

March 12, 2020

1. **CALL TO ORDER:** Commissioner Silva called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Alice English, Gary Cooper, Rajnish Khanna, Tim Silva, Roderick Stevenson, Alvin Vaughn
 - b. **Absent:** Jacob Hunter
 - c. **Staff Present:** Ed Lovell, Management Analyst II; Paula Jessup, Airport Manager; Jayne Pramod, Transportation Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF JANUARY 9, 2020**
 - a) **Motion to Approve:** Commissioner Vaughn
 - b) **Second:** Commissioner Cooper
 - c) **Abstain:** None
 - d) **Vote:** Approved with amendment to item # 5 New Business,
 - a) Commissioner Cooper motioned to recommend approval of the lease agreement as presented.
5. **NEW BUSINESS:**
 - a. **Discuss Commission Participation in Upcoming Earth Day and Health and Wellness Events:** Staff provided information on the upcoming events and encouraged Commission to participate. Due to COVID 19, plans could change, but status will be confirmed by April for Earth Day Event and Health and Wellness Day, organized by the City to be held last week of April, 2020. Commissioner Khanna requested for a Transportation Commission banner at the events to promote City's Transportation Advisory Commission (TAC). Commissioner Silva volunteered to participate an hour at both events
 - b. **Provide Updates on Commission Goals and Objectives for FY 19/20:** Staff provided updates on Farmers Market to start on April 18th and Block Party dates yet to be confirmed by City. Airport Display event will be held 4th Saturday of the month, starting April 25th. Ed Lovell shared plans on fare policy and a pilot program to offer free rides to students with Low Carbon Transit Operations Program (LCTOP) money from SJCOG. Commissioner Silva supported it as a great idea, he commented parents feel safe when students are using City bus. Commissioner Vaughn's enquiry on RFP status for TRACER service contract was addressed as an internal decision to extend the current contract agreement for another year, with additional service on Sundays, evenings and early mornings. Commissioner Khanna requested monthly update on the Transit App. Staff informed a future date will be announced for Bikeway Public Outreach, cancelled due to COVID -19.
6. **ITEMS FROM THE COMMISSION :**

Commissioner English: Congratulated Commissioner Vaughn on his presentation to the

Council on behalf of TAC and stated she received good public feedback. Apologized for not mentioning Ed Lovell's name when thanking transit management at the Council meeting. Thanked transit Staff and Commission working together doing a good job.

Commissioner Silva: Thanked City for instituting bike lane policy and creating budget for green bike lanes to enable safe biking. At the Central Valley Velo Bicycle Club meeting he shared City's new standard and budget info for bike lanes. Members of the club appreciated City's approach and addressed their concerns regarding City not installing Share the Road signs, and no bike lanes on the newly paved Corral Hollow, Tracy Hills' area, and Linne Road.

Staff updated Commission that all new development will now require to follow the Standard Plan for green bike lane requirement adopted by the City. Commissioner English referred to Valpico Rd. and requested status on the funding source, Staff suggested adding the item on agenda for discussion. Commissioner English's request was second by Commissioner Khanna, to bring back the item on agenda for discussion. Commissioner Silva recommended to add Bikeway Update to Items from the Staff.

7. ITEMS FROM STAFF:

Airport Projects Update: Paula Jessup, Airport Manager, provided airport updates and mentioned Airport Layout Plan will be going to Council on March 17, 2020. Commission comments and questions followed. Commissioner Silva commented on the airport improvement and thanked Ms. Jessup.

Transit Ridership and Performance Update: Staff provided transit updates on ridership and addressed questions and concerns from Commission

8. ITEMS FROM THE AUDIENCE:

Sarah Ying Bai, Tracy, asked clarification on Airport Event date and time, referred to item 7b and proposed portion of LCTOP money to be allocated for free rides and additional routes to accommodate students attending community service. Item 5b, she asked for explanation on MacArthur Project and if she can review the plan, staff guided Ms. Bai to the City website for more information and plan. Item 6, City's Standard on Green Bikeways, Ms. Bai requested if City could also implement signs or banners to encourage cyclist to wear reflector jackets or provide free reflector jackets to promote safe biking. Ms. Bai thanked the Commission for the opportunity and provided feedback on RTD VanGo's excellent service and support to continue the pilot program, thanked TRACER staff's customer service and call response in assisting with bus route schedule and map. She addressed the need of restructuring Commuter F Route as a regular route to meet the transit needs in that neighborhood. She also shared her mother's recent car accident and voiced her concern to make City roads safe for all.

John Silva, Central Valley Velo, thanked Commission for improving and promoting safe bicycling. He also thanked Commissioners Silva and English for attending Velo meeting and sharing City's new adopted standards for bikeways. He shared his concerns about no Share Lane signs and extreme unsafe conditions on Valpico Rd. not having a continuous bike lane and cyclist merging into the street during commute hours. He also addressed concerns regarding the paved shoulder with no bike lane markings on Schulte Rd. between Lammers Rd. and Mountain House Parkway. Mr. Silva thanked Commission and Staff for all the hard work.

9. ADJOURNMENT TO NEXT REGULAR MEETING APRIL 9, 2020

- a. **Motion to Adjourn:** Commissioner Cooper
- b. **Second:** Commissioner English
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 7:51 p.m.

The above agenda was posted at Tracy City Hall on March 6, 2020. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.



Ed Lovell, Staff Liaison