

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: **Thursday, April 11, 2019, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **Tracy Transit Station, Room 103**
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on March 14, 2019.
5. New Business
 - a. Receive Update on Airport Hangar Agreement Review Committee
 - b. Receive Update and Provide Input on Fixed Route Schedule for FY19/20
 - c. Provide Updates on Commission Goals and Objectives for FY 2018/19
6. Items from the Commission
7. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
8. Items from the Audience
9. Adjournment

POSTED: April 5, 2019

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6th Street, Tracy, during normal business hours.

March 14, 2019

1. **CALL TO ORDER:** Commissioner Vaughn called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Alice English, Larry Gamino, Rajnish Khanna, Tim Silva, Alvin Vaughn
 - b. **Absent:** Roderick Stevenson.
 - c. **Staff Present:** Brian MacDonald, Parks and Recreation Director; Paul Jessup, Airport Manager; Ed Lovell, Management Analyst II; Jayne Pramod, Transit Coordinator
 - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** Trina Anderson, Tracy Airport Association, requested Commission to sponsor Airport 90th Anniversary Event as an agenda item for next meeting. Ms. Anderson also provided upcoming Young Eagles event dates.
4. **APPROVAL OF REGULAR MEETING MINUTES OF DECEMBER 13, 2018 AND THE SPECIAL MEETING ON JANUARY 10, 2019**
 - a) **Motion to Approve:** Commissioner Silva
 - b) **Second:** Commissioner Khanna
 - c) **Abstain:** None
 - d) **Vote:** Approved with unanimous vote
5. **NEW BUSINESS:**
 - a. **Appointment of One Transportation Advisory Commissioner with One Alternate to an Airport Hangar Agreement Review Committee:** Paula Jessup, Airport Manager, addressed the Airport Agreement update process and requested a member of the Commission to be on the Committee to assist with the Airport Hangar Agreement Review. Motion to nominate Commissioner Silva by Commissioner English, second by Commissioner Khanna, was unanimously approved. Commissioner English was nominated by Commissioner Silva as an alternate, second by Commissioner Khanna, was approved unanimously.
 - b. **Provide Updates on Commission Goals and Objectives for FY 2018/19:** Staff provided updates on Farmers Market, Safety Fair and Bike to Work event. Commissioner Vaughn enquired about Short Range Transit Plan (SRTP), staff informed about the internal discussion regarding the SRTP. Commissioner Khanna requested update on Valley Link Survey.
6. **ITEMS FROM COMMISSION:**

Commissioner Gamino: Referred to Davis and Stockton Downtown Parking improvements. Suggested Tracy to consider paid parking and recommended City plan parking structures for future growth and downtown expansion.

Commissioner Vaughn: Referred to the handout and commented on pedestrian safety risks and deaths in 28 - year high.

Commissioner English: sponsored Airport Anniversary event as an item agenda for next meeting. Commissioner Khanna supported the request and agreed to co-sponsor the

item. Informed Commission regarding the State of the City event, on Tuesday, March 19th, 2019.

7. ITEMS FROM STAFF:

- a. Airport Updates:** Paula Jessup provided airport updates. Staff and Commission discussed project information and status. Hangar tenants will be offered reduced Hangar rates during the construction, starting in May 2019.
- b. Transit Updates:** Staff provided transit updates on ridership and information on fixed route schedule change for the existing routes. Commissioner Khanna recommended improved schedule to reflect better connection with Regional and Commuter services. Commissioner Silva addressed disappointment on the On Time Performance and commented on the frustration of a customer waiting at the stop, bus arrived extremely late. Commissioner Vaughn addressed his concern about operator hand collecting fares due to inoperable fareboxes.

8. ITEMS FROM AUDIENCE:

9. ADJOURNMENT TO NEXT REGULAR MEETING APRIL 11, 2019

- a. Motion to Adjourn:** Commissioner Silva
- b. Second:** Commissioner English
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:05 p.m.

The above agenda was posted at Tracy City Hall on March 7, 2019. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
April 11, 2019**

AGENDA ITEM 5.c.

REQUEST

PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES FOR FY 2018/19

DISCUSSION

At the August 9, 2018 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2018/2019.

Below are the commission recommended goals for FY 18/19 which were approved at the September 13, 2018 regular meeting.

FY18/19 Transportation Commission Goals

	GOAL	TIMELINE	SUB-COMMITTEE
OUTREACH	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: 4/27, 5/18, 6/8
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting
	Public Outreach at Movies on the Plaza	As scheduled in conjunction with the City booth	Assignments made each commission meeting
	Participate in PD Safety Fair with Bicycle Safety Information	October 2019	Silva, English
	Develop promotional materials to be used at public outreach events	March 2019	Stevenson
	Create domain names for easier access to online information	March 2019	Stevenson

TRANSIT	Provide Input on Updated Short Range Transit Plan	November 2018	Vaughn
	Improve promotion of public transportation within and connecting to Tracy	June 2019	Vaughn, Khanna
BIKEWAYS	Identify high priority bike lane rehab areas	April 2019	Silva
	Provide Input on Updated Bikeways Master Plan	June 2019	Silva
	Recommend high priority bike/ped projects to City Council through the CIP process	December 2018	Silva, English
EDUCATION	Receive presentations on areas related to the purpose of the commission	June 2019	

In order to successfully complete each of these goals, the commissioners will form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of at least 2 but no more than 3 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission provide updates on the commission goals and objectives for FY 2018/19.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
April 11, 2019**

AGENDA ITEM 7

Staff Items

Annual Commission Items:

- Election of Chair/Vice-Chair (May)
- Unmet Transit Needs (October)
- CIP Review (November/December)

Airport Project Update

By Paula Jessup

Airport Improvement Items:

Project	Current Status	Next Steps
PAPI Installation and Retrofit	Installation of PAPI complete	Schedule Flight Check
Airport Restrooms Installation	Bid Specs are being put together to go out to bid.	Solicit bids for construction.
Beacon Light Installation	Project complete.	Final reimbursements and Grant Closeout
Tee-Hangar Taxi Lane Pavement Reconstruction	Precon meeting on 3/6/19 Notice to Proceed Issued Project to begin May 1 st	Project Completion (Anticipated end of July)

TRACER Ridership: A year to date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 3,755 riders compared to year to date ridership in February FY17/18, an increase of approximately 3.8%. Paratransit ridership is down 48 riders compared to the same time in FY17/18, a decrease of approximately 0.3%. Overall the Tracer system ridership has increased by 3,707 riders over the same period last year, an overall increase of approximately 3.3%.

February Year To Date Ridership Comparison

	FY 17/18	FY 18/19
Fixed Route Ridership		
Regular	27,130	20,483
Student	21,999	14,509
Senior	11,809	9,279
Disabled	4,314	2,835
Free	5,616	4,173
Promo Passengers	8,063	27,602
Passengers w/tickets	13,102	15,594
Passengers w/transfers	2,621	3,934
<i>Total</i>	94,654	98,409
Paratransit Ridership		
Regular (Guest)	28	41
Senior	2,324	2,528
Disabled	9,399	9,162
Free	828	800
<i>Total</i>	12,579	12,531
All Systems Ridership	107,233	110,940

Fixed Route On-Time Performance FY18/19:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A Route	79%	70%	68%	71%	70%	77%	76%	74%				
B Route	67%	59%	59%	54%	63%	65%	66%	66%				
C Route	80%	68%	64%	65%	73%	80%	80%	82%				
D Route	93%	87%	85%	89%	81%	89%	87%	87%				
D Peak	98%	94%	84%	85%	83%	83%	84%	84%				
E Route	97%	99%	91%	97%	92%	85%	84%	83%				
F Route	96%	93%	91%	83%	88%	95%	89%	95%				
OVERALL	87%	81%	77%	78%	78%	82%	81%	82%				