

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: **Thursday, November 8, 2018, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **Tracy Transit Station, Room 103**
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on October 11, 2018.
5. New Business
 - a. Receive Presentation and Provide Input on Short Range Transit Plan Preferred Service Plan
6. Items from the Commission
7. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
8. Items from the Audience
9. Adjournment

POSTED: November 1, 2018

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6th Street, Tracy, during normal business hours.

OCTOBER 11, 2018

1. **CALL TO ORDER:** Commissioner Vaughn called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Alice English, Larry Gamino, Benjamin Grover, Alvin Vaughn.
 - b. **Absent:** Sheetal Ohri, Tim Silva, Roderick Stevenson.
 - c. **Staff Present:** Ed Lovell, Management Analyst II; Jayne Pramod, Transit Coordinator
 - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE: None**
4. **APPROVAL OF REGULAR MEETING MINUTES OF SEPTEMBER 13, 2018**
 - a) **Motion to Approve:** Commissioner Gamino
 - b) **Second:** Commissioner Grover
 - c) **Abstain:** None
 - d) **Vote:** Approved with unanimous vote
5. **NEW BUSINESS:**
 - a. **Discuss and Approve Commission Presentation Topics for FY2018/19:** Commission discussed and suggested a list of presentation topics. Commissioner Grover's motion to approve the list of presentation topics, was seconded by Commissioner English.
 - b. **Provide Updates on Commission Goals and Objectives for FY 2018/19:** Staff provided update on the existing Framer's Market and new Winter Farmer's Market. Commissioner Grover addressed on promotional marketing items for outreach. Commissioner Vaughn enquired about Short Range Transit Plan draft presentation. Commissioner Gamino enquired about City organized Block Party events.
6. **ITEMS FROM COMMISSIONER:**

Commissioner English: referred to the Tracy Golden Agers meeting she attended and seniors request to have a bus stop bench installed at East Street and Community Center bus stop.

Commissioner Gamino: referred to a topic discussed in the past on Commission's interest in cancelling a scheduled Commission meeting, is it recommended based on Commission needs or is it planned.
7. **ITEMS FROM STAFF:**
 - a) **Airport Updates:** Ed Lovell provided airport updates. Staff and Commission discussed project information and status on restroom project, pilot lounge awning installation, beacon and T-hangar projects at the airport. Commissioner English enquired if beacon light installation can be expedited. Trina Anderson, Tracy, reported beacon green light was out of service and a service request was placed on out of service runway end light. She complimented maintenance on mowing. Suggested City to have an open house to celebrate Tracy Airport's 90th Anniversary.

Ms. Anderson submitted the Tracy Airport Association's requested modifications to Airport Rules and Regulations, copy provided to Commission. Staff provided information on Tracy Airport Manager job posting.

b) Transit Updates: Staff provided transit updates on ridership, On Time Performance and availability of real time software. Also provided information on RTD's Hopper 99 Route to Mountain House, Tracy ACE Station and Tracy Transit Station. Requested Commission to attend the Unmet Transit Needs Hearing on October 16, 2018 or provide any unmet transit needs request they have to staff. Staff encouraged Commission to attend the City Council Meeting during Annual Transportation Update.

8. ITEMS FROM AUDIENCE: None

9. ADJOURNMENT TO NEXT REGULAR MEETING NOVEMBER 8, 2018

- a. Motion to Adjourn:** Commissioner Grover
- b. Second:** Commissioner English
- c. Vote:** Approved by unanimous vote
- d. Time:** 7:54 p.m.

The above agenda was posted at Tracy City Hall on October 5, 2018. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
October 11, 2018**

AGENDA ITEM 7

Staff Items

Annual Commission Items:

- Airport Improvement Items Update (January/April/July/October)
- Ground Lease Rate Increase (April/May)
- Election of Chair/Vice-Chair (May)
- Unmet Transit Needs (October)
- CIP Review (October/November)

Airport Update

By Ed Lovell

Airport Improvement Items:

Project	Current Status	Next Steps
AWOS Replacement	Minor Adjustments to AWOS	Process final payments
PAPI Installation and Retrofit	Installation of PAPI complete	Flight Check Agreement with FAA
Airport Restrooms Installation	Bid Specs are being put together to go out to bid.	Solicit bids for construction.
Pilot's Lounge AC/Awning Installation	AC Unit Installation Complete Awning installation in process	Completion of Awning Installation and ADA pad
Beacon Light Installation	Award of Contract	Issue Notice to Proceed
Tee-Hangar Taxi Lane Pavement Reconstruction	Grant Awarded by FAA	Issue Notice to Proceed Winter shutdown until Spring

