

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: **Thursday, June 13, 2019, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **Tracy Transit Station, Room 103**
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on May 9, 2019.
5. New Business
 - a. Election of Chair and Vice Chair
 - b. Receive Presentation from San Joaquin Council of Governments
 - c. Receive Update on Airport Anniversary Event
 - d. Provide Updates on Commission Goals and Objectives for FY 2018/19
6. Items from the Commission
7. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
 - c. Bikeways Update – Green Striping
8. Items from the Audience
9. Adjournment

POSTED: June 6, 2019

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6th Street, Tracy, during normal business hours.

MAY 9, 2019

1. **CALL TO ORDER:** Commissioner Vaughn called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Alice English, Gary Cooper, Jacob Hunter, Rajnish Khanna, , Alvin Vaughn
 - b. **Absent:** Tim Silva, Roderick Stevenson
 - c. **Staff Present:** Paul Jessup, Airport Manager; Ed Lovell, Management Analyst II; Jayne Pramod, Transit Coordinator
 - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF APRIL 11, 2019**
 - a) **Motion to Approve:** Commissioner Khanna
 - b) **Second:** Commissioner English
 - c) **Abstain:** None
 - d) **Vote:** Approved with amendment to Item 6, Items from Commission: Tracy Airport to host Chamber Mixer on May 23, 2019
5. **NEW BUSINESS:**
 - a. **Receive Presentation on San Joaquin RTD's VanGo Service:** Victoria Gonzalez, RTD, presented on new RTD VanGO Countywide transportation service. She addressed Commission questions and concerns regarding the service.
 - b. **Receive Update on Airport Anniversary Event:** Staff provided available updates on Airport Anniversary Event. Paul Jessup, Airport Manager provided updates on May 23, 2019 Chamber Mixer event hosted by Tracy Airport.
 - c. **Receive Update on Airport Master Plan Update:** Staff provided update on Airport Master Plan. Staff and Commission discussed various future improvements that will be included in the new master plan.
 - d. **Provide Updates on Commission Goals and Objectives for FY2018/19:** Staff provided Commission availability of City booth at Farmer's Market on May 18th, June 8th and July 20th, 2019, Block Party Events on May 31st, June 14th, July 12th, August 9th, 2019 and Movies on the Plaza on June 28th, July 26th and August 23, 2019.
6. **ITEMS FROM COMMISSION:**

Commissioner English: correction on the date, Chamber of Commerce Mixer at the Tracy Airport is on May 23rd, 2019.
7. **ITEMS FROM STAFF:**
 - a. **Airport Updates:** Paula Jessup provided airport updates. Staff and Commission discussed project information and status. Encouraged all to attend the Chamber Mix hosted by Tracy Airport on May 23, 2019 from 5PM to 7PM.
 - b. **Transit Updates:** Staff provided transit updates on ridership. Short Range Transit Plan and amendment to the existing transit service contract will be presented to the

Council on May 21st, 2019. Revised TRACER Fixed Route schedule will be effective July, 2019.

- c. **Bikeways Updates:** Staff provided updates on the widening of MacArthur Road and bike lanes will be improved as part of the road widening project. Bike to Work Week is May 13th – 18, 2019. May 17, 2019 is City of Tracy Bike to Work Day.

8. ITEMS FROM AUDIENCE: None

9. ADJOURNMENT TO NEXT REGULAR MEETING JUNE 13, 2019

- a. **Motion to Adjourn:** Commissioner Khanna
- b. **Second:** Commissioner English
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 7:59 p.m.

The above agenda was posted at Tracy City Hall on May 2, 2019. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
June 13, 2019**

AGENDA ITEM 5.d.

REQUEST

PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES FOR FY 2018/19

DISCUSSION

At the August 9, 2018 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2018/2019.

Below are the commission recommended goals for FY 18/19 which were approved at the September 13, 2018 regular meeting.

FY18/19 Transportation Commission Goals

	GOAL	TIMELINE	SUB-COMMITTEE
OUTREACH	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: 6/8, 7/20, 8/3, 8/24
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: 6/14, 7/12, 8/9
	Public Outreach at Movies on the Plaza	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: 6/28, 7/26, 8/23
	Participate in PD Safety Fair with Bicycle Safety Information	October 2019	Silva, English
	Develop promotional materials to be used at public outreach events	March 2019	Stevenson

	Create domain names for easier access to online information	March 2019	Stevenson
TRANSIT	Provide Input on Updated Short Range Transit Plan	November 2018	Vaughn
	Improve promotion of public transportation within and connecting to Tracy	June 2019	Vaughn, Khanna
BIKEWAYS	Identify high priority bike lane rehab areas	April 2019	Silva
	Provide Input on Updated Bikeways Master Plan	June 2019	Silva
	Recommend high priority bike/ped projects to City Council through the CIP process	December 2018	Silva, English
EDUCATION	Receive presentations on areas related to the purpose of the commission	June 2019	

In order to successfully complete each of these goals, the commissioners will form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of at least 2 but no more than 3 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission provide updates on the commission goals and objectives for FY 2018/19.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
June 13, 2019**

AGENDA ITEM 7

Staff Items

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Unmet Transit Needs (October)
- CIP Review (November/December)

Airport Project Update

By Paula Jessup

Airport Improvement Items:

Project	Current Status	Next Steps
PAPI Installation and Retrofit	Flight Check Scheduled	Final reimbursements and grant closeout
Airport Restrooms Installation	Bid Specs are being put together to go out to bid.	Solicit bids for construction.
Beacon Light Installation	Project complete.	Final reimbursements and Grant Closeout
Tee-Hangar Taxi Lane Pavement Reconstruction	Construction started May 1 st	Project Completion (Anticipated end of July)

TRACER Ridership: A year to date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 1,283 riders compared to year to date ridership in April FY17/18, an increase of approximately 1.0%. Paratransit ridership is down 62 riders compared to the same time in FY17/18, an decrease of approximately 0.3%. Overall the Tracer system ridership has increased by 1,221 riders over the same period last year, an overall increase of approximately 0.8%.

April Year To Date Ridership Comparison

	FY 17/18	FY 18/19
Fixed Route Ridership		
Regular	23,147	23,364
Student	17,869	17,265
Senior	10,799	10,591
Disabled	3,742	3,355
Free	6,256	5,066
<i>Promo Passengers</i>	43,028	44,873
<i>Promo Regular</i>	18,751	18,860
<i>Promo Student</i>	13,788	14,612
<i>Promo Senior</i>	5,783	6,560
<i>Promo ADA</i>	2,682	3,145
<i>Promo Free</i>	2,024	1,696
Passengers w/tickets	15,605	17,637
Passengers w/transfers	4,935	4,513
Total	125,381	126,664
Paratransit Ridership		
Regular (Guest)	31	62
Senior	2,996	3,121
Disabled	11,907	11,600
Free	919	1,008
Total	15,853	15,791
All Systems Ridership	141,234	142,455

Fixed Route On-Time Performance FY18/19:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A Route	79%	70%	68%	71%	70%	77%	76%	74%	75%	73%		
B Route	67%	59%	59%	54%	63%	65%	66%	66%	68%	71%		
C Route	80%	68%	64%	65%	73%	80%	80%	82%	78%	70%		
D Route	93%	87%	85%	89%	81%	89%	87%	87%	90%	80%		
D Peak	98%	94%	84%	85%	83%	83%	84%	84%	93%	70%		
E Route	97%	99%	91%	97%	92%	85%	84%	83%	80%	94%		
F Route	96%	93%	91%	83%	88%	95%	89%	95%	95%	93%		
OVERALL	87%	81%	77%	78%	78%	82%	81%	82%	83%	79%		