

November 14, 2019

1. **CALL TO ORDER:** Commissioner Silva called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Alice English (arrived at 7:04pm), Gary Cooper, Rajnish Khanna (arrived at 8:02pm), Tim Silva, Roderick Stevenson, Alvin Vaughn
  - b. **Absent:** Jacob Hunter
  - c. **Staff Present:** Ed Lovell, Management Analyst II; Andrea Pedigo, Executive Assistant
  - d. **Recorded By:** Andrea Pedigo, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF OCTOBER 10, 2019**
  - a) **Motion to Approve:** Commissioner Vaughn
  - b) **Second:** Commissioner Cooper
  - c) **Abstain:** None
  - d) **Vote:** Approved by unanimous vote
5. **NEW BUSINESS:**
  - a. **Receive Information and provide input on City-owned Hangar Rate Adjustment:** Paula Jessup gave staff report and background of airport hangar and rates. Staff will provide hangar spreadsheet on number and types of hangars available. Staff explained and answered Commission concerns.
  - b. **Review and Provide Input on Transportation Advisory Commission Annual Report to Council and Nominate a Commissioner to Give the Presentation:** Commission reviewed staff report and suggested changes. A motion by Commissioner Cooper to present the report to Council on December 17<sup>th</sup> as amended was second by Commissioner Vaughn and unanimously approved. Motion by Commissioner Cooper to nominate Commissioner Vaughn to present annual report was second by Commissioner English and unanimously approved.
  - c. **Provide Input on Commission Goals and Objectives for FY19/20:** Ed Lovell gave report to Commission. Commissioner English provided input.
  - d. **Receive Update on Transit Mobile App:** Ed Lovell, provided verbal update to Commission. Questions and comments followed. Commissioner Khanna asked for app implementation sooner than July 1st, 2020.
6. **ITEMS FROM COMMISSION:**

Commissioner Silva: commented on the huge success of Airport 90<sup>th</sup> Anniversary and congratulated Paula Jessup, Airport Manager.

Commission Stevenson: Stated the Airport 90<sup>th</sup> Anniversary was very well done.

Commissioner English: Congratulated Paula Jessup, Airport Manager, on the success of Airport 90<sup>th</sup> Anniversary and thanked Commission for their support.
7. **ITEMS FROM THE STAFF:**
  - a. Staff provided airport updates. Commission comments and questions followed.

