

TRACY ARTS COMMISSION  
MEETING MINUTES  
**December, 8, 7:00 p.m.**  
City Hall, 333 Civic Center Plaza

Due to the COVID-19 emergency, the regular meeting was conducted pursuant to the provisions of the Governor's Executive Order N-29-20, which suspends certain requirements of the Ralph M. Brown Act. Residents participated remotely via email, phone and WebEx during the meeting.

Chair Lees called the meeting to order at 7:03 p.m.

Roll call found Commissioners Anderson, Bordes, Dhugga, Lees, and Sandhu present. Commissioner Taylor was absent. Commissioner Reis was absent at roll call and joined the meeting at 7:16 p.m.

Staff Present: William Wilson, Cultural Arts Manager – Visual Arts

Recorded By: William Wilson, Cultural Arts Manager – Visual Arts

1. ITEMS FROM THE AUDIENCE

None

2. APPROVAL OF MINUTES FROM THE REGULAR MEETING ON OCTOBER 13, 2020

**ACTION** Motion by Commissioner Bordes, seconded by Commissioner Anderson to approve the minutes as submitted. Voice vote found all in favor; motion carried 4:0.

3. REVIEW AND APPROVE CIVIC ART WINDOW SHADES PROJECT VIDEO RECOMMENDATIONS

CAM Wilson provided a staff report and proposed production outline for a five-minute promotional and education video in support of the recently completed Window Shades Project for the Commission's review and approval:

1. Intro: Overview of project including RFP, goals, project team, and evaluation.  
30 seconds: Narration over images/stills/video
2. Alyn Brereton (Modesto) 1 minute: Montage of images/video with text/narrative.  
- artist's portrait, other artworks, featured project artwork
3. Angela Johal (Livermore) 1 minute: Montage of images/video with text/narrative.  
- artist's portrait, other artworks, featured project artwork
4. Delbert Park (Tracy) 1 minute: Montage of images/video with text/narrative.  
- artist's portrait, other artworks, featured project artworks
5. Mark Roberts (Antioch) 1 minute: Montage of images/video with text/narrative.  
- artist's portrait, other artworks, featured project artwork

6. Closing Narrative & Acknowledgements – 30 seconds: Montage of completed project, Civic Art Program, and credits in stills, video, logos, etc.

CAM Wilson reported that all four artists returned a questionnaire along with support images that can be used in the video. Production can begin in January with a goal to complete the project by March 2021.

**ACTION** Motion by Commissioner Bordes, seconded by Commissioner Anderson to approve the Civic Art Window Shades Project Video Recommendations. Voice vote found all in favor; motion carried 6:0

4. CORRESPONDENCE

None

5. ITEMS FROM THE COMMISSION

Commissioner Anderson and Chair Lees gave brief summaries of their activities relating to arts and cultural activities within in the last month.

6. ITEMS FROM STAFF

CAM Wilson reported he will provide a 2020-21 Civic Art Program update at the meeting in January. In addition, he reported the Grand Galleries Online and Webstore, as part of the Exhibitions Program at the Grand, launched on November 27 for the holiday shopping season.

7. ITEMS FROM THE AUDIENCE

None

8. ADJOURNMENT – Time: 7:27 p.m.

**ACTION** Motion by Chair Lees, seconded by Commissioner Bordes to adjourn. Roll call vote found all in favor; passed and so ordered.

The above agenda was posted at the Tracy City Hall on December 3, 2020. The above are action minutes. Materials distributed to the majority of the Tracy Arts Commission, staff records and/or audio recording is available in the Cultural Arts Division located at 715 Central Avenue.