

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: **Thursday, October 10, 2019, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **Tracy Transit Station, Room 103**
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on September 12, 2019.
5. Presentation on Airport Layout Plan
6. New Business
 - a. Finalize and Approve Commission Goals and Objectives for FY19/20
 - b. Receive Update on Transit Mobile App
7. Items from the Commission
8. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
9. Items from the Audience
10. Adjournment

POSTED: October 4, 2019

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6th Street, Tracy, during normal business hours.

September 12, 2019

1. **CALL TO ORDER:** Commissioner Silva called the meeting to order at 7:01 p.m.
2. **ROLL CALL:**
 - a. **Present:** Alice English, Gary Cooper, Jacob Hunter, Tim Silva, Alvin Vaughn
 - b. **Absent:** Rajnish Khanna, Roderick Stevenson
 - c. **Staff Present:** Ed Lovell, Management Analyst II; Andrea Pedigo, Executive Assistant.
 - d. **Recorded By:** Andrea Pedigo, Executive Assistant.
3. **INTRODUCTION:** New City Manager, Jenny Haruyama, introduced herself and thanked the Commission for their service. Commission welcomed Ms. Haruyama.
4. **ITEMS FROM THE AUDIENCE:**

Dan McElhinney, District Director of Caltrans wanted to say hello and thanked the City of Tracy.

Tony Mavis, Tracy, new resident in Tracy, he takes the train everyday mentioned about shortage of bus service at the end of the day, and no bus service at Ellis where he resides.. Requested for bus service at Ellis and to Millennium High School.
5. **APPROVAL OF REGULAR MEETING MINUTES OF JULY 11, 2019**
 - a) **Motion to Approve:** Commissioner Hunter
 - b) **Second:** Commissioner English
 - c) **Abstain:** None
 - d) **Vote:** Approved by unanimous vote
6. **PRESENTATION ON CONGESTED CORRIDOR STUDY:** Fred Chow with Fehr & Peers, presented on the congested corridor study, David Ripperda, San Joaquin Council of Governments (SJCOG), presented on the Altamont Corridor Vision, Matt Boagan, Fehr & Peers, spoke on cross sections of I -205 and on four conceptual ideas. SJCOG staff addressed questions and concerns regarding the Study and on ACE Train service, Commission thanked the team.
7. **NEW BUSINESS:**
 - a. **Receive Information on Transit Mobile Applications and Provide Input on Desired Application Features:** Ed Lovell provided a Staff Report on Transit Mobile Application and requested Commission to provide input on what they would like to see in an App developed for Tracy. Staff addressed questions and comments from the Commission. Commission provided their priorities for the App to be one stop shop App, ability to get Real Time info and data , service alerts, be user friendly, easy to navigate and able to add on features. Audience comments followed at the end.
 - b. **Provide Input on Commission Goals and Objectives for FY19/20:** Commission discussed and addressed items they would like to add as Commission Goals for FY2019/20. Commission provided their input and a list of desired goals was created. .

8. ITEMS FROM COMMISSION:

Commissioner Hunter: Motion to add items on agenda for discussion, updates working with TUSD and JSD, Formalized update from RTD on Van GO, was second by Commissioner English.

Commission Vaughn: Request for update on Transit App for October meeting was second by Commissioner Hunter.

Commissioner English: Request for Airport Hangar Lease update to be on November Agenda was second by Commissioner Hunter

9. ITEMS FROM THE STAFF:

a. Ed Lovell provided airport updates. Commission comments and questions followed.

b. Staff provided transit updates on ridership and addressed questions and concerns from Commission.

AUDIENCE: None

7. ADJOURNMENT TO NEXT REGULAR MEETING OCTOBER 10, 2019

- a. **Motion to Adjourn:** Commissioner Vaughn
- b. **Second:** Commissioner English
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:56 p.m.

The above agenda was posted at Tracy City Hall on September 6, 2019. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
October 10, 2019**

AGENDA ITEM 6.a.

REQUEST

FINALIZE AND APPROVE COMMISSION GOALS AND OBJECTIVES FOR FY 2019/20

DISCUSSION

At the September 12, 2019 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2019/2020.

Below are the commission recommended goals for FY 19/20 with recommended timelines.

FY19/20 Transportation Commission Goals

	GOAL	TIMELINE	SUB-COMMITTEE
OUTREACH	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2020
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2020
	Participate in PD Safety Fair with Bicycle Safety Information	Spring 2020?	
	Participate in City Sponsored Airport events	October 2019	
TRANSIT	Provide Input on Short Range Transit Plan Implementation	June 2020	

	Provide Fare Policy Recommendation to City Council	May 2020	
	Provide Input on Transit App Implementation	May 2020	
AIRPORT	Provide Input on Hangar Lease Agreement updates	Spring 2020	
BIKEWAYS	Provide Input on Green Bikeway Implementation Plan	June 2020	
	Provide Input on Updated Bikeways Master Plan	June 2020	
EDUCATION	Receive presentations on areas related to the purpose of the commission	Ongoing	

In order to successfully complete each of these goals, the commissioners will form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of at least 2 but no more than 3 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission finalize and approve the commission goals and objectives for FY 2019/20.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
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AGENDA ITEM 8

Staff Items

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Unmet Transit Needs (October)
- CIP Review (November/December)

Airport Project Update

By Paula Jessup

Airport Improvement Items:

Project	Current Status	Next Steps
PAPI Installation and Retrofit	- Flight Check Complete - Change Order to install electrical cable for PAPI and AWOS approved by FAA	- Make adjustments to PAPI on Runway 12 - Final reimbursements and grant closeout
Airport Restrooms Installation	Bid Specs are being reviewed by San Joaquin County.	- FAA approval - Solicit bids for construction.
Beacon Light Installation	Project complete.	Final reimbursements and Grant Closeout
Tee-Hangar Taxi Lane Pavement Reconstruction	Pavement reconstruction complete.	- Final construction punchlist - Final reimbursements and Grant Closeout
Airport Layout Plan	Grant executed by Council	- Apply for State matching grant - Public outreach meetings

