

## NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular Meeting of the **TRACY ARTS COMMISSION** is hereby called for:

**Date/Time:**            **Tuesday, May 13, 2014, 7:00 p.m.**  
(or as soon thereafter as possible)

**Location:**            **Tracy's Old Town Hall & Jail**  
**25 W. 7<sup>th</sup> Street, Tracy, CA**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy Arts Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. *Items from the Audience - In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Tracy Arts Commission member to sponsor the item for discussion at a future meeting*
4. Introduction of new Tracy Arts Commissioner
5. Approval of Minutes from the Regular Meeting on April 8<sup>th</sup>, 2014
6. Approval of Minutes from the Special Events Subcommittee Meeting on April 19<sup>th</sup>, 2014
7. Approval of Minutes from the Special Events Subcommittee Meeting on May 3<sup>rd</sup>, 2014
8. Correspondence
9. Old Business
  - A. Continue discussion of the Tracy Arts and Cultural Festival
10. New Business
  - A. Receive and Discuss Emerging Artists Audition Results for Music in the Park 2014 from the Special Events Subcommittee
11. Items from the Commission
12. Items from Staff
13. Items from the Audience
14. Adjournment

**POSTED: May 7, 2014**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000, at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Tracy Arts Commission regarding any item on this agenda will be made available for public inspection in the Cultural Arts Division located at 715 Central Avenue, Tracy, CA during normal business hours.

**TRACY ARTS COMMISSION  
REGULAR MEETING MINUTES  
April 8, 2014**

1. **CALL TO ORDER:** Chairperson McClain called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. Present: Nila Dhugga; Anne Marie Fuller, Marlene Jones, Nicole McClain; Grace Paget; Taranjit Sandhu; Mercedes Silveira
  - b. Absent:
  - c. Staff Present: William Wilson, Cultural Arts Manager – Visual Arts
  - d. Recorded By: Connie Reding, Clerical, Patron Services
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL of MINUTES from REGULAR MEETING on MARCH 11, 2014**
  - a. Motion: Commissioner Fuller
  - b. Second: Commissioner McClain
  - c. Abstain:
  - d. Vote: Approved
5. **APPROVAL of MINUTES from SPECIAL EVENTS SUBCOMMITTEE MEETING on APRIL 1, 2014**
  - a. Motion: Commissioner Silveira
  - b. Second: Commissioner Paget
  - c. Abstain:
  - d. Vote: Approved as amended
6. **CORRESPONDENCE:** None
7. **REPORT ON TRASITION PLAN DURING CITY MANAGER RECRUITMENT PROCESS**
  - A. Maria Hurtado, Interim City Manager, addressed the Commission regarding the transition plan and recruiting process for a new City Manager. The search is being conducted by Peckham & McKenney and is anticipated to be a 6-month process. However, due to fall elections and the possibility of three Council seats changing, this deadline could be extended to the beginning of 2015. In the interim, City Department Heads will be rotating as Acting Assistant City Managers in support of Ms. Hurtado's responsibilities. Police Chief Gary Hampton will play a key role in the Internal Audit and Financial Procedures Review. The Internal Audit has already cut the number of credit cards used by City employees in half (50%), and determined that certain practices are not to be continued by City employees. Three phases of review include: 1) credit card and best practices review, 2) an open government transparency initiative, and, 3) updating of financial policies with software tracking. Ms. Hurtado plans to speak to all City Commissions about the current transition. She is also willing to speak to other groups as needed. Ms. Hurtado requested that Commissioners assist by providing accurate information to citizen inquiries and directing any issues they are not able to

address to the City Manager's office. Chairperson McClain thanked Ms. Hurtado for updating the Commission.

**8. OLD BUSINESS: Agenda order changed with Item B being first, followed by item A.**

- A. **Emerging Artists and Music in the Park** - Staff communicated with the Special Events Subcommittee to establish an alternate date for the second audition session for Emerging Artists. Audition dates are now scheduled to take place at the Grand Theatre Center for the Arts April 19 and May 3, 2014, 1:00 – 2:30 p.m. Auditions are open to youth between the ages of 10 and 18. CAM Wilson provided operational and legal clarifications to issues pertaining to Music in the Park fundraising ideas suggested at the March meeting.
- B. **Tracy Arts and Cultural Festival** - Commissioner Paget has been unable to reach the Director of the Tracy Historical Museum. She will continue trying to contact him and report back to the Commission at the next meeting.

**9. NEW BUSINESS**

- A. **Music in the Park Series for 2014** – The Special Events Subcommittee presented the performance recommendations for this year's Music in the Park summer concert series. A short discussion followed pertaining to criteria and music genre. The primary bands are listed first. Should any of the primary artists not be available, alternate artists were also selected.

**Primary Bands:**

- 1. Inca, The Peruvian Ensemble
- 2. JuveQ
- 3. Party Monsters
- 4. Snap Jackson and the Knock on Wood Players
- 5. Savannah Blue
- 6. Bump City

**Alternate Bands:**

- 1. Dennis Johnson and the Mississippi Ramblers
- 2. Rippin
- 3. Delta Wires
- 4. Straight Line Attitude

- a. Motion: Commissioner Silveira
- b. Second: Commissioner McClain
- c. Abstain:
- d. Vote: Approved recommendations from SES for Music in Park artists.

**10. ITEMS FROM COMMISSION**

Commissioners each gave brief summaries of individual activities within the past month and announced upcoming events that may be of interest. Commissioner Silveira submitted a letter of resignation from the Tracy Arts Commission, effective immediately.

**11. ITEMS FROM STAFF:**

CAM Wilson announced that the Downtown Farmers Market starts for the season 4/12/14. He also noted there will be a ribbon cutting 4-5 p.m. at the Senior Center on 4/15/14, dedicating the new outdoor recreation area. On 4/21, The Grand will host the Congressional Art Competition, presented by the Office of Representative Jeff Denham, on

public display in the Grand Lobbies from 10 am to 6 pm with the Awards from 6 – 7 p.m in the Studio Theatre. Recruitment for the position of Arts Education Coordinator is in effect and will continue through 4/21/14.

**12. ITEMS FROM THE AUDIENCE:** None

**13. ADJOURN:**

- a. Motion: Commissioner McClain
- b. Second: Commissioner Silveira
- c. Vote: Unanimous
- d. Time: 8:07 p.m.

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**TRACY ARTS COMMISSION  
SPECIAL EVENTS SUBCOMMITTEE MEETING MINUTES  
April 19, 2014**

1. **CALL TO ORDER:** The meeting was called to order at 1:05 p.m.

2. **ROLL CALL:**

- a. Present: Nicole McClain, Grace Paget, Taranjit Sandhu
- b. Absent:
- c. Staff Present: Lauren Carter, Recreational Leader III, Ceramic Technician
- d. Recorded By: Lauren Carter, Recreational Leader III, Ceramic Technician

3. **ITEMS FROM THE AUDIENCE:** None

4. **CONDUCT PUBLIC AUDITIONS OF EMERGING ARTISTS for 2014**

The Commissioners received and evaluated two auditions. The final auditions for Emerging Artists for 2014 will take place on Saturday, May 3 from 1 PM to 2:30 PM in the Musco Olive Music 1 Studio at the Grand Theatre Center for the Arts.

The Special Events Subcommittee will report on the results of Emerging Artists auditions at the regular meeting on May 13, 2014.

5. **ADJOURNMENT:** 2:32 p.m.

**TRACY ARTS COMMISSION  
SPECIAL EVENTS SUBCOMMITTEE MEETING MINUTES  
May 3, 2014**

1. **CALL TO ORDER:** The meeting was called to order at 1:13 p.m.

2. **ROLL CALL:**

- a. Present: Marlene Jones, Grace Paget, Taranjit Sandu
- b. Absent:
- c. Staff Present: Matthew Morgan, Theatre Technician
- d. Recorded By: Matthew Morgan, Theatre Technician

3. **ITEMS FROM THE AUDIENCE:** None

4. **CONDUCT PUBLIC AUDITIONS OF EMERGING ARTISTS for 2014**

The Commissioners received and evaluated one audition.

The Special Events Subcommittee will report on the results of Emerging Artists auditions at the regular meeting on May 13, 2014.

5. **ADJOURNMENT:** 2:30 p.m.

**CITY OF TRACY  
TRACY ARTS COMMISSION MEETING  
May 13, 2014**

**AGENDA ITEM 9.a.**

REQUEST

**CONTINUE DISCUSSION OF THE TRACY ARTS COMMISSION'S ARTS &  
CULTURAL FESTIVAL**

DISCUSSION

The Commission continues to strategize planning a newly designed multi-cultural festival in 2015 and beyond. The Tracy Arts Commission reviewed and approved the Special Events Subcommittee preliminary recommendations in November. The Special Events Subcommittee was directed to continue their work in providing recommendations to be utilized as the framework of the new festival. General discussion and communications updates continue.

FISCAL IMPACT

There is no fiscal impact to the General Fund for this item at this time.

RECOMENDATION

Continue discussion of the Tracy Arts Commission's Arts & Cultural Festival.

Prepared By: William Wilson, Cultural Arts Manager – Visual Arts

Reviewed By: Kim Scarlata, Recreation Services Program Manager

Approved By: Kim Scarlata, Recreation Services Program Manager

**CITY OF TRACY  
TRACY ARTS COMMISSION MEETING  
May 13, 2014**

**AGENDA ITEM 10.a.**

REQUEST

**RECEIVE AND DISCUSS EMERGING ARTISTS AUDITION RESULTS FOR MUSIC IN THE PARK 2014 FROM THE SPECIAL EVENTS SUBCOMMITTEE**

DISCUSSION

The Tracy Arts Commission offers free, annual summer concert programming. The Special Events Subcommittee (SES) invites local youth to audition in competition to be invited to sing the National Anthem at each summer concert as part of the Emerging Artists series. The SES seeks diversity of young vocalists and schedules auditions in the spring at the Grand Theatre Center for the Arts. The Special Events Subcommittee offered public auditions for youth and teens between the ages of 10 and 18 on April 19<sup>th</sup> and May 3<sup>rd</sup>, 2014. Auditioning performers were scored and evaluated by the SES.

FISCAL IMPACT

There is no fiscal impact to the General Fund for this item at this time.

RECOMENDATION

Receive and Discuss Emerging Artists Audition Results for Music in the Park 2014 from the Special Events Subcommittee.

Prepared By: William Wilson, Cultural Arts Manager – Visual Arts

Reviewed By: Kim Scarlata, Recreation Services Program Manager

Approved By: Kim Scarlata, Recreation Services Program Manager