

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Thursday, December 14, 2017, 7:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **Tracy Transit Station, Room 103**  
**50 East 6<sup>th</sup> Street, Tracy**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on November 9, 2017
5. Old Business
  - a. Provide Updates on Commission Goals and Objectives for FY 2017/18
6. New Business
  - a. Receive Update on Application Submission to the Measure K Bicycle, Pedestrian & Safe Routes to School and Smart Growth Incentive Program
7. Items from the Commission
8. Items from Staff
  - a. Airport Update
  - b. Transit Update
  - c. Bikeways Update
9. Items from the Audience
10. Adjournment

## **POSTED: December 7, 2017**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6<sup>th</sup> Street, Tracy, during normal business hours.

NOVEMBER 9, 2017

1. **CALL TO ORDER:** Commissioner Vaughn called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Alice English, Larry Gamino, , Rajwinder Kaur, Tim Silva, Alvin Vaughn
  - b. **Absent:** Sheetal Ohri, Benjamin Grover
  - c. **Staff Present:** Ed Lovell, Management Analyst II; Nancy Earhart, Airport Coordinator; Jayne Pramod, Transportation Coordinator.
  - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** Andrew Lees, Tracy, interested in knowing about City's plan on having bike pathway alongside the existing railroads.
4. **APPROVAL OF REGULAR MEETING MINUTES OF OCTOBER 12, 2017**
  - a) **Motion to Approve:** Commissioner Gamino
  - b) **Second:** Commissioner English
  - c) **Abstain:** None
  - d) **Vote** Approved with Unanimous Vote
5. **OLD BUSINESS:**
  - a. **Provide Updates on Commission Goals and Objectives for FY 2017/18:**  
Currently no updates until spring 2018.
6. **NEW BUSINESS:**
  - a. **Provide Input on Potential Projects to consider for Submission of the Measure K Bicycle, Pedestrian & Safe Routes to School and Smart Growth incentive Program:** Staff provided update on SJCOG's Measure K funding, \$19 million, available for San Joaquin County bikeway projects. Staff encouraged Commission and subcommittee to address all the bikeway improvement items. Commission discussed upgrades for existing bike pathways and areas, especially schools that could tremendously benefit from having new bike pathways. Commission and audience commented on connecting the hole in the bikeway system and providing this community a safe bikeway system. Staff will be meeting with City Engineering Dept. with Commission recommended list. Commission requested Staff to provide a report after consulting with the Engineering Dept.

Commission also addressed streets that require proper sidewalks and crosswalks for public, and suggested crossing signals and cameras to be installed for the safety of the public.

Andrew Lees, Tracy, addressed intersections with limited access to pedestrians due to dirt pathways. He also recommended police enforcement at Mountain House Parkway, due to unsafe activities.

## 7. ITEMS FROM THE COMMISSION:

Commissioner Silva: addressed his discontent regarding the on time performance of TRACER Fixed Route bus service. He commented it is a disservice to public, suggested City revisits the measures in place with the Contractor. He is disappointed the on time performance has not improved since the new contract.

Commissioner Gamino: Commented on Public Transportation and how this City is concerned about more growth Instead of supporting and preserving the open space and prevent urban sprawl much as possible.

## 8. ITEMS FROM STAFF

- a. **Airport Updates:** Ed Lovell provided updates on Tracy Airport construction project. The final signed document from the contractor for the Replacement of AWOS and PAPI project, was submitted to FAA and staff is awaiting a Notice to Proceed from the FAA. Commissioner English commented about the project taking too long. Staff explained the process and the FAA timeline on various items that prolonged the project. Commissioner Silva remarked on the project timeline. He thanked staff for keeping on top of the project. Commissioner English also enquired about the following; status regarding surplus buses stored at the airport, the FAA market value for storage at the airport and compensation on the water pipeline project at the airport. Staff informed the buses stored at the airport went to the Council to be approved as surplus and working with the FAA regarding the water pipe line.
- b. **Transit Updates:** Staff provided Transit updates and addressed Commissioner Silva's concerns regarding the poor on time performance. Staff responded there are multiple reasons and staff will continue assessing and addressing the issues to the contractor. Commissioner Vaughn asked for updates on new fareboxes and public access to real time bus info. Staff provided timeline on the farebox Wi-Fi installation to start in December. City has decided to replace the existing software RouteMatch with google base software that will provide an efficient real time bus status and on time performance status.
- c. **Bikeway Updates:** Commission will provide staff bikeway improvement items.

9. **ITEMS FROM AUDIENCE:** Staff provided Commission a letter from Cindy Gustafon, Tracy, addressed to the Commission regarding Paratransit service to Larch Road Community Center.

## 10. ADJOURNMENT TO NEXT REGULAR MEETING DECEMBER 14, 2017

- a. **Motion to Approve:** Commissioner Gamino
- b. **Second:** Commissioner Silva
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:39PM

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
December 14, 2017**

**AGENDA ITEM 5.a.**

REQUEST

**PROVIDE UPDATE ON COMMISSION GOALS AND OBJECTIVES FOR FY 2017/18**

DISCUSSION

At the June 8, 2017 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the upcoming fiscal year 2017/2018.

Below are the commission recommended goals for FY 17/18 with suggested dates by which to accomplish the goals. These goals and dates were approved by the TAC at the July 13, 2017 regular meeting.

**FY16/17 Transportation Commission Goals**

	<b>GOAL</b>	<b>TIMELINE</b>	<b>SUB-COMMITTEE</b>
<b>OUTREACH</b>	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting  Next Dates: TBD
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting
	Participate in PD Safety Fair with Bicycle Safety Information	May 2018	Silva, Ohri
	Explore Rail Road Days Festival Concept with Chamber of Commerce and ACE	June 2018	Grover, Gamino
<b>TRANSIT</b>	Provide Comments to City Council on the ACE <i>forward</i> draft environmental impact report (DEIR)	July 2017	<b>COMPLETE</b> All Commissioners
	Provide Input on Updated Short Range Transit Plan	June 2018	Vaughn, Grover

<b>AIRPORT</b>	Provide Assistance with Display Days Events at the Tracy Municipal Airport	Dates TBD Spring 2018	Ohri, English, Gamino
<b>BIKEWAYS</b>	Conduct a Bikeways Survey	May 2018	Silva, Grover
	Provide Input on Updated Bikeways Master Plan	June 2018	Silva, Grover
	Seek Bikeways Grant Opportunities	June 2018	Silva, Grover, Ohri

In order to successfully complete each of these goals, staff is asking the commissioners to form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of at least 2 but no more than 3 commissioners.

**FISCAL IMPACT**

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

**RECOMENDATION**

That the Commission provide updates on the commission goals and objectives for FY 2017/18.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
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**AGENDA ITEM 6.a.**

REQUEST

**RECEIVE UPDATE ON APPLICATION SUBMISSION TO THE MEASURE K  
BICYCLE, PEDESTRIAN & SAFE ROUTES TO SCHOOL AND SMART GROWTH  
INCENTIVE PROGRAM**

DISCUSSION

At the November 9, 2017 regular meeting of the Transportation Advisory Commission, the Commission was asked to provide input on projects that the City could submit applications for as part of the San Joaquin Council of Government's (SJCOG) Measure K Bicycle, Pedestrian & Safe Routes to School and Smart Growth Incentive Program call for projects. This was specific to a goal of the Commission to "Seek Bikeways Grant Opportunities."

The Commission provided the following suggestions on projects which the City could apply:

- Sidewalk/Bike path connection from Kimball High School to Redbridge
- Bike lane completion on Valpico Road between Raley's and Glenbriar
- Bike lane/path gap closures on major arterial roads (Corral Hollow, MacArthur, Grantline, Tracy Blvd, 11<sup>th</sup> Street)
- Pedestrian flashers at midblock crossings on Grantline Road

These suggestions were discussed with the Engineering Division along with other suggestions of potential projects from City staff. While there were many projects on the list, staff looked at all projects from the perspective of which ones would be able to best compete for the available funds. The City has decided to submit a total of 4 projects for this program as follows:

- Sidewalk/Bike path connection from Kimball High School to Redbridge
- Sidewalk connection on eastside of Tracy Blvd between Valpico and Whispering Wind
- Bike lane, curb, gutter, sidewalk on Central Avenue near Tracy Blvd
- Sidewalk on MacArthur Blvd between Schulte and 6<sup>th</sup> Street

The City is working with a consultant who is assisting with preparing the applications to submit to SJCOG. The deadline to submit the applications is December 15, 2017.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for

this item at this time.

RECOMENDATION

That the Commission receive an update on the application submission to the Measure K Bicycle, Pedestrian & Safe Routes to School and Smart Growth Incentive Program.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
December 14, 2017**

**AGENDA ITEM 8**

**Staff Items**

Annual Commission Items:

- Airport Improvement Items Update (January/April/July/October)
- Ground Lease Rate Increase (April/May)
- Election of Chair/Vice-Chair (May)
- Unmet Transit Needs (October)
- CIP Review (October/November)

**Airport Update**

**By Ed Lovell**

**Airport Improvement Items:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Reconstruction of pavements on Runways and Taxiway	Project Complete and Accepted by City Council	Grant Closeout
Reconstruction of General Aviation Apron Area	Processing Final Contractor Payments	Acceptance by City Council (Tentatively scheduled for Feb 20 <sup>th</sup> )
AWOS Replacement	<ul style="list-style-type: none"> <li>• Notice to Proceed from FAA received</li> <li>• Notice to Proceed given to contractor</li> <li>• Submittals being reviewed</li> </ul>	Waiting on materials to arrive (approximately 12 weeks)
PAPI Installation and Retrofit	<ul style="list-style-type: none"> <li>• Notice to Proceed from FAA received</li> <li>• Notice to Proceed given to contractor</li> <li>• Submittals being reviewed</li> </ul>	Waiting on materials to arrive (approximately 12 weeks)



