

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: **Thursday, June 14, 2018, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **Tracy Transit Station, Room 103**
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on May 10, 2018
5. Election of Chair and Vice Chair
6. Old Business
 - a. Provide Updates on Commission Goals and Objectives for FY 2017/18
7. New Business
 - a. Discuss Whether to Cancel the Regular Transportation Commission Meeting Scheduled for Thursday, July 12, 2018
8. Items from the Commission
9. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
 - c. Bikeways Striping Update
10. Items from the Audience
11. Adjournment

POSTED: June 7, 2018

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6th Street, Tracy, during normal business hours.

MAY 10, 2018

1. **CALL TO ORDER:** Commissioner Vaughn called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Alice English, Larry Gamino, Sheetal Ohri, Tim Silva, Roderick Stevenson, Alvin Vaughn
 - b. **Absent:** Benjamin Grover
 - c. **Staff Present:** Brian MacDonald, Parks & Recreation Director; Ed Lovell, Management Analyst II; Jayne Pramod, Transit Coordinator
 - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** John Silva, Central Valley Velo Bicycle Club, Tracy, provided his input on the existing bike lanes, connectivity, bike safety and bikeway improvement. He suggested posting on the roads sign 'Share the Road with Bicycles', where there are no existing bike lanes, to assist motorist and bicyclist.
4. **APPROVAL OF REGULAR MEETING MINUTES OF MARCH 8, 2018**
 - a) **Motion to Approve:** Commissioner Silva
 - b) **Second:** Commissioner English
 - c) **Abstain:** Commissioner Stevenson
 - d) **Vote:** Approved with amendment to Item # 5: Zabih Zaca, Senior Engineer, presented on Valpico Road Widening between Tracy Blvd and Glenbriar Drive Project, and addressed safety concerns from Commission and audience

APPROVAL OF REGULAR MEETING MINUTES OF APRIL 12, 2018

- a) **Motion to Approve:** Commissioner Silva
- b) **Second:** Commissioner English
- c) **Abstain:** Commissioner Stevenson
- d) **Vote:** Approved with unanimous vote

Ed Lovell addressed the reappointment of Commissioners Vaughn and Silva and appointment of new Commissioner Roderick Stevenson.

5. PRESENTATION ON CONSOLIDATED TRANSPORTATION SERVICES AGENCY

Jean Foletta-Morales, RTD Chief Operating Officer, presented on Consolidated Transportation Services Agency (CTSA), its functions, benefits, customer service and addressed concerns from Commission and audience.

6. OLD BUSINESS:

- a. **Provide Updates on Commission Goals and Objectives for FY2017/18:** Commissioners Stevenson and English will check their schedule to confirm their availability to attend Saturdays Downtown Farmers Market, Commissioners Stevenson and Silva agreed to attend June 1st, Block Party event to conduct public outreach. Staff provided information on Bike to Work Week and Bike to Work Day. Staff encouraged Commission to attend any one of the three Short Range Transit

Plan Community Meetings. Staff responded to Commission's questions on bike grants, simple bike projects and the existing bike lane restriping.

7. ITEMS FROM COMMISSION:

Commissioner Silva: provided feedback on the Central Valley Velo Bicycle meeting he attended. Members of the Bicycle club thanked Commission for their hard work.

Commissioner English acknowledged Central Valley Velo members.

Commissioner Vaughn: provided information on the railroad meeting he and Commissioner English attended.

Commissioner English: recommended attending the next Tri-Valley - SJ Valley Regional Rail Authority Meeting at Tracy Transit Station on June 13, 2018 at 2PM.

Commission Gamino: enquired about status on Airport Coordinator recruitment. Staff informed the recruitment will be for an Airport Manager position, will be taken to the Council on June 19th for approval.

8. ITEMS FROM STAFF:

- a. Ed Lovell provided airport updates. Commission comments and questions followed.
- b. Staff provided transit updates on ridership and On Time Performance. Per Commission request Staff reached out to the Rail authority, on their availability to present to TAC. Staff provided information requested by Commissioner Vaughn regarding transit software.

- 9. ITEMS FROM AUDIENCE:** John Silva, Central Valley Velo Bicycle Club, mentioned the biggest challenge is getting info regarding bike related and other events organized or conducted by the City. He recommended using social media to bridge the gap between the cyclist community and the City.

10. ADJOURNMENT TO NEXT REGULAR MEETING JUNE 14, 2018

- a. **Motion to Approve:** Commissioner Gamino
- b. **Second:** Commissioner Silva
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:38 p.m.

The above agenda was posted at Tracy City Hall on May 3, 2018. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
June 14, 2018**

AGENDA ITEM 6.a.

REQUEST

PROVIDE UPDATE ON COMMISSION GOALS AND OBJECTIVES FOR FY 2017/18

DISCUSSION

At the June 8, 2017 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the upcoming fiscal year 2017/2018.

Below are the commission recommended goals for FY 17/18 with suggested dates by which to accomplish the goals. These goals and dates were approved by the TAC at the July 13, 2017 regular meeting.

FY17/18 Transportation Commission Goals

	GOAL	TIMELINE	SUB-COMMITTEE
OUTREACH	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting <u>Next Dates:</u> June 16 th , July 14 th , August 4 th
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting <u>Next Dates:</u> June 29 th , July 20 th , August 10 th
	Participate in PD Safety Fair with Bicycle Safety Information	May 2018	Silva, Ohri COMPLETE
	Explore Rail Road Days Festival Concept with Chamber of Commerce and ACE	June 2018	Grover, Gamino
TRANSIT	Provide Comments to City Council on the ACE <i>forward</i> draft environmental impact report (DEIR)	July 2017	COMPLETE All Commissioners

	Provide Input on Updated Short Range Transit Plan	June 2018	Vaughn, Grover
AIRPORT	Provide Assistance with Display Days Events at the Tracy Municipal Airport	Dates TBD Spring 2018	Ohri, English, Gamino ON HOLD
BIKEWAYS	Conduct a Bikeways Survey	May 2018	Silva, Grover COMPLETE
	Provide Input on Updated Bikeways Master Plan	June 2018	Silva, Grover
	Seek Bikeways Grant Opportunities	June 2018	Silva, Grover, Ohri COMPLETE

In order to successfully complete each of these goals, staff is asking the commissioners to form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of at least 2 but no more than 3 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission provide updates on the commission goals and objectives for FY 2017/18.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
June 14, 2018**

AGENDA ITEM 9

Staff Items

Annual Commission Items:

- Airport Improvement Items Update (January/April/July/October)
- Ground Lease Rate Increase (April/May)
- Election of Chair/Vice-Chair (May)
- Unmet Transit Needs (October)
- CIP Review (October/November)

Airport Update

By Ed Lovell

Airport Improvement Items:

Project	Current Status	Next Steps
Reconstruction of pavements on Runways and Taxiway	Grant has been closed.	N/A
Reconstruction of General Aviation Apron Area	Processing final reimbursements	Grant Closeout
AWOS Replacement	Change order approved by FAA	Anticipated to begin work in early June
PAPI Installation and Retrofit	Installation of PAPI complete	Flight Check Agreement with FAA
Airport Restrooms Installation	City Staff working on design	Completion of design
Pilot's Lounge AC/Awning Installation	City Staff working on design	Completion of design

Transit Update

By Jayne Pramod

TRACER Ridership: A year to date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 12,191 riders compared to year to date ridership in April FY16/17, an increase of approximately 11%. Paratransit ridership is up 1,811 riders compared to the same time in FY16/17, an increase of approximately 13%. Overall the Tracer system ridership has increased by 14,002 riders over the same period last year, an overall increase of approximately 11%

April Year To Date Ridership Comparison

	FY16/17	FY17/18
Fixed Route Ridership		
Regular	37784	37951
Student	28075	29581
Senior	12213	15438
Disabled	4717	5910
Free	10565	7165
Promo Passengers	1454	8063
Passengers w/tickets	15771	15420
Passengers w/transfers		3242
Total	110,579	122,770
Paratransit Ridership		
Regular (Guest)	0	36
Senior	2878	2994
Disabled	10,487	11,907
Free	680	998
Total	14,045	15,856
All Systems Ridership		
Total	124,624	138,626

Fixed Route On-Time Performance FY17/18:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A Route	72%	69%	63%	68%	71%	66%	72%	70%	72%	72%		
B Route	70%	62%	56%	59%	60%	54%	65%	65%	69%	64%		
C Route	71%	65%	69%	69%	72%	69%	75%	81%	75%	76%		
D Route	90%	91%	81%	82%	77%	81%	85%	86%	93%	94%		
D Peak	90%	86%	77%	80%	62%	87%	72%	82%	97%	97%		
E Route	88%	79%	80%	84%	87%	90%	85%	89%	92%	95%		
F Route	94%	97%	87%	88%	93%	94%	89%	96%	91%	94%		
OVERALL	82%	78%	73%	76%	75%	77%	78%	81%	84%	85%		