

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Thursday, April 12, 2018, 7:00 p.m.**  
(or as soon thereafter as possible)

**Location:** **Tracy Transit Station, Room 103**  
**50 East 6<sup>th</sup> Street, Tracy**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on March 8, 2018
5. New Business
  - a. Appoint an Ad-Hoc Subcommittee to Focus on Bikeways Improvements
6. Old Business
  - a. Provide Updates on Commission Goals and Objectives for FY 2017/18
7. Items from the Commission
8. Items from Staff
  - a. Airport Projects Update
  - b. Transit Ridership and Performance Update
  - c. Bikeways Striping Update
9. Items from the Audience
10. Adjournment

## **POSTED: April 6, 2018**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6<sup>th</sup> Street, Tracy, during normal business hours.

MARCH 8, 2018

1. **CALL TO ORDER:** Commissioner Gamino called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Alice English, Larry Gamino, , Tim Silva, Sheetal Ohri,
  - b. **Absent:** Benjamin Grover, Alvin Vaughn
  - c. **Staff Present:** Ed Lovell, Management Analyst II; Jayne Pramod, Transit Coordinator
  - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF FEBRUARY 8, 2018**
  - a) **Motion to Approve:** Commissioner Silva
  - b) **Second:** Commissioner Ohri
  - c) **Abstain:** None
  - d) **Vote** Approved with amendment to Items from Staff:  
Airport is not seeking reimbursement for storing surplus buses at the airport due to no agreement in place.
5. **Presentation on Valpico Road Widening:** Zabih Zaca, Senior Civil Engineer presented on Valpico Road Widening Project and addressed concerns from Commission and audience.
6. **NEW BUSINESS:**
  - a. **Appoint an Ad-Hoc Subcommittee to Focus on Bikeways Improvements:**  
Motion was made by Commissioner Silva and seconded by Commissioner English to table the item to next meeting.
  - b. **Receive Update on Airport Pilot's Lounge Improvements:** Staff provided updates and addressed concerns from Commission and audience on improvement items scheduled tentatively on March 20, 2018 for Council approval.
7. **OLD BUSINESS:**
  - a. **Provide Updates on Commission Goals and Objectives for FY2017/18:** Staff and Commission provided updates and addressed community outreach events, Bike to work and Short Range Transit Plan. Commissioner Silva provided draft Bicycle Survey for Commission review and feedback.
8. **ITEMS FROM COMMISSION:**  
Commissioner Gamino: referred to Tracy Press article regarding parking congestion and spoke about a flight simulator program applying science and technology at high schools.
9. **ITEMS FROM STAFF:**
  - a. Ed Lovell provided airport updates. Commission comments and questions followed.
  - b. Staff provided transit updates on ridership and On Time Performance.

**10. ITEMS FROM AUDIENCE:**

Trina Anderson, Tracy Airport Association addressed her concerns regarding airport taxi way, apron area, non-aeronautical use of airport and ADA compliance. Ms. Anderson provided information on Young Eagles events.

Amar Kapoor, Tracy, asked if City has information about the Aquatic or Water Park in Tracy.

**11. ADJOURNMENT TO NEXT REGULAR MEETING APRIL 12, 2018**

- a. Motion to Approve:** Commissioner Silva
- b. Second:** Commissioner Eagles
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:53 p.m.

The above agenda was posted at Tracy City Hall on March 1, 2018. The above are action minutes. A recording is available by contacting the City Clerk's Office.

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Ed Lovell, Staff Liaison

**CITY OF TRACY**  
**TRANSPORTATION ADVISORY COMMISSION MEETING**  
**April 12, 2018**

**AGENDA ITEM 5.a.**

REQUEST

**APPOINT AN AD-HOC SUBCOMMITTEE TO FOCUS ON BIKEWAYS IMPROVEMENTS**

DISCUSSION

The Transportation Advisory Commission has purview over making recommendations on bikeways throughout the City of Tracy. In an effort to help implement elements of the existing Bikeways Master Plan (BMP), staff is recommending that the commission create an ad-hoc subcommittee to start addressing bikeways issues throughout Tracy.

The focus of this committee will be to identify one element of the BMP to implement and to recommend ways to fund its implementation. This will enable some focus to be put on the bikeways throughout Tracy that need attention.

The ad-hoc subcommittee should be comprised of 2 or 3 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission appoint an ad-hoc subcommittee to focus on bikeways improvements.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
April 12, 2018**

**AGENDA ITEM 6.a.**

REQUEST

**PROVIDE UPDATE ON COMMISSION GOALS AND OBJECTIVES FOR FY 2017/18**

DISCUSSION

At the June 8, 2017 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the upcoming fiscal year 2017/2018.

Below are the commission recommended goals for FY 17/18 with suggested dates by which to accomplish the goals. These goals and dates were approved by the TAC at the July 13, 2017 regular meeting.

**FY17/18 Transportation Commission Goals**

	<b>GOAL</b>	<b>TIMELINE</b>	<b>SUB-COMMITTEE</b>
<b>OUTREACH</b>	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting  Next Dates: April 14th, 28th
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting  Next Dates: May 4 <sup>th</sup> , June 1 <sup>st</sup>
	Participate in PD Safety Fair with Bicycle Safety Information	May 2018	Silva, Ohri
	Explore Rail Road Days Festival Concept with Chamber of Commerce and ACE	June 2018	Grover, Gamino
<b>TRANSIT</b>	Provide Comments to City Council on the ACE <i>forward</i> draft environmental impact report (DEIR)	July 2017	<b>COMPLETE</b> All Commissioners
	Provide Input on Updated Short Range Transit Plan	June 2018	Vaughn, Grover

<b>AIRPORT</b>	Provide Assistance with Display Days Events at the Tracy Municipal Airport	Dates TBD Spring 2018	Ohri, English, Gamino
<b>BIKEWAYS</b>	Conduct a Bikeways Survey	May 2018	Silva, Grover
	Provide Input on Updated Bikeways Master Plan	June 2018	Silva, Grover
	Seek Bikeways Grant Opportunities	June 2018	Silva, Grover, Ohri

In order to successfully complete each of these goals, staff is asking the commissioners to form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of at least 2 but no more than 3 commissioners.

**FISCAL IMPACT**

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

**RECOMENDATION**

That the Commission provide updates on the commission goals and objectives for FY 2017/18.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
April 12, 2018**

**AGENDA ITEM 8**

**Staff Items**

Annual Commission Items:

- Airport Improvement Items Update (January/April/July/October)
- Ground Lease Rate Increase (April/May)
- Election of Chair/Vice-Chair (May)
- Unmet Transit Needs (October)
- CIP Review (October/November)

**Airport Update**

**By Ed Lovell**

**Airport Improvement Items:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Reconstruction of pavements on Runways and Taxiway	Project Complete and Accepted by City Council	Final Reimbursements Grant Closeout
Reconstruction of General Aviation Apron Area	Project Complete and Accepted by City Council	Final Reimbursements Grant Closeout
AWOS Replacement	<ul style="list-style-type: none"> <li>• Submittals being reviewed</li> <li>• Awaiting change order approval from FAA</li> </ul>	Anticipated to begin work in early April, pending FAA change order approval
PAPI Installation and Retrofit	Currently underway	Completion of Installation Flight Check
Airport Restrooms Installation	Funding Approved by City Council	Meet with Engineering to design the project
Pilot's Lounge AC/Awning Installation	Funding Approved by City Council	Meet with Engineering to design the project

**Transit Update**

**By Jayne Pramod**

**TRACER Ridership:** A year to date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 18,295 riders compared to year to date ridership in February FY16/17, an increase of approximately 24%. Paratransit ridership is up 3,901 riders compared to the same time in FY16/17, an increase of approximately 45%. Overall the Tracer system ridership has increased by 22,196 riders over the same period last year, an overall increase of approximately 26%.

**February Year To Date Ridership Comparison**

	FY16/17	FY17/18
<b>Fixed Route Ridership</b>		
Regular	24,703	27,130
Student	15,821	21,999
Senior	7,895	11,809
Disabled	2,770	4,314
Free	5,063	5,616
Promo Passengers	7,605	8,798
Passengers w/tickets	11,982	13,252
Passengers w/transfers		1,216
<b>Total</b>	<b>75,839</b>	<b>94,134</b>
<b>Paratransit Ridership</b>		
Regular (Guest)	14	28
Senior	1,740	2,324
Disabled	6,452	9,370
Free	443	828
<b>Total</b>	<b>8,649</b>	<b>12,550</b>
<b>All Systems Ridership</b>		
<b>Total</b>	<b>84,488</b>	<b>106,684</b>

**Fixed Route On-Time Performance FY17/18:**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A Route	72%	69%	63%	68%	71%	66%	72%	<b>70%</b>				
B Route	70%	62%	56%	59%	60%	54%	65%	<b>65%</b>				
C Route	71%	65%	69%	69%	72%	69%	75%	<b>81%</b>				
D Route	90%	91%	81%	82%	77%	81%	85%	<b>86%</b>				
D Peak	90%	86%	77%	80%	62%	87%	72%	<b>82%</b>				
E Route	88%	79%	80%	84%	87%	90%	85%	<b>89%</b>				
F Route	94%	97%	87%	88%	93%	94%	89%	<b>96%</b>				
<b>OVERALL</b>	<b>82%</b>	<b>78%</b>	<b>73%</b>	<b>76%</b>	<b>75%</b>	<b>77%</b>	<b>78%</b>	<b>81%</b>				