

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** Thursday, February 8, 2018, 7:00 p.m.  
(or as soon thereafter as possible)

**Location:** Tracy Transit Station, Room 103  
50 East 6<sup>th</sup> Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on January 11, 2018
5. Presentation on Valpico Road Widening
6. Old Business
  - a. Provide Updates on Commission Goals and Objectives for FY 2017/18
7. Items from the Commission
8. Items from Staff
  - a. Airport Update
  - b. Transit Update
  - c. Bikeways Update
9. Items from the Audience
10. Adjournment

## **POSTED: February 1, 2018**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6<sup>th</sup> Street, Tracy, during normal business hours.

JANUARY 11, 2018

1. **CALL TO ORDER:** Commissioner Vaughn called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Alice English, Larry Gamino, Benjamin Grover, Tim Silva, Sheetal Ohri, Alvin Vaughn
  - b. **Absent:** None
  - c. **Staff Present:** Brian MacDonald, Parks & Recreation Dept. Director; Ed Lovell, Management Analyst II; Deborah DeWolf, Administrative Assistant
  - d. **Recorded By:** Deborah DeWolf, Administrative Assistant.
3. **ITEMS FROM THE AUDIENCE:** Dave Anderson, President, Tracy Airport Association, provided information on Tracy Airport "Pilot Lounge" Dedication, ceremony hosted by The Tracy Airport Association and the Welcome Home Heroes Foundation, to honor two local Marines who were killed in Action.
4. **APPROVAL OF REGULAR MEETING MINUTES OF DECEMBER 14, 2017**
  - a) **Motion to Approve:** Commissioner Gamino
  - b) **Second:** Commissioner Silva
  - c) **Abstain:** None
  - d) **Vote** Approved with unanimous vote
5. **CORRESPONDENCE:** Ed Lovell introduced Deborah DeWolf, Parks and Recreation Administrative Assistant and Brian MacDonald, Parks and Recreation Director. Brian MacDonald provided a brief introduction and expressed his interest in serving the City and Tracy community.
6. **OLD BUSINESS:**
  - a. **Provide Updates on Commission Goals and Objectives for FY 2017/18:** Staff recommended Commission create subcommittees to work on the various goals. Staff will provide dates on upcoming events. Commissioner Silva will be creating the bikeway survey; he requested assistance in distributing the surveys. He enquired the status of the bikeways grant opportunities he submitted to staff; he is willing to commit an hour to assist staff with the grant. Commissioner Vaughn asked for Short Range Transit Plan update, staff informed RFP has been posted, will provide an update on the number of proposals received at the next Commission meeting. Commissioner Gamino suggested TRACER offer students' free rides in summer and to increase the frequency of Saturday service.

**7. ITEMS FROM THE COMMISSION:**

Commissioner Gamino: shared information on a City in China that has all its buses electric. He also provided benefits having electric buses.

Commissioner Silva: enquired why bikeway projects, especially bike lane improvement projects are not brought to this Commission for inputs. He suggested City Engineering bring to the Commission any projects that would be of TAC's interest to ensure public

concerns are taken into consideration. He asked if a consultant will be working on the Bikeway Masterplan, suggested the Engineering Dept. bring to this Commission for input. He recommended a program for grants to assist students from lower income families with bus fare students. He also suggested better marketing to target students to ride TRACER and also promote City activities and programs to public.

Commissioner English: Agreed with Commissioner Silva on Commission not aware of projects that could benefit from Commission input.

Commissioner Gamino: enquired about Tracy Airport Coordinator's attendance at the TAC is optional. He recommended that the City, a large employer, should make bus service available to the staff.

Commissioner Grover: Commented on the current route service, does not meet the demand, a study should be in place to identify the traffic patterns to provide better service. He also commented on students not aware of the free rides.

### **ITEMS FROM STAFF**

- a. **Airport Updates:** Ed Lovell informed there are no major updates on Tracy Airport construction project. AWOS and PAPPI installation, there are no updates, still waiting for equipment. Commissioner English enquired if anyone monitoring to confirm the twelve week waiting period for equipment arrival. Commissioner Gamino asked if the airport improvements will attract more jet airlines, what service will increase jet airline service at the airport and if the residential development around the airport impact service. Richard Ortenheim, SkyView Aviation and Dave Anderson, Tracy Airport Association, responded to Commissioner Gamino's questions regarding airport service. Michael T provided his input on improving service and increase revenue at the airport with T- hangars. Commission and staff discussed on other airport service improvement and the Airport Masterplan. Dave Anderson, Tracy Airport Association, provided information on AWOS and PAPI.
- b. **Transit Updates:** Staff provided Transit updates and addressed ridership increase in December. He informed new GM, Mark Frailey is working on improving service. Commissioner Vaughn enquired about the new software; staff responded prior to obtaining the new software agreement, service contractor has to end the current software agreement, requires 90 days. Commissioner Silva expressed his disappointment on the on time performance. Staff informed Commission on Commissioner Kaur's resignation from TAC and her new position on the Planning Commission.

### **8. ITEMS FROM AUDIENCE:**

Richard Ortenheim, SkyView Aviation: addressed the safety concern and appearance of the road to the Tracy Airport. He urged city to maintain the road. He suggested adding a bus stop at the airport would increase bus ridership.

Trina Anderson, Tracy: informed she is reaching out to the Youth Commission and schools for students interested in Community service. She provided Young Eagle event dates at the airport are May 12, July 14 and September 8, 2018.

George Riddle, Tracy, suggested an airport maintenance plan, so there is an oversight on completion of various maintenance items. He also enquired about how Caltrans inspection discrepancies are handled. Staff recommended utilizing the App GoRequest to submit any service request.

### **9. ADJOURNMENT TO NEXT REGULAR MEETING FEBRUARY 8, 2018**

- a. **Motion to Approve:** Commissioner Gamino
- b. **Second:** Commissioner Silva

<b>c. Vote:</b>	Approved by unanimous vote
<b>d. Time:</b>	8:46PM

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
February 8, 2018**

**AGENDA ITEM 6.a.**

REQUEST

**PROVIDE UPDATE ON COMMISSION GOALS AND OBJECTIVES FOR FY 2017/18**

DISCUSSION

At the June 8, 2017 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the upcoming fiscal year 2017/2018.

Below are the commission recommended goals for FY 17/18 with suggested dates by which to accomplish the goals. These goals and dates were approved by the TAC at the July 13, 2017 regular meeting.

**FY17/18 Transportation Commission Goals**

	<b>GOAL</b>	<b>TIMELINE</b>	<b>SUB-COMMITTEE</b>
<b>OUTREACH</b>	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting  Next Dates: TBD
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting
	Participate in PD Safety Fair with Bicycle Safety Information	May 2018	Silva, Ohri
	Explore Rail Road Days Festival Concept with Chamber of Commerce and ACE	June 2018	Grover, Gamino
<b>TRANSIT</b>	Provide Comments to City Council on the ACE <i>forward</i> draft environmental impact report (DEIR)	July 2017	<b>COMPLETE</b> All Commissioners
	Provide Input on Updated Short Range Transit Plan	June 2018	Vaughn, Grover

<b>AIRPORT</b>	Provide Assistance with Display Days Events at the Tracy Municipal Airport	Dates TBD Spring 2018	Ohri, English, Gamino
<b>BIKEWAYS</b>	Conduct a Bikeways Survey	May 2018	Silva, Grover
	Provide Input on Updated Bikeways Master Plan	June 2018	Silva, Grover
	Seek Bikeways Grant Opportunities	June 2018	Silva, Grover, Ohri

In order to successfully complete each of these goals, staff is asking the commissioners to form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of at least 2 but no more than 3 commissioners.

**FISCAL IMPACT**

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

**RECOMENDATION**

That the Commission provide updates on the commission goals and objectives for FY 2017/18.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
February 8, 2018**

**AGENDA ITEM 8**

**Staff Items**

Annual Commission Items:

- Airport Improvement Items Update (January/April/July/October)
- Ground Lease Rate Increase (April/May)
- Election of Chair/Vice-Chair (May)
- Unmet Transit Needs (October)
- CIP Review (October/November)

**Airport Update**

**By Ed Lovell**

**Airport Improvement Items:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Reconstruction of pavements on Runways and Taxiway	Project Complete and Accepted by City Council	Grant Closeout
Reconstruction of General Aviation Apron Area	Processing Final Contractor Payments	Acceptance by City Council (Tentatively scheduled for March 6 <sup>th</sup> )
AWOS Replacement	<ul style="list-style-type: none"> <li>• Submittals being reviewed</li> <li>• Awaiting change order approval from FAA</li> </ul>	Anticipated to begin work in early April, pending FAA change order approval
PAPI Installation and Retrofit	<ul style="list-style-type: none"> <li>• Submittals being reviewed</li> <li>• Mobilization</li> </ul>	Anticipated to begin work the week of Feb 12 <sup>th</sup> , weather pending

**Transit Update**

**By Jayne Pramod**

**TRACER Ridership:** A year to date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 14,658 riders compared to year to date ridership in December FY16/17, an increase of approximately 26%. Paratransit ridership is up 3,587 riders compared to the same time in FY16/17, an increase of approximately 63%. Overall the Tracer system ridership has increased by 18,245 riders over the same period last year, an overall increase of approximately 29%.

**December Year To Date Ridership Comparison**

	FY16/17	FY17/18
<b>Fixed Route Ridership</b>		
Regular	18,677	20,749
Student	11,025	16,273
Senior	5,822	8,955
Disabled	1,824	3,297
Free	3,831	4,380
Promo Passengers	7,605	8,798
Passengers w/tickets	7,958	8,948
<b>Total</b>	<b>56,742</b>	<b>71,400</b>
<b>Paratransit Ridership</b>		
Regular (Guest)	2	25
Senior	1,148	1744
Disabled	4,258	6889
Free	284	621
<b>Total</b>	<b>5,692</b>	<b>9,279</b>
<b>All Systems Ridership</b>		
<b>Total</b>	<b>62,434</b>	<b>80,679</b>

**Fixed Route On-Time Performance FY17/18:**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A Route	72%	69%	63%	<b>68%</b>	<b>71%</b>	<b>66%</b>						
B Route	70%	62%	56%	<b>59%</b>	<b>60%</b>	<b>54%</b>						
C Route	71%	65%	69%	<b>69%</b>	<b>72%</b>	<b>69%</b>						
D Route	90%	91%	81%	<b>82%</b>	<b>77%</b>	<b>81%</b>						
D Peak	90%	86%	77%	<b>80%</b>	<b>62%</b>	<b>87%</b>						
E Route	88%	79%	80%	<b>84%</b>	<b>87%</b>	<b>90%</b>						
F Route	94%	97%	87%	<b>88%</b>	<b>93%</b>	<b>94%</b>						
<b>OVERALL</b>	<b>82%</b>	<b>78%</b>	<b>73%</b>	<b>76%</b>	<b>75%</b>	<b>77%</b>						