

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: **Thursday, November 10, 2016, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **Tracy Transit Station, Room 103**
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on September 8, 2016
5. Presentation by Ride Right
6. Correspondence
7. New Business
 - a. Finalize Commission Goals and Objectives for FY 2016/17
8. Items from the Commission
9. Items from Staff
 - a. Airport Update
 - b. Transit Update
10. Items from the Audience
11. Adjournment

POSTED: November 7, 2016

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6th Street, Tracy, during normal business hours.

SEPTEMBER 8, 2016

1. **CALL TO ORDER:** Commissioner Silva called the meeting to order at 7:00 p.m.
2. **ROLL CALL :**
 - a. **Present:** Ameni Alexander, Dan Ball, Michael Carter, Larry Gamino, Jacy Krogh, Tim Silva, Alvin Vaughn
 - b. **Absent:** None
 - c. **Staff Present:** Ed Lovell, Management Analyst II; Nancy Earhart, Airport Coordinator; Jayne Pramod, Transportation Coordinator
 - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF AUGUST 11, 2016**
 - a) **Motion to Approve:** Commissioner Ball
 - b) **Second:** Commissioner Alexander
 - c) **Abstain:** None
 - d) **Vote** Approved with Unanimous Vote
5. **PRESENTATION BY SENATOR GALGIANI'S OFFICE:** Benjamin Henderson, Senator Cathleen Galgiani Office, provided updates on the recent new laws. SB 247 Charter bus transportation safety improvements and SB 882 that will prevent youths from being drawn into the criminal justice system simply because of transportation fare evasion.
6. **CORRESPONDENCE:** Ed Lovell, informed regarding Commission attendance, if a member of the Transportation Advisory Commission fails to attend four (4) regular meetings in any calendar year, his or her position on the Transportation Advisory Commission shall become vacant. Staff has informed the City Clerk regarding the recent vacancy due to two Commissioners absences.
7. **NEW BUSINESS:**
 - a. **Review and Provide Input on Commission Goals and Objectives for FY 2016/17:**

Commission discussed ideas and areas to focus and suggested the following:

 - Explore Fireworks at Airport - January 2017
 - Short Range Transit Plan: Fare and Low Income Grants - June 2017
 - Transit Survey by December 2017
 - Monthly Public Outreach at Farmers Market - starting October 2016
 - Safety Fair – May 2017
 - Identify Bike Lane Rehab – April 2017
 - Bikeways Survey – April 2017
8. **ITEMS FROM THE COMMISSION:** None

9. ITEMS FROM THE STAFF:

Airport Updates: Ed Lovell referred the Commission to airport updates; Council approved and contract is awarded for the Airport Construction. Sixty day notice regarding construction provided to Hangar tenants.

George Riddle, Tracy, requested info on fuel upgrade, regulations for runway lights, new swimming pool location. Suggested staff provide regular updates on fuel improvement.

Transit Updates: Transit Update on Year to Date Ridership for July are currently being audited and will be presented soon. Staff provided information on the upcoming Unmet Transit Needs Public Hearings held October 18th, 2016, 10:30 AM, Transit Station, Room 103 and at the City Council Chamber at 7:00PM.

Commissioner Vaughn informed regarding bus operator collecting fare instead of utilizing the farebox or vault.

10. ITEMS FROM THE AUDIENCE: None

11. ADJOURNMENT TO NEXT REGULAR MEETING SEPTEMBER 8, 2016

- a. **Motion to Approve:** Commissioner Carter
- b. **Second:** Commissioner Alexander
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:15 p.m.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
November 10, 2016**

AGENDA ITEM 7.a.

REQUEST

FINALIZE AND APPROVE COMMISSION GOALS AND OBJECTIVES FOR FY 2016/17

DISCUSSION

At the August 11, 2016 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on whether or not they would like to give an annual report to the City Council on the accomplishments of the TAC. The commission voted that they would like to give an annual report to the City Council in September of each year. As part of the discussion on the topic, there was consensus that in order for an effective presentation to happen, the goals for the commission would need to be revised and updated to include timelines to complete each goal.

At the September 8, 2016 TAC meeting the commission recommended the following goals for FY 16/17 with suggested dates by which to accomplish the goals:

FY16/17 Transportation Commission Goals

GOAL	TIMELINE	SUB-COMMITTEE
Public Outreach at Farmer's Market	Once per month starting October 2016	Assignments made each commission meeting
Explore moving 4 th of July Fireworks to the Tracy Airport	January 2017	
Provide Input on Updated Short Range Transit Plan	June 2017	
Conduct a Transit Survey	December 2017	
Participate in PD Safety Fair with Bicycle Safety Information	May 2017	
Identify High Priority Bicycle Lanes for Rehab	April 2017	
Conduct a Bikeways Survey	April 2017	

In order to successfully complete each of these goals, staff is asking the commissioners to approve the final list and timeline for each of the goals. In addition, staff is recommending that the commissioners form ad-hoc subcommittees to address each of these items by the timeline specified.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission finalize and approve the commission goals and objectives for FY 2016/17.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
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AGENDA ITEM 9

Staff Items

Annual Commission Items:

- Airport Improvement Items Update (January/April/July/October)
- Ground Lease Rate Increase (April/May)
- Election of Chair/Vice-Chair (May)
- Unmet Transit Needs (October)
- CIP Review (October/November)

Airport Update

By Ed Lovell

Airport Improvement Items as Specified by City Council:

Item:	Project:	Current Status:	Next Steps:
S-3	Install Solar Lights on the Tetrahedron	Price quote received by the contractor. Staff are looking at alternate solutions.	<ul style="list-style-type: none"> • Installation of lighting.
S-5	Taxiway Reflectors or Lights	COMPLETE	
S-9	Shorten 3 and Remove 1 Obstruction light	Light poles have been removed.	<ul style="list-style-type: none"> • Shorten light poles and reinstall.
S-17	Seal Coat on Runways and Taxiways* *See below for current project action steps	<ul style="list-style-type: none"> • Grant was awarded by the FAA for Phases 1 & 2. • Construction contract was awarded on 11/5/14. 	<ul style="list-style-type: none"> • Reconstruction of runway 8-26. (COMPLETE) • Reconstruction of runway 12-30 (COMPLETE)
S-19	Removal of Aligned Taxiway	COMPLETE	
S-23	Update Airport Rules and Regulations	In process. Revisions being made based on discussion by TAC.	<ul style="list-style-type: none"> • Review by TAC Subcommittee. • Schedule to go to City Council.

PAVEMENT PROJECT ACTION STEPS	TIMELINE*
Hire Airport Consultant	COMPLETED
Pavement Evaluation Management Study	COMPLETED
Categorical Exclusion for Environmental Approved	COMPLETED
Submit ACIP to FAA	COMPLETED
Submit Grant Application for Pavement to FAA	COMPLETED
FAA Approval to Design Pavement Project	COMPLETED
Design Pavement Project	COMPLETED
Submit Updated ALP to FAA	COMPLETED
FAA Approval to Bid Pavement Project	COMPLETED
Bid Pavement Project	COMPLETED
FAA Approval to Award Project	COMPLETED
Start Project – Phase 1&2	COMPLETED
Project Completed – Phase 1&2	Spring 2017

* Timeline is tentative and may be altered based on feedback from the FAA.

Transit Update

By Jayne Pramod

TRACER Ridership: Year end ridership numbers for June FY 15/16 and July FY 16/17 are currently being audited by staff and will be presented at the next Commission meeting.

In addition, staff is working on presenting additional information as requested by the commissioners which will be available once the fixed route software being provided by the transit contractor is installed.