project – Phase 1&2	<b>COMPLETED</b>
Project Completed – Phase 1&2	Summer 2016

\* Timeline is tentative and may be altered based on feedback from the FAA.

**TRACER Ridership:** As shown below, year to date ridership is at 128,351 down 14,167riders compared to year to date ridership in April FY14-15, a decrease of approximately 10%.

**April Year To Date Ridership Comparison**

	FY 13/14	FY 14/15	FY15/16
<b>FIXED ROUTE</b>			
Regular	32,895	42,440	39,853
Student	28,990	32,993	29,468
Senior	11,209	13,423	13,329
Disabled	4,082	5,344	4,107
Free	13,735	14,772	9,126
Passengers w/tickets	15,825	18,786	20,008
<b>Total</b>	<b>106,736</b>	<b>122,742</b>	<b>115,891</b>
<b>PARATRANSIT</b>			
Regular	78	43	0
Senior	4,891	3,220	3,019
Disabled	7,106	11,442	9,118
Free	115	55	323
<b>Total</b>	<b>12,190</b>	<b>14,760</b>	<b>12,460</b>
<b>ALL SYSTEMS</b>			
Regular	32,973	42,483	39,853
Student	28,990	32,993	29,468
Senior	18,315	16,643	16,348
Disabled	4,082	16,786	13,225
Free	13,735	14,827	9,449
Passengers w/tickets	15,825	18,786	20,008
<b>TOTAL</b>	<b>118,926</b>	<b>142,518</b>	<b>128,351</b>