

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular Meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: Thursday, October 8, 2020 @ 7:00 p.m.
(or as soon thereafter as possible)

PLEASE NOTE: LOCATION CHANGE

Location: City Hall, 333 Civic Center Plaza, Tracy

THIS SPECIAL MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

RESIDENTS ARE STRONGLY ENCOURAGED TO PARTICIPATE REMOTELY AT THE OCTOBER 8, 2020 MEETING

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however no action shall be taken on any item not on the agenda.

Remote Access to City of Tracy Council Meeting:

In accordance with the guidelines provided in Executive Order N-29-20 on social distancing measures, the City of Tracy will allow for remote participation at the upcoming Transportation Advisory Commission Regular Meeting on Thursday, October 8, 2020.

Remote Public Comment:

*Public comment via email **will only be accepted for agenda items before the start of the Transportation Advisory Commission meeting at 7:00 p.m. Please send an email to publiccomment@cityoftracy.org - identify the item you wish to comment on in your email's subject line***

During the upcoming Transportation Advisory Commission Meeting, public comment will be accepted via the options listed below. If you would like to comment remotely, please follow the protocols below:

- **Comments via:**
 - **Phone** by dialing (209) 831-6010, or
 - **Online by visiting** <https://cityoftracyevents.webex.com> and using the following **Event Number:** 126 820 7744 and **Event Password:** Transit
 - **If you would like to participate in the public comment anonymously**, you may submit your comment via phone or in WebEx by typing "Anonymous" when prompted to provide a First and Last Name and inserting Anonymous@example.com when prompted to provide an email address.

- **Protocols for submitting comments by phone:**
 - *If you wish to discuss an item under "New Business" identify the item when calling in. All requests to discuss an item under "New Business" must be submitted before the Chair announces that the time to submit such a request has expired.*
 - *Identify the item you wish to comment on to staff when calling in. Comments received by phone will be accepted for the "Items from the Audience" portions of the agenda.*
 - *Comments received by phone for the "Items from the Audience" portion of the agenda must be received by the time the Chair opens that portion of the agenda for discussion.*

- *Protocols for commenting via **WebEx**:*
 - *If you wish to comment on “New Business” or “Items from the Audience” portions of the agenda:*
 - *Listen for the Chair to open that portion of the agenda for discussion, then raise your hand to speak by clicking on the Hand icon on the Participants panel to the right of your screen.*
 - *If you no longer wish to comment, you may lower your hand by clicking on the Hand icon again.*
 - *Comments for “New Business” or “Items from the Audience” portions of the agenda will be accepted until the public comment for that item is closed.*

- *The total allotted time for public comment will be as follows:*
 - *New Business: **5 minutes***
 - *Items from the Audience: **5 minutes***

Comments received by publiccomment@cityoftracy.org, phone call, or on Webex outside of the comment periods outlined above will not be included in the record.

Full copies of the agenda are available on the City’s website: www.ci.tracy.ca.us

1. Call to Order
2. Roll Call
3. ITEMS FROM THE AUDIENCE - *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Transportation Advisory Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Transportation Advisory Commission.*
4. Approval of Minutes from the Regular Meeting of July 9, 2020
5. New Business
 - a. Provide Input on Unmet Transit Needs for San Joaquin County
6. Items from Commission
7. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
 - c. Bikeways Update
8. Items from the Audience
9. Adjournment to next Regular Meeting: **TBD**

Posted: October 2, 2020

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall (209-831-6000), at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection in the Parks & Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

July 9, 2020

1. **CALL TO ORDER:** Commissioner Silva called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Alice English, Gary Cooper, Jacob Hunter, Rajnish Khanna, Tim Silva, Roderick Stevenson, Alvin Vaughn
 - b. **Absent:**
 - c. **Staff Present:** Brian MacDonald, Parks and Recreation Director; Ed Lovell, Management Analyst II; Paula Jessup, Airport Manager; Jayne Pramod, Transportation Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF MARCH 12, 2020**
 - a) **Motion to Approve:** Commissioner Cooper
 - b) **Second:** Commissioner Vaughn
 - c) **Abstain:** None
 - d) **Vote:** Approved by unanimous vote
5. **NEW BUSINESS:**
 - a. **Recommend City Council Approval of Tracer On-Demand Pilot Program Parameters Effective August 1, 2020:** Staff provided information on the implementation, service hours, proposed \$4 fare for TRACER Link, a new pilot program on-demand service for general public to travel anywhere within the City limits of Tracy during times which the TRACER Fixed Route service is not available. Commission discussion followed with public comment received via phone from Shirley Rodriguez, Tracy resident, supporting the new program and the proposed fare. A motion by Commissioner Cooper to accept name change, TRACER Plus, with proposed fare second by Commissioner Vaughn died for lack of vote. Motion by Commissioner Hunter to accept name TRACER Plus with a fare of \$2 for up to 2 people, was second by Commissioner Vaughn and approved by majority.
6. **ITEMS FROM THE COMMISSION :**

Commissioner Hunter: Requested Staff to provide updates on TRACER Google transit map project.

Commissioner Cooper: Thanked City Depts. and Staff for the new green bike lanes on MacArthur Rd. and suggested posting at the intersection of Schulte Rd. and MacArthur a sign to alert cyclist where the lane ends and no sidewalk or bike lane exist.

Commissioner Silva: Commented on the new Students Ride Free program and thanked Staff, Commission and Council for the valuing this community.
7. **ITEMS FROM STAFF:**

- a. Airport Projects Update:** Paula Jessup, Airport Manager, provided airport update, Commission comments and questions followed.
- b. Transit Ridership and Performance Update:** Staff provided transit update on ridership, Google Transit and LCTOP grant funded Students Ride Free program effective July 1, 2020. Ed Lovell informed Commission regarding the recent grants received for improving service, purchase of new buses and facility expansion. Commission comments and questions followed.
- c. Bikeways Update:** Staff provided update on the next green bike lane project, will start from Transit Station, Central Ave. to Sycamore Parkway connecting to the existing bike pathway. Commissioner Silva thanked City for the new green bike lane on MacArthur and encouraged Commissioners to ride their bike there. He suggested City post a sign to alert cyclist on MacArthur Rd. (northbound) at the railroad, end of bike lane.

8. ITEMS FROM THE AUDIENCE: None

9. ADJOURNMENT TO NEXT REGULAR MEETING AUGUST 13, 2020

- a. Motion to Adjourn:** Commissioner Vaughn
- b. Second:** Commissioner English
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:37 p.m.

The above agenda was posted at Tracy City Hall on July 2, 2020. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
October 8, 2020

AGENDA ITEM 5.a.

REQUEST

PROVIDE INPUT ON UNMET TRANSIT NEEDS FOR SAN JOAQUIN COUNTY FOR FISCAL YEAR 2020-21

DISCUSSION

In 1978, the Transportation Development Act (TDA) was amended to require an Unmet Transit Needs study be undertaken before the allocation of Local Transportation Funds for other non-transit purposes could be approved. Unmet Transit Needs are defined as transportation services not currently provided to those residents who use or would use public transportation regularly, if available, to meet their life expectations. As the Regional Transportation Agency, San Joaquin Council of Governments (SJCOG) must identify any unmet transit needs that exist in the county each year. If any unmet needs are found, further determinations must be made to determine whether or not these needs are reasonable to meet. As part of this process, SJCOG is required to perform the following:

- Ensure that several factors have been considered in the planning process, including: size and location of groups likely to be dependent on transit, adequacy of existing services, and potential alternative services and service improvements that could meet all or part of the travel demand.
- Hold a public hearing to receive testimony on unmet needs.
- Determine definitions for “unmet transit needs” and “reasonable to meet.”
- Adopt a finding regarding unmet transit needs and allocate funds to address those needs, if necessary, before street and road TDA allocations.

In years past, each transit operator within the county has held their own public hearings in addition to the public hearing held by SJCOG. Due to COVID-19 and the various meeting restrictions on place, SJCOG has opted to hold just one public hearing which they will facilitate. As in the past, each agency will focus on gathering any unmet transit need feedback and sending it to SJCOG as part of the process.

RECOMENDATION

That the Commission provide input on unmet transit needs for San Joaquin County for fiscal year 2020-21.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
OCTOBER 8, 2020**

AGENDA ITEM 7

Staff Items

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Unmet Transit Needs (October)
- CIP Review (November/December)

Airport Project Update

By Paula Jessup

Airport Improvement Items:

Project	Current Status	Next Steps
PAPI Installation and Retrofit	Waiting for grant amendment from FAA.	Final reimbursements and grant closeout
Airport Restrooms Installation	Groundwork construction underway.	- Awaiting FAA approval for crane use. - Installation of restrooms.
Beacon Light Installation	Project complete.	None.
Tee-Hangar Taxi Lane Pavement Reconstruction	Project complete.	None.
Airport Layout Plan	Survey data to be reviewed by FAA.	- Prepare Obstruction Mitigation Report - Public outreach meetings

