

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular Meeting of the **TRACY ARTS COMMISSION** is hereby called for:

Date/Time: **Tuesday, February 9, 2021, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall**
333 Civic Center Plaza, Tracy, CA 95376

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy Arts Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

THIS REGULAR MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

RESIDENTS ARE STRONGLY ENCOURAGED TO PARTICIPATE REMOTELY AT THE FEBRUARY 9, 2021 MEETING.

Remote Access to City of Tracy Arts Commission Meeting:

In accordance with the guidelines provided in Executive Order N-29-20 on social distancing measures, the City of Tracy will allow for remote participation at the upcoming Tracy Arts Commission meeting on Tuesday, February 9, 2021.

Remote Public Comment:

*Public comment via email **will only be accepted for agenda items before the start of the Tracy Arts Commission meeting at 7:00 p.m. Please send an email to publiccomment@cityoftracy.org. Identify the item you wish to comment on in your email's subject line.***

During the upcoming Tracy Arts Commission meeting public comment will be accepted via the options listed below. If you would like to comment remotely, please follow the protocols below:

- *Comments via:*
 - **Phone** by dialing (209) 831-6010, or
 - **Online by visiting** <https://cityoftracyevents.webex.com> and using the following **Event Number: 182 306 9497** and **Event Password: TRACYarts**
 - **If you would like to participate in the public comment anonymously**, you may submit your comment via phone or in WebEx by typing "Anonymous" when prompted to provide a First and Last Name and inserting Anonymous@example.com when prompted to provide an email address.

- *Protocols for submitting comments by **phone**:*
 - *Identify the item you wish to comment on to Staff when calling in. Comments received by phone will be accepted for the "Items from the Audience/Public Comment" and "New Business" portions of the agenda.*
 - *Comments received by phone for the "Items from the Audience/Public Comment" portion of the agenda must be received by the time the Chairperson opens that portion of the agenda for discussion.*
 - *Comments received by phone on each "New Business" will be accepted until the Chairperson announces that public comment for that item is closed.*

- *Protocols for commenting via WebEx:*
 - *If you wish to comment on the "Items from the Audience/Public Comment" or "New Business" portions of the agenda:*
 - *Listen for the Chairperson to open that portion of the agenda for discussion, then raise your hand to speak by clicking on the Hand icon on the Participants panel to the right of your screen.*

- *If you no longer wish to comment, you may lower your hand by clicking on the Hand icon again.*
- o *Comments for the “Items from the Agenda/Public Comment” or “New Business” portions of the agenda will be accepted until the public comment for that item is closed.*
- *The total allotted time for public comment will be as follows:*
 - o *Items from the Audience: **15 minutes***
 - o *New Business: **10 minutes***

Comments received by publiccomment@cityoftracy.org, phone call, or on WebEx outside of the comment periods outlined above will not be included in the record.

REGULAR MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience - *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*
4. Approval of Minutes from the Meeting of January 12, 2021
5. New Business
 - A. Review and Approve Call For Videos Promotion for Arts Month
6. Old Business
 - A. Continue Discussion of FY20/21 Budget and Programming
7. Correspondence
8. Items from the Commission
9. Items from Staff
10. Items from the Audience
11. Adjournment

POSTED: February 5, 2021

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000, at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Tracy Arts Commission regarding any item on this agenda will be made available for public inspection in the Cultural Arts Division located at 715 Central Avenue, Tracy, CA during normal business hours.

TRACY ARTS COMMISSION
MEETING MINUTES
January 12, 2021, 7:00 p.m.
City Hall, 333 Civic Center Plaza

Due to the COVID-19 emergency, the regular meeting was conducted pursuant to the provisions of the Governor's Executive Order N-29-20, which suspends certain requirements of the Ralph M. Brown Act. Residents participated remotely via email, phone and WebEx during the meeting.

Chair Lees called the meeting to order at 7:02 p.m.

Roll call found Commissioners Anderson, Bordes, Lees, and Reis present. Commissioner Dhugga was absent. Commissioner Sandhu was absent at roll call and joined the meeting at 7:14 p.m.

Staff Present: William Wilson, Cultural Arts Manager – Visual Arts

Recorded By: William Wilson, Cultural Arts Manager – Visual Arts

1. ITEMS FROM THE AUDIENCE

None

2. SUBCOMMITTEE APPOINTMENTS FOR 2021

2021 TAC Subcommittees Roster:

Budget:	1. Lees	2. Reis	Alternate: Dhugga	
Civic Art:	1. Anderson	2. Lees	3. Reis	Alternate: Sandhu
Special Events:	1. Bordes	2. Dhugga	3. Sandhu	Alternate: Lees

3. APPROVAL OF MINUTES FROM THE REGULAR MEETING ON DECEMBER 8, 2020

ACTION

Motion by Commissioner Bordes, seconded by Vice Chair Reis to approve the minutes as submitted. Voice vote found all in favor; motion carried 4:0.

4. RECEIVE AND DISCUSS CIVIC ART PROGRAM STAFF REPORT FOR 2020-21

CAM Wilson provided a chronological overview of FY20-21 Civic Art Program (CAP) to help Commissioners better understand the status of recently completed, on going, and future civic art projects. He advised that despite the impact of COVID-19, the CAP has maintained operations with only some minor delays in project timelines in the current fiscal year. Commissioner discussion followed and CAM Wilson provided additional details as needed. These projects were reviewed:

2020 Projects

Status

Bronze Sculpture Vandalism
After The Fire
Lawrence Noble

Cleaning Completed July 2020
Fire Administration Building Plaza Landmark

Veterans Mural Project Will Watts	Completed August 2020 On display in Jackson Alley.
Window Shades Project Alyn Brereton, Angela Johal Delbert Park, Mark Roberts	Completed October 2020 Grand Theatre Center for the Arts On display in the Grand Galleries.
Transit Station Remodel Inquiry <i>Arrivals & Departures</i> Mark Knize & Steve Mudge	Project Consult Completed November 2020 Architect to modify wall design accordingly, eliminating the need to move artworks.
Boyd Service Center Sound Wall	Project Consult In Progress, December 2020 Waiting for additional information from Public Works.

2021 Projects

Status

Window Shades Project Video	In Progress, estimated March completion.
De-installation of Damaged Work <i>Fabric Panel #5</i> Site-Specific Lobby Installation Mark Thomas	Pending, de-accession is anticipated. Grand Theatre Center for the Arts Spatafore Grand Staircase
Update City Art Collection Database	Pending, new collections management software.
Civic Art Plan Revise	In Progress, Civic Art Subcommittee future meetings.

5. CORRESPONDENCE

None

6. ITEMS FROM THE COMMISSION

Commissioner Anderson and Vice Chair Reis gave brief summaries of their activities relating to arts and cultural activities within in the last month.

7. ITEMS FROM STAFF

CAM Wilson reported that Downtown Tracy Arts Week in April will become Arts Month in 2021, and that he is planning a window display of works from the City Art Collection in the Grand Galleries. The next Regular Meeting on February 9 will include agenda items for the review and approval of the Call For Videos promotion, and continued discussion for an online presentation/performance in support of Arts Month.

8. ITEMS FROM THE AUDIENCE

None

9. ADJOURNMENT – Time: 7:48 p.m.

ACTION Motion by Chair Lees, seconded by Vice Chair Reis to adjourn.
Roll call vote found all in favor; passed and so ordered.

The above agenda was posted at the Tracy City Hall on January 7, 2020. The above are action minutes. Materials distributed to the majority of the Tracy Arts Commission, staff records and/or audio recording is available in the Cultural Arts Division located at 715 Central Avenue.

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
February 9, 2021**

AGENDA ITEM 5.a.

REQUEST

REVIEW AND APPROVE CALL FOR VIDEOS PROMOTION FOR ARTS MONTH

DISCUSSION

The Tracy Arts Commission (TAC) has approved participation in Downtown Tracy Arts Month (previously Arts Week). Programming components include development and distribution of a Call For Videos promotion to used to invite area artists and arts organizations to participate. 1 to 3-minute educational and promotional videos/slideshows will be hosted on a webpage of the Grand Theatre Center for the Arts. Cultural Arts Division Staff will manage collection and upload of content, viewable to the public during the month of April. Staff has developed an electronic flyer for the Commission's review and approval:



TRACY ARTS COMMISSION
Call for Videos
ARTS MONTH • APRIL 2021

Artists (dance, drama, literary arts, music, visual arts, etc.) and Arts & Cultural Organizations (non-profits, collectives, etc.) from the local-area Creative Community are invited to submit a 1 to 3-minute promotional video or slideshow.

This a free, collaborative opportunity to network, share your work, and promote your services with new audiences!

Videos will be hosted and presented online in the month of April, by the Cultural Arts Division/Grand Theatre Center for the Arts, in celebration of Downtown Tracy Arts Month in April, 2021.

Participants should include their complete contact information and a suitable, promotional/educational video or slideshow on a non-returnable USB flashdrive.

While a variety of file types can be accommodated, MP4 is preferred. The recommended HD video specs are: MP4 with H.264 codec, up to 1920x1080 px, 2.5 to 5 Mbps, 16:9 aspect ratio, AAC-LC audio codec.

➤ **SUBMISSION RECEIPT DEADLINE: FRIDAY, MARCH 19**

DELIVER TO:
Patron Services at the Leona Darr Willis Box Office
Grand Theatre Center for the Arts • 715 Central Avenue

MAIL TO:
Tracy Arts Commission C/O
Grand Theatre Center for the Arts
715 Central Avenue • Tracy, CA 95376

FOR MORE INFO:
email: william.wilson@cityoftracy.org
online: [at the grand.org](http://the.grand.org)



FISCAL IMPACT

Appropriation of Tracy Arts Commission funding in the Cultural Arts Division budget in the amount of \$250 has been approved for video hosting expenses.

RECOMMENDATION

Review and Approval Call For Videos Promotion for Arts Month

Prepared By: William Wilson, Cultural Arts Manager – Visual Arts

Reviewed By: Kim Scarlata, Division Manager II

Approved By: Kim Scarlata, Division Manager II

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
February 9, 2021**

AGENDA ITEM 6.a.

REQUEST

CONTINUE DISCUSSION OF FY20/21 BUDGET AND PROGRAMMING

DISCUSSION

At the Regular Meeting on October 13, 2020, the Tracy Arts Commission (TAC) approved FY20/21 budget and programming recommendations. Programming components include participation in Downtown Tracy Arts Month (previously Arts Week) in April of 2021. \$800 has been budgeted to support this programming, with \$250 for a Call For Videos project, and \$550 for the presentation of online and/or live performance by a local artist or arts organization.

The TAC needs to continue discussion in order to determine how they would like to proceed with issuing an invitation to present local visual or performing artists or an arts organization.

FISCAL IMPACT

Appropriation of Tracy Arts Commission funding in the Cultural Arts Division budget in the amount of \$550 has been approved for presenting expenses.

RECOMMENDATION

Continue Discussion of FY20/21 Budget and Programming

Prepared By: William Wilson, Cultural Arts Manager – Visual Arts

Reviewed By: Kim Scarlata, Division Manager II

Approved By: Kim Scarlata, Division Manager II