

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Thursday, May 9, 2019, 7:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **Tracy Transit Station, Room 103**  
**50 East 6<sup>th</sup> Street, Tracy**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on April 11, 2019.
5. New Business
  - a. Receive Presentation on San Joaquin RTD's VanGo Service
  - b. Receive Update on Airport Anniversary Event
  - c. Receive Update on Airport Master Plan Update
  - d. Provide Updates on Commission Goals and Objectives for FY 2018/19
6. Items from the Commission
7. Items from Staff
  - a. Airport Projects Update
  - b. Transit Ridership and Performance Update
  - c. Bikeways Update – MacArthur Road Widening
8. Items from the Audience
9. Adjournment

## **POSTED: May 2, 2019**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6<sup>th</sup> Street, Tracy, during normal business hours.

April 11, 2019

1. **CALL TO ORDER:** Commissioner Vaughn called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Alice English, Larry Gamino, Rajnish Khanna, Tim Silva, Roderick Stevenson, Alvin Vaughn
  - b. **Absent:** Rajnish Khanna
  - c. **Staff Present:** Brian MacDonald, Parks and Recreation Director; Paul Jessup, Airport Manager; Ed Lovell, Management Analyst II; Jayne Pramod, Transit Coordinator
  - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF MARCH 14, 2019**
  - a) **Motion to Approve:** Commissioner Silva
  - b) **Second:** Commissioner Gamino
  - c) **Abstain:** None
  - d) **Vote:** Approved with unanimous vote
5. **NEW BUSINESS:**
  - a. **Receive Update on Airport Hangar Agreement Review Committee:** Paula Jessup, Airport Manager, addressed the Airport Hangar Agreement update process. Draft Ground Hangar Agreement will be brought to TAC in six months.
  - b. **Receive Update and provide Input on Fixed Route Schedule for FY19/20:** Ed Lovell provided Commission the revised schedule for the existing fixed routes for discussion and recommendation for approval.
  - c. **Provide Updates on Commission Goals and Objectives for FY 2018/19:** Staff provided availability of City booths at Farmers Market for Commission Outreach on Saturdays April 27, May 18 and June 8.
6. **ITEMS FROM COMMISSION:**

Commissioner English: enquired status on Airport Event in June and offered assistance. Airport Manager Paula Jessup and Airport Association Trina Anderson provided updates. May 5, 2019 Chamber of Commerce Mixer will be held at the Tracy Airport along with SkyView Aviation.
7. **ITEMS FROM STAFF:**
  - a. **Airport Updates:** Paula Jessup provided airport updates. Staff and Commission discussed project information and status.
  - b. **Transit Updates:** Staff provided transit updates on ridership. Staff informed the Commission that the contract with Ride Right would be extended for one year. An RFP for a new operations contract will be released later in the year.
8. **ITEMS FROM AUDIENCE:** None

- 9. ADJOURNMENT TO NEXT REGULAR MEETING MAY 9, 2019**
- a. Motion to Adjourn:** Commissioner Silva
  - b. Second:** Commissioner Stevenson
  - c. Vote:** Approved by unanimous vote
  - d. Time:** 8:12 p.m.

The above agenda was posted at Tracy City Hall on April 5, 2019. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

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Ed Lovell, Staff Liaison

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
May 9, 2019**

**AGENDA ITEM 5.d.**

**REQUEST**

**PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES FOR FY 2018/19**

**DISCUSSION**

At the August 9, 2018 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2018/2019.

Below are the commission recommended goals for FY 18/19 which were approved at the September 13, 2018 regular meeting.

**FY18/19 Transportation Commission Goals**

	<b>GOAL</b>	<b>TIMELINE</b>	<b>SUB-COMMITTEE</b>
<b>OUTREACH</b>	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting  Next Dates: 5/18, 6/8, 7/20
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting  Next Dates: 5/31, 6/14, 7/12, 8/9
	Public Outreach at Movies on the Plaza	As scheduled in conjunction with the City booth	Assignments made each commission meeting  Next Dates: 6/28, 7/26, 8/23
	Participate in PD Safety Fair with Bicycle Safety Information	October 2019	Silva, English
	Develop promotional materials to be used at public outreach events	March 2019	Stevenson

	Create domain names for easier access to online information	March 2019	Stevenson
<b>TRANSIT</b>	Provide Input on Updated Short Range Transit Plan	November 2018	Vaughn
	Improve promotion of public transportation within and connecting to Tracy	June 2019	Vaughn, Khanna
<b>BIKEWAYS</b>	Identify high priority bike lane rehab areas	April 2019	Silva
	Provide Input on Updated Bikeways Master Plan	June 2019	Silva
	Recommend high priority bike/ped projects to City Council through the CIP process	December 2018	Silva, English
<b>EDUCATION</b>	Receive presentations on areas related to the purpose of the commission	June 2019	

In order to successfully complete each of these goals, the commissioners will form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of at least 2 but no more than 3 commissioners.

**FISCAL IMPACT**

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

**RECOMENDATION**

That the Commission provide updates on the commission goals and objectives for FY 2018/19.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
May 9, 2019**

**AGENDA ITEM 7**

***Staff Items***

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Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Unmet Transit Needs (October)
- CIP Review (November/December)

***Airport Project Update***

***By Paula Jessup***

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**Airport Improvement Items:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
PAPI Installation and Retrofit	Flight Check Scheduled	Final reimbursements and grant closeout
Airport Restrooms Installation	Bid Specs are being put together to go out to bid.	Solicit bids for construction.
Beacon Light Installation	Project complete.	Final reimbursements and Grant Closeout
Tee-Hangar Taxi Lane Pavement Reconstruction	Construction started May 1 <sup>st</sup>	Project Completion (Anticipated end of July)

**TRACER Ridership:** A year to date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 2,935 riders compared to year to date ridership in March FY17/18, an increase of approximately 2.7%. Paratransit ridership is down 166 riders compared to the same time in FY17/18, an decrease of approximately 1.2%. Overall the Tracer system ridership has increased by 2,769 riders over the same period last year, an overall increase of approximately 2.2%.

**March Year To Date Ridership Comparison**

	<b>FY 17/18</b>	<b>FY 18/19</b>
<b>Fixed Route Ridership</b>		
Regular	30,440	23,364
Student	24,945	17,265
Senior	13,176	10,591
Disabled	4,790	3,355
Free	6,382	5,066
Promo Passengers (Total)	8,063	27,602
<i>Promo Regular</i>		11,270
<i>Promo Student</i>		9,886
<i>Promo Senior</i>		3,746
<i>Promo ADA</i>		1,733
<i>Promo Free</i>		967
Passengers w/tickets	15,420	17,637
Passengers w/transfers	3,242	4,513
<b>Total</b>	<b>106,458</b>	<b>109,393</b>
<b>Paratransit Ridership</b>		
Regular (Guest)	32	49
Senior	2,644	2,818
Disabled	10,779	10,429
Free	919	912
<b>Total</b>	<b>14,374</b>	<b>14,208</b>
<b>All Systems Ridership</b>	<b>120,832</b>	<b>123,601</b>

**Fixed Route On-Time Performance FY18/19:**

	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>
A Route	79%	70%	68%	71%	70%	77%	76%	74%	75%			
B Route	67%	59%	59%	54%	63%	65%	66%	66%	68%			
C Route	80%	68%	64%	65%	73%	80%	80%	82%	78%			
D Route	93%	87%	85%	89%	81%	89%	87%	87%	90%			
D Peak	98%	94%	84%	85%	83%	83%	84%	84%	93%			
E Route	97%	99%	91%	97%	92%	85%	84%	83%	80%			
F Route	96%	93%	91%	83%	88%	95%	89%	95%	95%			
<b>OVERALL</b>	<b>87%</b>	<b>81%</b>	<b>77%</b>	<b>78%</b>	<b>78%</b>	<b>82%</b>	<b>81%</b>	<b>82%</b>	<b>83%</b>			