

SEPTEMBER 14, 2017

1. **CALL TO ORDER:** Commissioner Vaughn called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Alice English, Larry Gamino, Benjamin Grover, Rajwinder Kaur, Sheetal Ohri, Tim Silva, Alvin Vaughn
  - b. **Absent:** None
  - c. **Staff Present:** Ed Lovell, Management Analyst II; Nancy Earhart, Airport Coordinator; Jayne Pramod, Transportation Coordinator.
  - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF JULY 13, 2017**
  - a) **Motion to Approve:** Commissioner Gamino
  - b) **Second:** Commissioner Ohri
  - c) **Abstain:** None
  - d) **Vote** Approved with Unanimous Vote
5. **PRESENTATION ON THE BROWN ACT: PRESENTATION ON THE BROWN ACT:** Leticia Ramirez, Assistant City Attorney, and Bianca Rodriguez, Deputy City Attorney, presented to the Commission the Brown Act Policy. They explained the purpose and the basic law of the Brown Act Policy. They also explained the definition of meetings, regular and special, guidelines on posting meeting notices and agendas, conducting special meetings and adjournment of meetings.
6. **NEW BUSINESS:**
  - a. **Review and Provide Input on the Annual Commission Report to City Council:** Commission reviewed the draft report, they discussed and agreed to approve with an update to the report on the educational presentations they had.
    - a. **Motion to Accept the Draft :** Commissioner Grover  
**with a revision**
    - b. **Second:** Commissioner Silva
    - c. **Vote:** Approved by unanimous vote
  - b. **Approve Commission Goals and Objectives for FY 2017/18:**

Commissioners Ohri, Grover and English will be doing public outreach at the Downtown Farmers Market. Commissioner English agreed to be on the subcommittee to assist with Airport Display Event. Commissioner Silva provided staff information on three grant opportunities for bikeway projects. Commissioner Vaughn requested staff to provide Commission a copy. Commissioner Gamino enquired if subcommittee for airport could provide input on both Tracy Airport and New Jerusalem. Staff responded if Commission wants to provide ideas regarding New Jerusalem Airport, they could.

**7. ITEMS FROM THE COMMISSION:**

Commissioner Silva: Suggested establishing policy and guidelines for customers utilizing the Transit Station Electric Vehicle Charging Station.

Commissioners English and Kaur: after their introduction expressed their gratitude and interest in contributing their service. Commission welcomed them.

Commissioner Gamino: provided information on software that provides real time traffic and road updates, promoting better service on public transit.

Commissioner English: enquired the purpose of two part time airport and transit maintenance staff instead of one full time airport maintenance staff.

**8. ITEMS FROM STAFF**

a. Ed Lovell provided updates on Tracy Airport construction project. Grant award received from FAA for replacement of AWOS and PAPI was approved and will be awarded to the contractor at the next Council meeting.

b. Transit Updates: Staff provided Transit updates. Commission expressed their concerns regarding the poor on time performance, accurate statistical data and RouteMatch system.

c. Bikeway Updates: Staff informed Commission SJCOG released Measure K funding for San Joaquin County bikeway projects. Commission enquired about City obtaining any of the funding to fix the bike routes, staff will provide input.

**9. ITEMS FROM AUDIENCE:** Trina Anderson, Tracy, addressed her concerns on water pipe project at the airport, and the surplus bus stored at the Tracy Airport. She provided Young Eagles information and suggested City sponsor one of their events in 2018, similar to Turlock.

**10. ADJOURNMENT TO NEXT REGULAR MEETING OCTOBER 12, 2017**

- a. **Motion to Approve:** Commissioner Silva
- b. **Second:** Commissioner Grover
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:56PM