

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: **Thursday, May 10, 2018, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **Tracy Transit Station, Room 103**
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on March 8, 2018 and April 12, 2018
5. Presentation on Consolidated Transportation Services Agency
6. Old Business
 - a. Provide Updates on Commission Goals and Objectives for FY 2017/18
7. Items from the Commission
8. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
9. Items from the Audience
10. Adjournment

POSTED: May 3, 2018

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6th Street, Tracy, during normal business hours.

MARCH 8, 2018

1. **CALL TO ORDER:** Commissioner Gamino called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Alice English, Larry Gamino, , Tim Silva, Sheetal Ohri,
 - b. **Absent:** Benjamin Grover, Alvin Vaughn
 - c. **Staff Present:** Ed Lovell, Management Analyst II; Jayne Pramod, Transit Coordinator
 - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF FEBRUARY 8, 2018**
 - a) **Motion to Approve:** Commissioner Silva
 - b) **Second:** Commissioner Ohri
 - c) **Abstain:** None
 - d) **Vote** Approved with amendment to Items from Staff:
Airport is not seeking reimbursement for storing surplus buses at the airport due to no agreement in place.
5. **Presentation on Valpico Road Widening:** Zabih Zaca, Senior Civil Engineer presented on Valpico Road Widening Project and addressed concerns from Commission and audience.
6. **NEW BUSINESS:**
 - a. **Appoint an Ad-Hoc Subcommittee to Focus on Bikeways Improvements:** Motion was made by Commissioner Silva and seconded by Commissioner English to table the item to next meeting.
 - b. **Receive Update on Airport Pilot's Lounge Improvements:** Staff provided updates and addressed concerns from Commission and audience on improvement items scheduled tentatively on March 20, 2018 for Council approval.
7. **OLD BUSINESS:**
 - a. **Provide Updates on Commission Goals and Objectives for FY2017/18:** Staff and Commission provided updates and addressed community outreach events, Bike to work and Short Range Transit Plan. Commissioner Silva provided draft Bicycle Survey for Commission review and feedback.
8. **ITEMS FROM COMMISSION:**

Commissioner Gamino: referred to Tracy Press article regarding parking congestion and spoke about a flight simulator program applying science and technology at high schools.
9. **ITEMS FROM STAFF:**
 - a. Ed Lovell provided airport updates. Commission comments and questions followed.
 - b. Staff provided transit updates on ridership and On Time Performance.

10. ITEMS FROM AUDIENCE:

Trina Anderson, Tracy Airport Association addressed her concerns regarding airport taxi way, apron area, non-aeronautical use of airport and ADA compliance. Ms. Anderson provided information on Young Eagles events.

Amar Kapoor, Tracy, asked if City has information about the Aquatic or Water Park in Tracy.

11. ADJOURNMENT TO NEXT REGULAR MEETING APRIL 12, 2018

- a. Motion to Approve:** Commissioner Silva
- b. Second:** Commissioner Eagles
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:53 p.m.

The above agenda was posted at Tracy City Hall on March 1, 2018. The above are action minutes. A recording is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

MAY 3, 2018

1. **CALL TO ORDER:** Commissioner Vaughn called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Alice English, Larry Gamino, Benjamin Grover, Sheetal Ohri, Tim Silva, Alvin Vaughn
 - b. **Absent:** None
 - c. **Staff Present:** Brian MacDonald, Parks & Recreation Director; Ed Lovell, Management Analyst II; Jayne Pramod, Transit Coordinator
 - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** Steven Bradford, Tracy, commented on Nancy Earhart's dedication and hard work as an Airport Coordinator at the Tracy Airport. He enquired about her vacancy.
Yvonne Eder, Tracy, invited all to attend Transportation Meeting sponsored by Indivisible Tracy, April 15, 2018, 3PM, at the Tracy Community Center.
4. **APPROVAL OF REGULAR MEETING MINUTES OF MARCH 8, 2018**
Commission and audience addressed their disappointment and concerns regarding the minute format of March 8, 2018 Commission minutes. Motion made by Commissioner Silva to add Discussion about Minutes to the next meeting agenda was seconded by Commissioner English. Voice vote found all in favor.
Commissioner Silva motioned to approve meeting minutes of March 8, 2018 with amendment to item # 5. Motion died for lack of a second.
5. **NEW BUSINESS:**
 - a. **Appoint an Ad-Hoc Subcommittee to Focus on Bikeways Improvements:**
Motion was made by Commissioner Silva to approve formation of the Ad-Hoc Subcommittee to focus on Bikeways Improvements, seconded by Commissioner English. Commissioners Silva and Grover are the new Ad-Hoc subcommittee members.
6. **OLD BUSINESS:**
 - a. **Provide Updates on Commission Goals and Objectives for FY2017/18:** Staff and Commission provided updates. Commissioners will do outreach at Framers Market, Bike Event and Block Party. Short Range Transit Plan public outreach will be held on May 16th or 17th, 2018. City has a Bike Survey online for public. Bikeways Masterplan update is being coordinated with the Roadways Master Plan update.
7. **ITEMS FROM COMMISSION:**
Commissioner Gamino: referred to the Tri Valley Railroad meeting held a week ago. He suggested Transportation Advisory Commission should be able to provide input on discussion regarding station location. Motion was made to sponsor item on agenda to discuss or make a recommendation, Commissioner Grover seconded the motion. Staff will contact rail authority to present to Commission at the next meeting or June meeting.

Commissioner English: provided information on the railroad meeting held at Tracy Transit Station and recommended attending one of the meetings that will be held at Livermore or Tracy.

8. ITEMS FROM STAFF:

- a. Ed Lovell provided airport updates. Commission comments and questions followed.
- b. Staff provided transit updates on ridership and On Time Performance. Commissioner Gamino requested flyers on April Free Rides to be provided to the Interfaith Ministry that assist low income residents.
- c. Staff informed City has a contractor restriping the bike lanes, a complete list is not available but the project is in phases.

9. ITEMS FROM AUDIENCE:

Richard Ortenheim, Skyview Aviation, addressed his support and appreciation for the City doing a great job but he addressed various concerns on City's way of conducting business that contradicts the rules and regulations that pertain to airport. He provided various examples on City's lack of providing accurate information to public.

Trina Anderson, Tracy, appreciates the good job that City is doing. She enquired about the airport display day and thanked for airport amenities, but also addressed her concerns regarding surplus bus stored at the airport, water pipelines for new development, unmarked oil barrels and compensation for the waterlines. She provided Young Eagles event dates.

George Riddle, Tracy, enquired about the airport coordinator's vacancy and City's intention on the oversight of the airport.

10. ADJOURNMENT TO NEXT REGULAR MEETING MAY 10, 2018

- a. **Motion to Approve:** Commissioner Silva
- b. **Second:** Commissioner English
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:32 p.m.

The above agenda was posted at Tracy City Hall on April 6, 2018. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
May 10, 2018**

AGENDA ITEM 6.a.

REQUEST

PROVIDE UPDATE ON COMMISSION GOALS AND OBJECTIVES FOR FY 2017/18

DISCUSSION

At the June 8, 2017 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the upcoming fiscal year 2017/2018.

Below are the commission recommended goals for FY 17/18 with suggested dates by which to accomplish the goals. These goals and dates were approved by the TAC at the July 13, 2017 regular meeting.

FY17/18 Transportation Commission Goals

	GOAL	TIMELINE	SUB-COMMITTEE
OUTREACH	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: May 19th, June 16th
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: June 1 st
	Participate in PD Safety Fair with Bicycle Safety Information	May 2018	Silva, Ohri COMPLETE
	Explore Rail Road Days Festival Concept with Chamber of Commerce and ACE	June 2018	Grover, Gamino
TRANSIT	Provide Comments to City Council on the ACE <i>forward</i> draft environmental impact report (DEIR)	July 2017	COMPLETE All Commissioners
	Provide Input on Updated Short Range Transit Plan	June 2018	Vaughn, Grover

AIRPORT	Provide Assistance with Display Days Events at the Tracy Municipal Airport	Dates TBD Spring 2018	Ohri, English, Gamino
BIKEWAYS	Conduct a Bikeways Survey	May 2018	Silva, Grover
	Provide Input on Updated Bikeways Master Plan	June 2018	Silva, Grover
	Seek Bikeways Grant Opportunities	June 2018	Silva, Grover, Ohri

In order to successfully complete each of these goals, staff is asking the commissioners to form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of at least 2 but no more than 3 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission provide updates on the commission goals and objectives for FY 2017/18.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
May 10, 2018**

AGENDA ITEM 8

Staff Items

Annual Commission Items:

- Airport Improvement Items Update (January/April/July/October)
- Ground Lease Rate Increase (April/May)
- Election of Chair/Vice-Chair (May)
- Unmet Transit Needs (October)
- CIP Review (October/November)

Airport Update

By Ed Lovell

Airport Improvement Items:

Project	Current Status	Next Steps
Reconstruction of pavements on Runways and Taxiway	Project Complete and Accepted by City Council	Final Reimbursements Grant Closeout
Reconstruction of General Aviation Apron Area	Project Complete and Accepted by City Council	Final Reimbursements Grant Closeout
AWOS Replacement	<ul style="list-style-type: none"> • Submittals being reviewed • Awaiting change order approval from FAA 	Anticipated to begin work in early April, pending FAA change order approval
PAPI Installation and Retrofit	Currently underway	Completion of Installation Flight Check
Airport Restrooms Installation	City Staff working on design	Completion of design
Pilot's Lounge AC/Awning Installation	City Staff working on design	Completion of design

TRACER Ridership: A year to date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 16,518 riders compared to year to date ridership in March FY16/17, an increase of approximately 18%. Paratransit ridership is up 4,260 riders compared to the same time in FY16/17, an increase of approximately 42%. Overall the Tracer system ridership has increased by 20,778 riders over the same period last year, an overall increase of approximately 21%.

March Year To Date Ridership Comparison

	FY16/17	FY17/18
Fixed Route Ridership		
Regular	28,182	30,440
Student	18,523	24,945
Senior	9,288	13,176
Disabled	3,403	4,790
Free	5,063	6,382
Promo Passengers	10,291	8,798
Passengers w/tickets	14,670	15,570
Passengers w/transfers		1,837
Total	89,420	105,938
Paratransit Ridership		
Regular (Guest)	16	32
Senior	2,028	2,644
Disabled	7,521	10,750
Free	520	919
Total	10,085	14,345
All Systems Ridership		
Total	99,505	120,283

Fixed Route On-Time Performance FY17/18:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A Route	72%	69%	63%	68%	71%	66%	72%	70%	72%			
B Route	70%	62%	56%	59%	60%	54%	65%	65%	69%			
C Route	71%	65%	69%	69%	72%	69%	75%	81%	75%			
D Route	90%	91%	81%	82%	77%	81%	85%	86%	93%			
D Peak	90%	86%	77%	80%	62%	87%	72%	82%	97%			
E Route	88%	79%	80%	84%	87%	90%	85%	89%	92%			
F Route	94%	97%	87%	88%	93%	94%	89%	96%	91%			
OVERALL	82%	78%	73%	76%	75%	77%	78%	81%	84%			