

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular Meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: Thursday, February 11, 2021 @ 7:00 p.m.
(or as soon thereafter as possible)

PLEASE NOTE: LOCATION CHANGE

Location: City Hall, 333 Civic Center Plaza, Tracy

THIS SPECIAL MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

RESIDENTS ARE STRONGLY ENCOURAGED TO PARTICIPATE REMOTELY AT THE FEBRUARY 11, 2021 MEETING

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however no action shall be taken on any item not on the agenda.

Remote Access to City of Tracy Council Meeting:

In accordance with the guidelines provided in Executive Order N-29-20 on social distancing measures, the City of Tracy will allow for remote participation at the upcoming Transportation Advisory Commission Regular Meeting on Thursday, February 11, 2021.

Remote Public Comment:

*Public comment via email **will only be accepted for agenda items before the start of the Transportation Advisory Commission meeting at 7:00 p.m.** Please send an email to publiccomment@cityoftracy.org - identify the item you wish to comment on in your email's subject line*

During the upcoming Transportation Advisory Commission Meeting, public comment will be accepted via the options listed below. If you would like to comment remotely, please follow the protocols below:

- *Comments via:*
 - **Phone** by dialing (209) 831-6010, or
 - **Online by visiting** <https://cityoftracyevents.webex.com> and using the following **Event Number:** 182 503 7543 and **Event Password:** Transit
 - **If you would like to participate in the public comment anonymously**, you may submit your comment via phone or in WebEx by typing "Anonymous" when prompted to provide a First and Last Name and inserting Anonymous@example.com when prompted to provide an email address.

- *Protocols for submitting comments by phone:*
 - *If you wish to discuss an item under "New Business" identify the item when calling in. All requests to discuss an item under "New Business" must be submitted before the Chair announces that the time to submit such a request has expired.*
 - *Identify the item you wish to comment on to staff when calling in. Comments received by phone will be accepted for the "Items from the Audience" portions of the agenda.*
 - *Comments received by phone for the "Items from the Audience" portion of the agenda must be received by the time the Chair opens that portion of the agenda for discussion.*

- *Protocols for commenting via **WebEx**:*
 - *If you wish to comment on “New Business” or “Items from the Audience” portions of the agenda:*
 - *Listen for the Chair to open that portion of the agenda for discussion, then raise your hand to speak by clicking on the Hand icon on the Participants panel to the right of your screen.*
 - *If you no longer wish to comment, you may lower your hand by clicking on the Hand icon again.*
 - *Comments for “New Business” or “Items from the Audience” portions of the agenda will be accepted until the public comment for that item is closed.*

- *The total allotted time for public comment will be as follows:*
 - *New Business: **5 minutes***
 - *Items from the Audience: **5 minutes***

Comments received by publiccomment@cityoftracy.org, phone call, or on Webex outside of the comment periods outlined above will not be included in the record.

Full copies of the agenda are available on the City’s website: www.cityoftracy.org

1. Call to Order
2. Roll Call
3. ITEMS FROM THE AUDIENCE - *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Transportation Advisory Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Transportation Advisory Commission.*
4. Approval of Minutes from the Regular Meeting of October 8, 2020
5. New Business
 - a. Provide Input Mobility Sharing Device Ordinance
6. Items from Commission
7. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
 - c. Bikeways Update
8. Items from the Audience
9. Adjournment to next Regular Meeting: **TBD**

Posted: February 5, 2021

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall (209-831-6000), at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection in the Parks & Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

October 8, 2020

1. **CALL TO ORDER:** Commissioner Silva called the meeting to order at 7:05 p.m.
2. **ROLL CALL:**
 - a. **Present:** Alice English, Gary Cooper, Tim Silva, Roderick Stevenson, Alvin Vaughn
 - b. **Absent:** Rajnish Khanna
 - c. **Staff Present:** Brian MacDonald, Parks and Recreation Director; Ed Lovell, Management Analyst II; Paula Jessup, Airport Manager; Jayne Pramod, Transportation Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF JULY 9, 2020**
 - a) **Motion to Approve:** Commissioner Vaughn
 - b) **Second:** Commissioner Stevenson
 - c) **Abstain:** None
 - d) **Vote:** Approved by unanimous vote
5. **NEW BUSINESS:**
 - a. **Provide Input on Unmet Transit Needs for San Joaquin County:** Staff provided information on San Joaquin County Council of Governments (SJCOG) new recommended process for receiving Unmet Transit Needs (UTN) request in compliance with COVID 19 regulations. A link on the process will be available on the City website. Staff recommended Commission to provide any unmet transit needs request they have. Commission discussion and questions followed. Commissioner Silva provided a list of UTN request from public during 2019 UTN process.
6. **ITEMS FROM THE COMMISSION :**

Commissioner English: Requested Staff to provide information on any transit or airport items on the agenda for the next Council meeting. Conveyed well wishes to Commissioner Stevenson for a healthy recovery.

Commissioner Stevenson: Thanked Commission for their well wishes, prayers and thoughts.

Commissioner Silva: Commented on the great strides and improvement on the Bike Lane Project. Expressed his sympathy and concerns regarding the recent fatal accident on MacArthur. Addressed the need to improve bikeways and roadways to be safe. Acknowledged Airport Manager Paula Jessup assistance in coordinating with Cal Fire to fuel at the airport
7. **ITEMS FROM STAFF:**
 - a. **Airport Projects Update:** Paula Jessup, Airport Manager, provided airport update, Commission comments and questions followed.

b. Transit Ridership and Performance Update: Ed Lovell informed Commission on Commissioner Jacob Hunter's resignation. Staff provided updates on ridership, TRACER live on Google Transit, and purchases of new buses. As discussed, informed Commission on the transit item going to the Council. Commission comments and questions followed.

c. Bikeways Update: Staff provided updates on the green bike lane project in progress as per the new standard plan requirement. Commissioner Cooper acknowledged City for adopting such standards. Commissioner Silva requested updates on transit projects to be an agenda item.

8. ITEMS FROM THE AUDIENCE: None

9. ADJOURNMENT TO NEXT REGULAR MEETING

- a. Motion to Adjourn:** Commissioner Cooper
- b. Second:** Commissioner Vaughn
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:00 p.m.

The above agenda was posted at Tracy City Hall on October 2, 2020. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
FEBRUARY 11, 2021**

AGENDA ITEM 7

Staff Items

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Unmet Transit Needs (October)
- CIP Review (November/December)

Airport Update

By Paula Jessup

Airport Improvement Items:

Project	Current Status	Next Steps
PAPI Installation and Retrofit	Waiting for grant amendment from FAA. Project is complete.	Final reimbursements and grant closeout
Airport Restrooms Installation	-Hangar area restrooms installed. -Waiting for delivery on park restroom.	-Minor adjustment needed to bring restrooms online. -Finalize landscaping for park restroom area.
Airport Layout Plan	Statement of work submitted to FAA for review.	- Prepare Obstruction Mitigation Report - Public outreach meetings

Transit Update

By Jayne Pramod

Transit Projects Update:

Project	Current Status	Next Steps
Replacement Cutaway Vehicles	Vehicles on order. Queued for construction.	Receive vehicles and inspect for completion. (est. April 2021)
Replacement Fixed Route Vehicles	Vehicles on order. Queued for construction.	Receive vehicles and inspect for completion. (est. April 2021)
Transit Station Lobby Renovation	Design documents being finalized.	Review of design documents by City. Bid the project.

TRACER Ridership: A year to date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is down 46,437 riders compared to year to date ridership in December FY19/20, an decrease of approximately 63%. Paratransit ridership is down 6,810 riders compared to the same time in FY19/20, a decrease of approximately 62%. Overall the Tracer system ridership has decreased 53,247 riders over the same period last year, an overall decrease of approximately 62%

December Year To Date Ridership Comparison

	FY 19/20	FY 20/21
Fixed Route Ridership		
Regular	12,492	8,922
Student	9,523	0
Senior	6,897	4,209
Disabled	2,285	730
Free	3,512	1,191
Promo Passengers	23,407	4,938
<i>Promo Regular</i>	8,672	1,501
<i>Promo Student</i>	9,024	2,666
<i>Promo Senior</i>	3,388	534
<i>Promo ADA</i>	1,694	174
<i>Promo Free</i>	629	63
Passengers w/tickets	12,570	5,319
Passengers w/transfers	2,575	1,515
<i>Total</i>	73,261	26,824
Paratransit Ridership		
Regular (Guest)	103	25
Senior	1,962	1,654
Disabled	9,067	2,980
Free	971	634
<i>Total</i>	12,103	5,293
All Systems Ridership	85,364	32,117

Fixed Route On-Time Performance FY20/21:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A Route	98%	98%	97%	97%	97%	96%						
B Route	84%	84%	87%	88%	87%	87%						
C Route	90%	90%	93%	93%	91%	92%						
D Route	92%	92%	96%	96%	93%	97%						
E Route	N/A	N/A	N/A	N/A	N/A	N/A						
F Route	N/A	N/A	N/A	N/A	N/A	N/A						
G Route	N/A	N/A	N/A	N/A	N/A	N/A						
OVERALL	91%	91%	93%	94%	92%	93%						