

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Thursday, March 9, 2017, 7:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **Tracy Transit Station, Room 103**  
**50 East 6<sup>th</sup> Street, Tracy**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on February 9, 2017
5. Correspondence
6. New Business
  - a. Review Progress of Commission Goals and Objectives for FY 2016/17
7. Items from the Commission
8. Items from Staff
  - a. Airport Update
  - b. Transit Update
9. Items from the Audience
10. Adjournment

## **POSTED: March 6, 2017**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6<sup>th</sup> Street, Tracy, during normal business hours.

FEBRUARY 9, 2017

1. **CALL TO ORDER:** Commissioner Silva called the meeting to order at 7:05 p.m.
2. **ROLL CALL:**
  - a. **Present:** Dan Ball, Michael Carter, Larry Gamino, Tim Silva, Alvin Vaughn
  - b. **Absent:** Ameni Alexander
  - c. **Staff Present:** Ed Lovell, Management Analyst II; Nancy Earhart, Airport Coordinator; Jayne Pramod, Transportation Coordinator.
  - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF JANUARY 12, 2017**
  - a) **Motion to Approve:** Commissioner Ball
  - b) **Second:** Commissioner Vaughn
  - c) **Abstain:** None
  - d) **Vote** Approved with Unanimous Vote
5. **CORRESPONDENCE:** Ed Lovell informed Commission regarding Commissioner Jacy Krogh's resignation from TAC due to his appointment as the new Planning Commissioner.
6. **NEW BUSINESS:**
  - a. **Provide Recommendations on Changes to the Transportation Advisory Commission Bylaws:** Commission discussed and addressed their concerns regarding the existing TAC Bylaws, agreed to keep the seven members and composition approved by majority at the previous meeting. Motion to adjourn any regular meeting, if a quorum not present in 15 minutes the scheduled meeting time, by Commissioner Gamino was seconded by Commissioner Silva and approved by majority. Staff informed that recommended actions will be discussed with the City Attorney for inclusion in a bylaw change staff report that will go to City Council for approval.
  - b. **Review Progress of Commission Goals and Objectives for FY2016/17:** Commission will select 2 commissioners to provide public outreach at the Farmers Market starting in April. Commissioners Ball and Carter will meet with Chamber of Commerce representatives on the possibility of moving 4<sup>th</sup> of July Fireworks to the Tracy Airport. Commissioner Vaughn will provide draft of the transit survey at next meeting. Staff provided information regarding PD Safety Fair with Bicycle Safety information to be held on May 6, 2017. Commissioners Siva and Carter will meet to organize a list of high priority bicycle lanes for bikeway rehabilitation. Commissioner Siva will provide a draft bikeways survey at next meeting.

**7. ITEMS FROM THE COMMISSION:**

Commissioner Gamino suggested TRACER provide service between Tracy Airport and City business area. There should be a bus stop placed, easily accessible, for South side residents.

**8. ITEMS FROM THE STAFF:**

Mobile App for TRACER fixed route service should be available in April. The City's 5 new replacement buses will be arriving by March end and in service by April. Commissioner Vaughn requested for RouteMatch updates and also suggested to hold a special meeting at the Tracy Airport for a tour of the airport.

- 9. ITEMS FROM THE AUDIENCE:** Trina Anderson, Tracy, requested timelines for the AWOS and installation of water lines for adjacent new developments through the airport. Ms. Anderson also provided updates on Young Eagles Program.

**10. ADJOURNMENT TO NEXT REGULAR MEETING MARCH 9, 2017**

- a. **Motion to Approve:** Commissioner Vaughn
- b. **Second:** Commissioner Carter
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:35 p.m.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
March 9, 2017**

**AGENDA ITEM 6.a.**

REQUEST

**REVIEW PROGRESS OF COMMISSION GOALS AND OBJECTIVES FOR FY 2016/17**

DISCUSSION

At the August 11, 2016 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on whether or not they would like to give an annual report to the City Council on the accomplishments of the TAC. The commission voted that they would like to give an annual report to the City Council in September of each year. As part of the discussion on the topic, there was consensus that in order for an effective presentation to happen, the goals for the commission would need to be revised and updated to include timelines to complete each goal.

At the September 8, 2016 TAC meeting the commission recommended the following goals for FY 16/17 with suggested dates by which to accomplish the goals. The goals were approved by the commission at the November 10, 2016 regular meeting.

**FY16/17 Transportation Commission Goals**

| <b>GOAL</b>   | <b>TIMELINE</b>                      | <b>SUB-COMMITTEE</b>                          |
|---|--------------------------------------|---|
| Public Outreach at Farmer's Market                                    | Once per month starting October 2016 | Assignments made each commission meeting      |
| Explore moving 4 <sup>th</sup> of July Fireworks to the Tracy Airport | January 2017                         | Commissioner Ball<br>Commissioner Carter      |
| Provide Input on Updated Short Range Transit Plan                     | June 2017                            | Commissioner Krogh<br>Commissioner Vaughn     |
| Conduct a Transit Survey  | December 2017                        | Commissioner Alexander<br>Commissioner Vaughn |
| Participate in PD Safety Fair with Bicycle Safety Information         | May 2017                             | Commissioner Silva                            |
| Identify High Priority Bicycle Lanes for Rehab                        | April 2017                           | Commissioner Silva<br>Commissioner Carter     |
| Conduct a Bikeways Survey   | April 2017                           | Commissioner Silva                            |

In order to ensure success in completing each of these goals, staff is asking the sub-committee for each of the goals to review and report out on their progress thus far.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission review the progress of the commission goals and objectives for FY 2016/17.