

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: Thursday, January 11, 2018, 7:00 p.m.
(or as soon thereafter as possible)

Location: Tracy Transit Station, Room 103
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on December 14, 2017
5. Old Business
 - a. Provide Updates on Commission Goals and Objectives for FY 2017/18
6. Items from the Commission
7. Items from Staff
 - a. Airport Update
 - b. Transit Update
 - c. Bikeways Update
8. Items from the Audience
9. Adjournment

POSTED: January 4, 2018

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6th Street, Tracy, during normal business hours.

DECEMBER 14, 2017

1. **CALL TO ORDER:** Commissioner Vaughn called the meeting to order at 7:00 p.m.
 2. **ROLL CALL:**
 - a. **Present:** Alice English, Benjamin Grover, Tim Silva, Sheetal Ohri, Alvin Vaughn
 - b. **Absent:** Larry Gamino, Rajwinder Kaur
 - c. **Staff Present:** Ed Lovell, Management Analyst II; Jayne Pramod, Transportation Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
 3. **ITEMS FROM THE AUDIENCE:** Richard Ortenheim, SkyView Aviation, Tracy, provided updates on the progress on SkyView aviation school becoming a reality.
 4. **APPROVAL OF REGULAR MEETING MINUTES OF NOVEMBER 9, 2017**
 - a) **Motion to Approve:** Commissioner English
 - b) **Second:** Commissioner Tim Silva
 - c) **Abstain:** None
 - d) **Vote** Approved with the following amendments to # 7 Items from the Commission: Commissioner English addressed audience Trina Anderson's question on September and again in October regarding when or if airport will receive compensation at fair market value for the surplus buses stored at the airport by City.
- Trina Anderson, Tracy, made statements on her research regarding fair market value for City stored items at the airport. She also stated Council minutes have wrong info on surplus buses stored at the airport.
5. **OLD BUSINESS:**
 - a. **Provide Updates on Commission Goals and Objectives for FY 2017/18:** Staff has no updates to provide. Commissioner Vaughn enquired about the Short Range Transit Plan (S RTP) update status; staff provided information on the RFP for S RTP.
 6. **NEW BUSINESS:**
 - a. **Provide Input on Potential Projects to consider for Submission of the Measure K Bicycle, Pedestrian & Safe Routes to School and Smart Growth incentive Program:** Staff referred to Commission suggested list of projects and the total 4 projects City decided to submit to SJCOG. City Engineering Div. will have a City wide program in place to address ongoing items by Commission and by citizens at the City Council. Staff will have City Engineering present on the Corral Hollow road widening project between Parkview Dr. and Linne Rd. Commissioner English commented on project timeline presented to the Council, City annexation and if developer responsible for the road widening project. Commissioner Vaughn

requested presentation to include pictures. Commissioner Silva thanked City for working on better connectivity of bike lanes, sidewalks and roads. Commissioner Grover enquired about the scoring and funds made available by SJCOG for the projects. Commission Vaughn asked the possibility of getting a copy of the application submitted to SJCOG.

7. ITEMS FROM THE COMMISSION:

Commissioner Silva: referred to the bike lane on east side of MacArthur that dead end at the rail road crossing, which he has addressed and also mentioned at the City Council. He asked if City has made plans to correct the potential safety hazard. Commissioner Silva agreed, City placing a temporary signage at the location, would help.

8. ITEMS FROM STAFF

- a. **Airport Updates:** Ed Lovell provided updates on Tracy Airport construction project. Trina Anderson, Tracy, addressed her concerns regarding rocks and debris from the asphalt cracks of south side taxiways. Richard Ortenheim also commented on the debris from asphalt and suggested it should be cleaned. George Riddle, Tracy, enquired about the water pipe line project at the airport, staff informed City has requested for an easement from FAA and City is working on providing the information FAA requires.
- b. **Transit Updates:** Staff provided Transit updates and addressed management change with the contractor. December is Free Ride Month; staff encouraged Commission to ride TRACER during the free ride month. Commissioner Silva thanked staff for working on service improvement. Commissioner Grover enquired about the contract timeline and incentives in place for better service. Commissioner Vaughn asked on the fareboxes Wi-Fi installation. Staff informed about funding availability from State to purchase new equipment and vehicles.
- c. **Bikeway Updates:** No additional updates.

9. **ITEMS FROM AUDIENCE:** George Riddle, Tracy, informed TAA's plan to dedicate Tracy Airport pilot lounge to two local marines. It will be a public event held on January 20, 2018, all are welcome to attend. David Anderson, Tracy, provided information on City's airport enterprise fund and reimbursement of the fund at fair market value if airport used for non-aviation purpose without prior approval from FAA. Commission requested staff to get clarification from City Attorney.

10. ADJOURNMENT TO NEXT REGULAR MEETING JANUARY 11, 2017

- a. **Motion to Approve:** Commissioner Grover
- b. **Second:** Commissioner English
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 7:56PM

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
January 11, 2018**

AGENDA ITEM 5.a.

REQUEST

PROVIDE UPDATE ON COMMISSION GOALS AND OBJECTIVES FOR FY 2017/18

DISCUSSION

At the June 8, 2017 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the upcoming fiscal year 2017/2018.

Below are the commission recommended goals for FY 17/18 with suggested dates by which to accomplish the goals. These goals and dates were approved by the TAC at the July 13, 2017 regular meeting.

FY17/18 Transportation Commission Goals

	GOAL	TIMELINE	SUB-COMMITTEE
OUTREACH	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: TBD
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting
	Participate in PD Safety Fair with Bicycle Safety Information	May 2018	Silva, Ohri
	Explore Rail Road Days Festival Concept with Chamber of Commerce and ACE	June 2018	Grover, Gamino
TRANSIT	Provide Comments to City Council on the ACE <i>forward</i> draft environmental impact report (DEIR)	July 2017	COMPLETE All Commissioners
	Provide Input on Updated Short Range Transit Plan	June 2018	Vaughn, Grover

AIRPORT	Provide Assistance with Display Days Events at the Tracy Municipal Airport	Dates TBD Spring 2018	Ohri, English, Gamino
BIKEWAYS	Conduct a Bikeways Survey	May 2018	Silva, Grover
	Provide Input on Updated Bikeways Master Plan	June 2018	Silva, Grover
	Seek Bikeways Grant Opportunities	June 2018	Silva, Grover, Ohri

In order to successfully complete each of these goals, staff is asking the commissioners to form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of at least 2 but no more than 3 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission provide updates on the commission goals and objectives for FY 2017/18.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
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AGENDA ITEM 7

Staff Items

Annual Commission Items:

- Airport Improvement Items Update (January/April/July/October)
- Ground Lease Rate Increase (April/May)
- Election of Chair/Vice-Chair (May)
- Unmet Transit Needs (October)
- CIP Review (October/November)

Airport Update

By Ed Lovell

Airport Improvement Items:

Project	Current Status	Next Steps
Reconstruction of pavements on Runways and Taxiway	Project Complete and Accepted by City Council	Grant Closeout
Reconstruction of General Aviation Apron Area	Processing Final Contractor Payments	Acceptance by City Council (Tentatively scheduled for Feb 20 th)
AWOS Replacement	<ul style="list-style-type: none"> • Notice to Proceed from FAA received • Notice to Proceed given to contractor • Submittals being reviewed 	Waiting on materials to arrive (approximately 12 weeks)
PAPI Installation and Retrofit	<ul style="list-style-type: none"> • Notice to Proceed from FAA received • Notice to Proceed given to contractor • Submittals being reviewed 	Waiting on materials to arrive (approximately 12 weeks)

Transit Update

By Jayne Pramod

TRACER Ridership: A year to date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 13,742 riders compared to year to date ridership in November FY16/17, an increase of approximately 32%. Paratransit ridership is up 2,094 riders compared to the same time in FY16/17, an increase of approximately 36%. Overall the Tracer system ridership has increased by 15,836 riders over the same period last year, an overall increase of approximately 33%

November Year To Date Ridership Comparison

	FY16/17	FY17/18
Fixed Route Ridership		
Regular	12,158	14,001
Student	8,323	12,754
Senior	4,669	6,611
Disabled	1,308	2,292
Free	3,831	3,698
Promo Passengers	4,220	8,055
Passengers w/tickets	7,958	8,798
Total	42,467	56,209
Paratransit Ridership		
Regular (Guest)	2	22
Senior	1,148	1,471
Disabled	4,258	5,786
Free	284	507
Total	5,692	7,786
All Systems Ridership		
Total	48,159	63,995

Fixed Route On-Time Performance FY17/18:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A Route	72%	69%	63%	68%	71%							
B Route	70%	62%	56%	59%	60%							
C Route	71%	65%	69%	69%	72%							
D Route	90%	91%	81%	82%	77%							
D Peak	90%	86%	77%	80%	62%							
E Route	88%	79%	80%	84%	87%							
F Route	94%	97%	87%	88%	93%							
OVERALL	82%	78%	73%	76%	75%							