

FEBRUARY 8, 2018

1. **CALL TO ORDER:** Commissioner Vaughn called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Alice English, Larry Gamino, Benjamin Grover, Tim Silva, Sheetal Ohri, Alvin Vaughn
 - b. **Absent:** None
 - c. **Staff Present:** Brian MacDonald, Parks & Recreation Director; Ed Lovell, Management Analyst II; Nancy Earhart, Airport Coordinator; Jayne Pramod, Transit Coordinator
 - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF JANUARY 11, 2018**
 - a) **Motion to Approve:** Commissioner Gamino
 - b) **Second:** Commissioner Grover
 - c) **Abstain:** None
 - d) **Vote** Approved with unanimous vote
5. **Presentation on Valpico Road Widening:** Presentation rescheduled to next meeting. Commissioner English requested staff to specify the road widening location in the title.
6. **OLD BUSINESS:**
 - a. **Provide Updates on Commission Goals and Objectives for FY 2017/18:** Staff will provide upcoming City events info to Commission for outreach. Commissioner English inquired possibility of moving Farmer's Market to downtown plaza. Commissioner Silva suggested handouts and giveaways at Farmer's Market. He requested staff assistance for creating bikeway survey. Staff provided Short Range Transit Plan update; internal and external review completed on the three proposals received, will be taken to Council in March to award the contract. Staff provided update on SJCOG's Bikeway grant project selection; Commission addressed their concerns regarding projects that did not receive any grant funding. Commissioner Gamino recommended City should gather ideas from other rail road cities that have experience in planning railroad festival. He commented on the well organized and real airport dedication event held at the Tracy Airport. Trina Anderson, Tracy, requested for assistance, to help the airport coordinator to organize events at the airport.
7. **ITEMS FROM THE COMMISSION:**

Commissioner Gamino: addressed vehicle parking lanes on Central Avenue between 10th and 11th Street. He suggested City to conduct study on solar panels in the City parking lots for cost effective energy supply. He also recommended a subcommittee to plan 150th Anniversary of Rail town Tracy.

ITEMS FROM STAFF

- a. **Airport Updates:** Ed Lovell provided updates on AWOS and PAPI installation, currently waiting for change order approval from FAA. Staff informed Commission regarding surplus buses stored at the airport, are currently placed on auction website. City's portable stage and Fire Department training container at the airport are also been requested to be relocated due to FAA's regulation on non-aeronautic use of airport. Commissioner English enquired if the airport will be reimbursed for City's use of the airport, Staff indicated that since no formal agreement was in place, the City will not be seeking reimbursement. Commissioner Gamino enquired regarding New Jerusalem airport activities and amenities. George Riddle, Tracy, suggested regulator inspection to be conducted to prevent light outage. Trina Anderson, Tracy, provided update on the dedication ceremony and complemented Nancy Earhart, Airport Coordinator for job well done. She also thanked for the PAPI installation. Ms. Anderson suggested a longer advance notice to be given to tenants when conducting hangar inspection.
- b. **Transit Updates:** Staff provided Transit and ridership updates. Commissioner Silva addressed his disappointment on the on time performance. Commissioner Vaughn addressed his concerns regarding bus stops that have no lights and low visibility in the night.

8. ITEMS FROM AUDIENCE:

George Riddle, commented about the dedication ceremony and pilot lounge. He addressed his interest to discuss further as an agenda item, Commission Tim Silva requested for a motion to sponsor the item for discussion seconded by Commission English and approved by all.

Trina Anderson, Tracy: commented the New Jerusalem is used as a training airport by other cities. She flew in and enjoyed a picnic at the airport.

9. ADJOURNMENT TO NEXT REGULAR MEETING MARCH 8, 2018

- a. **Motion to Approve:** Commissioner Grover
- b. **Second:** Commissioner Silva
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:18PM

The above agenda was posted at Tracy City Hall on February 1, 2018. The above are action minutes. A recording is available at the City of Tracy Transit Station, Parks and Recreation Department.



Ed Lovell, Staff Liaison