

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: **Thursday, March 8, 2018, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **Tracy Transit Station, Room 103**
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on February 8, 2018
5. Presentation on Valpico Road Widening Between Tracy Boulevard and MacArthur Drive
6. New Business
 - a. Appoint an Ad-Hoc Subcommittee to Focus on Bikeways Improvements
 - b. Receive Update on Airport Pilot's Lounge Improvements
7. Old Business
 - a. Provide Updates on Commission Goals and Objectives for FY 2017/18
8. Items from the Commission
9. Items from Staff
 - a. Airport Update
 - b. Transit Update
 - c. Bikeways Update
10. Items from the Audience
11. Adjournment

POSTED: March 1, 2018

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6th Street, Tracy, during normal business hours.

FEBRUARY 8, 2018

1. **CALL TO ORDER:** Commissioner Vaughn called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Alice English, Larry Gamino, Benjamin Grover, Tim Silva, Sheetal Ohri, Alvin Vaughn
 - b. **Absent:** None
 - c. **Staff Present:** Brian MacDonald, Parks & Recreation Director; Ed Lovell, Management Analyst II; Nancy Earhart, Airport Coordinator; Jayne Pramod, Transit Coordinator
 - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF JANUARY 11, 2018**
 - a) **Motion to Approve:** Commissioner Gamino
 - b) **Second:** Commissioner Grover
 - c) **Abstain:** None
 - d) **Vote** Approved with unanimous vote
5. **Presentation on Valpico Road Widening:** Presentation rescheduled to next meeting. Commissioner English requested staff to specify the road widening location in the title.
6. **OLD BUSINESS:**
 - a. **Provide Updates on Commission Goals and Objectives for FY 2017/18:** Staff will provide upcoming City events info to Commission for outreach. Commissioner English enquired possibility of moving Farmer's Market to downtown plaza. Commissioner Silva suggested handouts and giveaways at Farmer's Market. He requested staff assistance for creating bikeway survey. Staff provided Short Range Transit Plan update; internal and external review completed on the three proposals received, will be taken to Council in March to award the contract. Staff provided update on SJCOG's Bikeway grant project selection; Commission addressed their concerns regarding projects that did not receive any grant funding. Commissioner Gamino recommended City should gather ideas from other rail road cities that have experience in planning railroad festival. He commented on the well organized and real airport dedication event held at the Tracy Airport. Trina Anderson, Tracy, requested for assistance, to help the airport coordinator to organize events at the airport.
7. **ITEMS FROM THE COMMISSION:**

Commissioner Gamino: addressed vehicle parking lanes on Central Avenue between 10th and 11th Street. He suggested City to conduct study on solar panels in the City parking lots for cost effective energy supply. He also recommended a subcommittee to plan 150th Anniversary of Rail town Tracy.

ITEMS FROM STAFF

- a. **Airport Updates:** Ed Lovell provided updates on AWOS and PAPI installation, currently waiting for change order approval from FAA. Staff informed Commission regarding surplus buses stored at the airport, are currently placed on auction website. City's portable stage and Fire Department training container at the airport are have also been requested to be relocated due to FAA's regulation on non-aeronautic use of airport. Commissioner Gamino enquired regarding New Jerusalem airport activities and amenities. George Riddle, Tracy, suggested regulator inspection to be conducted to prevent light outage. Trina Anderson, Tracy, provided update on the dedication ceremony and complemented Nancy Earhart, Airport Coordinator for job well done. She also thanked for the PAPI installation. Ms. Anderson suggested a longer advance notice to be given to tenants when conducting hangar inspection.
- b. **Transit Updates:** Staff provided Transit and ridership updates. Commissioner Silva addressed his disappointment on the on time performance. Commissioner Vaughn addressed his concerns regarding bus stops that have no lights and low visibility in the night.

8. ITEMS FROM AUDIENCE:

George Riddle, commented about the dedication ceremony and pilot lounge. He addressed his interest to discuss further as an agenda item, Commission Tim Silva requested for a motion to sponsor the item for discussion seconded by Commission English and approved by all.

Trina Anderson, Tracy: commented the New Jerusalem is used as a training airport by other cities. She flew in and enjoyed a picnic at the airport.

9. ADJOURNMENT TO NEXT REGULAR MEETING MARCH 8, 2018

- a. **Motion to Approve:** Commissioner Grover
- b. **Second:** Commissioner Silva
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:18PM

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
March 8, 2018**

AGENDA ITEM 6.a.

REQUEST

**APPOINT AN AD-HOC SUBCOMMITTEE TO FOCUS ON BIKEWAYS
IMPROVEMENTS**

DISCUSSION

The Transportation Advisory Commission has purview over making recommendations on bikeways throughout the City of Tracy. In an effort to help implement elements of the existing Bikeways Master Plan (BMP), staff is recommending that the commission create an ad-hoc subcommittee to start addressing bikeways issues throughout Tracy.

The focus of this committee will be to identify one element of the BMP to implement and to recommend ways to fund its implementation. This will enable some focus to be put on the bikeways throughout Tracy that need attention.

The ad-hoc subcommittee should be comprised of 2 or 3 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission appoint an ad-hoc subcommittee to focus on bikeways improvements.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
March 8, 2018**

AGENDA ITEM 7.a.

REQUEST

PROVIDE UPDATE ON COMMISSION GOALS AND OBJECTIVES FOR FY 2017/18

DISCUSSION

At the June 8, 2017 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the upcoming fiscal year 2017/2018.

Below are the commission recommended goals for FY 17/18 with suggested dates by which to accomplish the goals. These goals and dates were approved by the TAC at the July 13, 2017 regular meeting.

FY17/18 Transportation Commission Goals

	GOAL	TIMELINE	SUB-COMMITTEE
OUTREACH	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: TBD
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting
	Participate in PD Safety Fair with Bicycle Safety Information	May 2018	Silva, Ohri
	Explore Rail Road Days Festival Concept with Chamber of Commerce and ACE	June 2018	Grover, Gamino
TRANSIT	Provide Comments to City Council on the ACE <i>forward</i> draft environmental impact report (DEIR)	July 2017	COMPLETE All Commissioners
	Provide Input on Updated Short Range Transit Plan	June 2018	Vaughn, Grover

AIRPORT	Provide Assistance with Display Days Events at the Tracy Municipal Airport	Dates TBD Spring 2018	Ohri, English, Gamino
BIKEWAYS	Conduct a Bikeways Survey	May 2018	Silva, Grover
	Provide Input on Updated Bikeways Master Plan	June 2018	Silva, Grover
	Seek Bikeways Grant Opportunities	June 2018	Silva, Grover, Ohri

In order to successfully complete each of these goals, staff is asking the commissioners to form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of at least 2 but no more than 3 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission provide updates on the commission goals and objectives for FY 2017/18.

**CITY OF TRACY
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AGENDA ITEM 9

Staff Items

Annual Commission Items:

- Airport Improvement Items Update (January/April/July/October)
- Ground Lease Rate Increase (April/May)
- Election of Chair/Vice-Chair (May)
- Unmet Transit Needs (October)
- CIP Review (October/November)

Airport Update

By Ed Lovell

Airport Improvement Items:

Project	Current Status	Next Steps
Reconstruction of pavements on Runways and Taxiway	Project Complete and Accepted by City Council	Grant Closeout
Reconstruction of General Aviation Apron Area	Processing Final Contractor Payments	Acceptance by City Council (Tenatively scheduled for April 3 rd)
AWOS Replacement	<ul style="list-style-type: none"> • Submittals being reviewed • Awaiting change order approval from FAA 	Anticipated to begin work in early April, pending FAA change order approval
PAPI Installation and Retrofit	<ul style="list-style-type: none"> • Currently underway 	Completion of Installation Flight Check

Transit Update

By Jayne Pramod

TRACER Ridership: A year to date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 16,808 riders compared to year to date ridership in January FY16/17, an increase of approximately 25%. Paratransit ridership is up 3,715 riders compared to the same time in FY16/17, an increase of approximately 52%. Overall the Tracer system ridership has increased by 20,523 riders over the same period last year, an overall increase of approximately 28%.

January Year To Date Ridership Comparison

	FY16/17	FY17/18
Fixed Route Ridership		
Regular	21,599	23,957
Student	13,519	19,233
Senior	6,853	10,451
Disabled	2,195	3,824
Free	4,471	4,995
Promo Passengers	7,605	8,798
Passengers w/tickets	9,876	11,068
Passengers w/transfers		600
Total	66,118	82,926
Paratransit Ridership		
Regular (Guest)	12	26
Senior	1,452	2042
Disabled	5,383	8135
Free	366	725
Total	7,213	10,928
All Systems Ridership		
Total	73,331	93,854

Fixed Route On-Time Performance FY17/18:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A Route	72%	69%	63%	68%	71%	66%	72%					
B Route	70%	62%	56%	59%	60%	54%	65%					
C Route	71%	65%	69%	69%	72%	69%	75%					
D Route	90%	91%	81%	82%	77%	81%	85%					
D Peak	90%	86%	77%	80%	62%	87%	72%					
E Route	88%	79%	80%	84%	87%	90%	85%					
F Route	94%	97%	87%	88%	93%	94%	89%					
OVERALL	82%	78%	73%	76%	75%	77%	78%					